

Some Easy Ways to use your Computer Efficiently

1. Never open any Flash Drive (Pen Drive) by Double Clicking it. Rather, explore it by Right Click or select the particular drive from the Address Bar.
2. Update your Anti Virus regularly. Even Best Anti Virus is useless if not updated.
3. In case, you seem that your computer has been attacked by any virus. Don't afraid. Just Restore your window by the following link:

Start > All Program > Accessories > System Tools > System Restore

4. If your Computer is running Slow, Press "Start Button + Run", a command box will appear, type "**PREFETCH**" and delete all files in that folder.
5. You can also type "**%TEMP%**" or "**TEMP**" or "**COOKEIS**" and delete all the files there. Sometimes some files can not be deleted. Just leave those undeleted.
6. Delete Unnecessary Icons from your Desktop.
7. Uninstall unnecessary Programs from your computer from "**Control Panel > Add Remove Programs**"
8. If your Pen Drive has "autorun" file, then delete and simultaneously Create a new folder, name it as "Autorun" and change its properties as Hidden, System and Read only.

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