

FAQs for Assessment during Practical Training

Online/ Home Based Test

1. What is Home Based Test?

Home Based Test is an online version of test that candidates can take at home or any location via remote proctoring.

2. When is the next practical training assessment scheduled?

The announcement related to the upcoming practical training assessment is uploaded in Announcements under the Students section on the Institute website as well as on the PT test portal <https://pttest.icaai.org/>.

3. What is remote proctoring?

Remote proctoring allows you to sit conveniently and safely at home, using your own computer, under test conditions that are managed remotely by proctors who understand the security requirements of test. It involves human proctors (whom we currently call invigilators) checking you are who you say you are before monitoring your behaviour during the test to ensure you do not breach any rules and regulations.

Remote proctoring systems have security features, live human proctors do an ID check, and candidate and room searches prior to the start of the test.

4. What are the system requirements for Home Based Test?

Candidates will require the following for Home Based Test:

- A Laptop/ Desktop computer with minimum 2 GB RAM, Webcam and microphone
- Power Source with minimum four hours of power backup
- Screen Resolution of 1920 x 1080
- Windows 7 or higher Operating System
- Current Version of Google Chrome or Mozilla Firefox
- An Internet connection with at least 1.0 Mbps speed, candidates are advised not to use Mobile Hotspot as a source of Internet

5. How is Home Based Test different to Centre Based Test?

The Home Based Test is same as Centre Based Test except for the fact that in Home Based Test, you will take the test on computer at your location instead of going to any centre.

6. How do I register for Home Based Test?

For registration to Home Based Test, the student has to login on <https://pttest.icaai.org/>. The announcement regarding the registrations will be uploaded in Announcements under the Students section on the Institute website as well as the PT test portal itself.

7. Will Home Based Test be easy or tough than Centre Based Test?

It is the same test, so it is no easy no tough. The test will be marked according to the same assessment criteria as Centre Based Test.

8. Can I take Home Based Test on a Mobile Phone/ Tablet?
No, you will require a Laptop/ Desktop computer to take Home Based Test.
9. Whether pen/ pencil and paper will be allowed in the test?
Students may take a rough sheet and a pen/pencil with them for solving practical questions, during Home Based Test.
10. If a student is eligible for both levels, will he/she be able to register for any level?
If a student is eligible for both levels and has attempts remaining for both levels, he/she will be given an option to select level while submitting the registration form for the test. However, if the student selects Level 2, then he/she will not be allowed to appear for Level 1 in any further test(s).
11. If a student is eligible for both levels, will he/she be able to register for both levels?
If a student is eligible for both levels and has attempts remaining for both levels, he/she will be given an option to select level while submitting the registration form for the test. However, under no circumstances, a student can register for both levels simultaneously.

General

1. What is the purpose behind conducting practical training assessment?
The practical training tests will help students to self-assess themselves and know as to what they have learnt during their training.
2. What is the duration of the 1st level test?
2 hours
3. What will be the maximum marks for the 1st level test?
75 marks
4. What is the duration of the 2nd level test?
2 hours
5. What will be the maximum marks for the 2nd level test?
100 marks
6. Will the tests be MCQ based or subjective?
Tests will be MCQ based.
7. Is the same test date applicable for both 1st and 2nd level tests?
1st and 2nd level tests are held on same dates. The student will be getting the questions accordingly based on their registration details.
8. Will there be any negative marking in these tests?

There is no negative marking in these tests.

9. Is it required to appear in this test before appearing in CA Final examination?

These tests are not an eligibility criterion for appearing in CA Final examination. A student has to appear in these tests based on his/her completion date of first/ second year of practical training, irrespective of his/her CA Final attempt. However, whenever the student will qualify the CA Course, he/ she will get a virtual certificate wherein the average grade secured by him/ her in both the levels (if applicable) will be displayed.

10. Where should I contact in case of any queries/ clarifications required?

For queries/ clarifications, you may call Board of Studies at 0120-3876870/ 3045927 or mail to PTassessment@icai.in, or raise a ticket on the Helpdesk mentioned on the portal for technical queries.

Eligibility Related

1. What will be the criteria for appearing in these assessment tests?

The students after completing the 1st/ 2nd year of practical training are eligible to appear in these assessment tests.

2. I have completed the practical training before April 1, 2018. Am I required to appear for any of these tests?

Since you have completed the practical training before April 1, 2018, you are not required to appear for any of these tests.

3. I have completed second year of practical training before April 1, 2018. Am I required to appear for any of these tests?

Since you have completed second year of practical training before April 1, 2018, you are not required to appear for any of these tests.

4. I have completed first year of practical training before April 1, 2018. Am I required to appear for first level test?

Since you have completed first year of practical training before April 1, 2018, you are not required to appear for first level test. However, you will be required to appear for second level test after completion of second year of practical training.

5. I had taken a transfer in my articleship training and re-joined training with new Principal after a break, due to which, first/ second year of my training has completed after April 1, 2018. Am I required to appear for these tests?

Since effectively your first/ second year of practical training has completed after April 1, 2018, you are required to appear for both/ second level test(s) respectively.

6. I had taken leaves (more than the permissible limit) during my articleship training. Will they be adjusted while calculating the completion date of first/ second year of my training?

In this case, you have not taken any break during practical training. As per ICAI records, you are registered for practical training in a continuous fashion. Hence, completion date of your first year of training will be taken as one year after the practical training commencement date and completion date of your second year of training will be taken as two years after the practical training commencement date.

7. I had started my practical training on March 15, 2017, then terminated the training on February 1, 2018 and re-registered for training on March 1, 2018, what will be the completion date of my first year of training?

Since you have taken a break of one month during your practical training, the completion date of your first year of practical training will be considered as April 14, 2018 instead of March 14, 2018.

Syllabus Related

1. What is the syllabus for these tests?

These tests are being introduced to assess the knowledge gained by the students during the course of practical training and their ability to apply their subject specific skills while undergoing their training in that particular area. Hence, there is no defined syllabus for these tests. However, fields in which practical training is being imparted have been identified.

2. How can I prepare for these tests?

You are required to take your practical training seriously and application of concepts will be tested in these assessments. Sample questions for practice have been uploaded at the link: https://www.icai.org/post.html?post_id=14836. More questions are being uploaded from time to time.

3. I have not cleared Intermediate level examination and I am in second year of Articleship training. Will I be tested for Final level syllabus?

These tests are not having any pre-defined syllabus. The questions will be based on the understanding gathered during the practical training only.

Registration Related

1. Where can I register for these tests?

For registration to Home Based Test, the student has to login on <https://pttest.icai.org/>. The announcement regarding the registrations will be uploaded in Announcements under the Students section on the Institute website as well as the PT test portal itself.

2. In case I am eligible for the examination and I do not register for the examination, will it be counted as my first attempt?

Till the time you register for any examination date, it will not be counted as your attempt.

3. In case I register for the examination but do not appear in the test, will it be counted as my attempt?

If a student registers for the examination, then it is counted as an attempt even if the student appears in the test or not.

4. Is any fee required to be submitted for appearing in the test(s)?

For the first time for both levels, no test fee is to be paid by the students. However, in case a student re-appears in the particular test for improving his/her grade, a nominal fee of Rs.200 will be charged from the students for each re-registration.

Modules Related

1. Under my principal, I am working in X field, say Accounting/ Auditing/ Taxation etc. and I am not in touch with other fields practically. But in the test, students have to attempt questions in 3 or 4 modules. How will I be getting the practical knowledge in all the subjects for appearing in the test?

To cater to this issue only, optional modules have been introduced in these tests. You may opt for any 1/2 modules from the choices available. Accounting and Auditing are considered the key subjects in CA curriculum which every aspiring Chartered Accountant should know thoroughly.

2. Which are the compulsory modules and which are the optional modules for 1st level test?

In the 1st level test, Accounting and Auditing (including Corporate Laws and Current Affairs) of 50 marks will be compulsory and students would be selecting one optional module (comprising of 25 marks) out of Direct Tax, Indirect Tax and Internal Audit, as per their practical training specialisation area.

3. Which are the compulsory modules and which are the optional modules for 2nd level test?

In the 2nd level test, Accounting and Auditing (including Corporate Laws and Current Affairs) of 50 marks will be compulsory and students would be selecting two optional modules (comprising of 25 marks each) out of Direct Tax including International Taxation, Indirect Tax and Internal Audit, as per their practical training specialisation areas.

4. Whether all the modules will be compulsory? If no, what are the available options?

One module (Accounting and Auditing (including Corporate Laws and Current Affairs)) will be compulsory whereas students will have to choose one/ two modules out of the available options for the 1st/ 2nd level test respectively, as per their specialization areas during practical training. The available options are:

S No	First Year	Second Year
1.	Direct Tax	Direct Tax including International Taxation
2.	Indirect Tax	Indirect Tax
3.	Internal Audit	Internal Audit

5. How many questions will be asked in the 1st level test?

50 questions will be asked from the compulsory module, i.e. Accounting and Auditing (including Corporate Laws and Current Affairs) and 25 questions from the selected optional module. Each question will carry one mark.

6. How many questions will be asked in the 2nd level test?
40 questions (30 questions carrying one mark and 10 questions carrying 2 marks) will be asked from the compulsory module, i.e. Accounting and Auditing (including Corporate Laws and Current Affairs) and 20 questions (15 questions carrying one mark and 5 questions carrying 2 marks) from each selected optional module. In effect, compulsory module will carry a weightage of 50 marks and each optional module will have 25 marks weightage.
7. Can I select same optional module as Module 1 and Module 2 during Level 2 registration?
A student has to select two different optional modules for Level 2 examination. Portal will not allow the student to select same optional module as Module 1 and Module 2 during Level 2 registration.
8. If I re-register for the test for same level, can I change the selected optional module(s)?
A student has to select the optional module(s) afresh during each registration. He/ she can select same/ different optional module(s) while re-registering.

Result and Certificate Related

1. When will I get the result of these tests?
The result of these tests will be notified to the students on their login within 10-15 days.
2. What is the grading criterion for these tests?
Students will be assigned grades based on their performance in the assessments as below:
 - a. 80% and above – A grade
 - b. 60% and above but below 80% – B grade
 - c. 40% and above but below 60% – C grade
 - d. Below 40% – D grade
3. Where will the grade for this assessment be mentioned?
The average grade for practical training assessment of both levels will be given in a virtual certificate at the time of completion of CA Course. Only the students who will be clearing their CA Final examination will be getting this certificate.
4. I had completed second year of practical training before April 1, 2018. Whether I will get the certificate of practical training assessment?
Since you had completed second year of practical training before April 1, 2018, you are exempted from this test. Hence, you will not get the certificate of practical training assessment.
5. How the grades for both the levels be mentioned in the certificate?

The average grade of both the levels will be calculated for inclusion in the certificate if the student is eligible for both the levels, else only second level grade will be taken.

6. If I am not satisfied with the grade I received, will I be allowed to re-appear in the test?
If you are not satisfied with your grade, you will be given two more chances to re-appear in the test for that level. A nominal fee of Rs.200 will be charged for every repeat attempt. The best grade will be considered for inclusion in the certificate.
7. If after re-appearing in the test, I get even lower grade, will the first grade be mentioned in the certificate or the later one?
The best of the grades will be taken for calculating the average for inclusion in the certificate.
8. If I have not appeared in Level 1/ Level 2/ both levels test and qualify CA Final examination, will I be able to appear in practical training test after CA Final result?
After qualifying CA Final examination, appearing in practical training test will give no benefit to you as your certificate will get generated when you clear CA Final examination. The certificate once generated, cannot be modified/ revised. Hence, it is advised that you appear in the practical training test before qualifying both the groups of CA Final examination depending on your eligibility for the test.
9. If after qualifying CA Final examination, I am not satisfied with the grade I received and I am still eligible for practical training test, will I be able to appear in practical training test after CA Final result?
After qualifying CA Final examination, appearing in practical training test will give no benefit to you as your certificate will get generated when you clear CA Final examination. The certificate once generated, cannot be modified/ revised. Hence, it is advised that you take your chances of practical training test before qualifying both the groups of CA Final examination depending on your eligibility for the test.