

(Application Form for Registration to Common Proficiency Test Course (To be filled in CAPITAL LETTERS USING BLACK BALL PEN))

1.



**Affix recent passport
size Photograph**

First Name[illegible][illegible][illegible]

2. Sex ☐ Male ☐ Female 3. Date of Birth (DD-MM-YYYY)

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[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

11. In case an existing student of Professional Education (Course-I/II) wants to switch over to CPT, please provide your Unique Registration No.(i.e., WRO/SRO/NRO.....)

R	O						
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12.

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|--|-------------|
| ☐ (a) Indian National residing in India | Rs. 1500/-* |
| ☐ (b) Indian National residing in Bangladesh, Bhutan, Nepal, Pakistan, Sri Lanka | Rs. 1500/-* |
| ☐ (c) Indian National residing in a place other than (a) & (b) | US\$ 200 |
| ☐ (d) Foreign National belonging to Bangladesh, Bhutan, Nepal, Pakistan, Sri Lanka | Rs. 1500/-* |
| ☐ (e) For other than stated in (d) above | US\$ 200 |

13. Details of Course Fee for new registrants:

Tuition and Registration Fee Rs.1500* for students stated in 12 (a), (b) & (d) and US\$ 200 for Students stated in 12 (c) & (e)

Subscription for Journal Rs. 400 (for one year) (Optional but recommended)

Bank Draft /
Pay Order
No.

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dated

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Amount in Rs

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\$ if applicable

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Bank Code

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Indicate the Fee Breakup (Please fill the circles as applicable)

☐

Tuition Fees

☐

Journal Fees

☐

Prospectus Fees

For Rs./ \$ _____ (in words)

Drawn on Bank _____ Branch _____

Payment made online using
credit card / debit card☐

Yes

☐

No

If yes, acknowledgement
No.

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& date of
transaction

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DD-MM-YYYY

Date

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DD-MM-YYYY

Place

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Name _____

Signature of applicant

FOR OFFICE USE ONLY

Checked and verified that the application for Common Proficiency Test Course is complete in all respects with supporting documents.

Study Material Collected: ☐ Yes ☐ No

If Yes,

☐ Inperson
from
Regional
Office

Date

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☐

By Post

Date

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☐ From
Branch
Office

Date

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Applied in the Region

☐

Western

☐

Southern

☐

Eastern

☐

Central

☐

Northern

Dealing Assistant

Officer Incharge

Sl.No. (to be assigned by office)

Received an application for registration for Common Proficiency Test Course along with Demand Draft/ Pay Order No.

for Rs. (in words)

drawn on (Bank)

from Mr./ Ms.

Date

Place

**Signature, Name,
Designation and Seal
of Receiving Officer**

DOCUMENTS TO BE ATTACHED

INSTRUCTIONS TO CANDIDATES

1. Amount payable :
 - a) In respect of fresh candidate registering CPT course after passing 10th Standard or any other higher courses – Rs. 1500/- * course fee + Rs. 400/- CA journal subscription (optional)
 - b) In respect of those students who have registered for PE-I course (upto September 13 , 2006) but have not passed PE-I examination and have opted for CPT course - Rs. 100/-
 - c) Rs. 100 /- for Prospectus including application form.
2. Demand Draft / Pay Order of requisite amount drawn in favour of "The Secretary, The Institute of Chartered Accountants of India" payable at New Delhi / Kanpur / Mumbai / Chennai / Kolkata in accordance with the postal address given in Column 5 (a) of the application and appropriate office of the Institute mentioned in the Point 8-9 below.
3. A copy of each of (i) Date of Birth Certificate as per SSC/ Matriculation examination, (ii) Marks-sheets/ Certificate for 10th pass duly attested by a Chartered Accountant/ Gazetted Officer/ Head of the Institution.
4. In case a student applies online, he should take a print out of the application, affix a photograph, sign the application and dispatch to the appropriate office of the Institute within 15 days from the date of online registration.
5. Proof of special category
6. Proof of Nationality (If applicable)
7. Students are required to apply separately for appearing in the CPT examination.
8. The filled in application be sent to the appropriate office of the Institute as stated below:



Students belonging to	Despatch address
Gujarat, Maharashtra, Goa and the Union Territories of Daman & Diu and Dadra & Nagar Haveli	Western India Regional Council for The Institute of Chartered Accountants of India, ICAI Bhawan, 27 Cuffe Parade, Colaba, Mumbai – 400 005. Tel.: 022- 39893989 email: wro@icai.org
Andhra Pradesh, Kerala, Karnataka, Tamil Nadu, Pondicherry and the Union Territory of Lakshadweep	Southern Indian Regional Council of The Institute of Chartered Accountants of India, ICAI Bhawan, 122, M.G. Road, Post Box No. 3314, Nungambakkam, Chennai – 600 034 Tel.: 044- 39893989 email: sro@icai.org
Assam, Meghalaya, Nagaland, Orissa, West Bengal, Manipur, Tripura, Sikkim, Arunachal Pradesh, Mizoram and the Union Territory of Andaman & Nicobar	Eastern Indian Regional Council of The Institute of Chartered Accountants of India, ICAI Bhawan, 7, Anandilal Poddar Sarani, (Russell Street), Kolkata – 700 071. Tel.: 033- 39893989 email: ero@icai.org
Uttar Pradesh, Bihar, Madhya Pradesh, Rajasthan, Uttarakhand, Chattisgarh & Jharkhand	Central India Regional Council of The Institute of Chartered Accountants of India, ICAI Bhawan, Post Box No. 314, 16/77-B Civil Lines, Kanpur – 208 001 Tel.: 0512- 3989398 email: cro@icai.org
Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab and the Union Territory of Chandigarh	Northern Indian Regional Council of The Institute of Chartered Accountants of India, ICAI Bhawan, 52, 53, 54, Vishwas Nagar, Delhi – 110 032. Tel.: 011- 39893990 email: nro@icai.org

8. Students may procure prospectus for CPT, submit filled-in-application form and collect study materials from the following Branches of the Institute:

Sl.No.	City	Branches
1.	Ahmednagar	Ahmednagar Branch of WIRC of the ICAI, 2nd Floor, Mutha Chambers, (Old Vasant Talkies) Market Yard Road, Ahmednagar 414001
2.	Bangalore	Bangalore Branch of SIRC of the ICAI, ICAI Bhawan, No.16/0, Millers Tank Bed Area, Bangalore 560 052
3.	Ghaziabad	Ghaziabad Branch of CIRC of the ICAI, Yamunotri Complex, 2nd Floor, A-12, Ambedkar Road, Ghaziabad 201001
4.	Gwalior	Gwalior Branch of CIRC of the ICAI, F-104, Global Apartment, Opp. Income-Tax Office, City Centre, Gwalior 474001
5.	Nagpur	Nagpur Branch of WIRC of the ICAI, ICAI Bhawan, 20/1, Dhantoli, Nagpur 440 012
6.	Kota	Kota Branch of CIRC of the ICAI, Op. Maha Laxmi Apartment, 1st Floor, 13, Behind Gumanpura Police Station, Jhalawar Road, Kota 324007
7.	Ranchi	Ranchi Branch of CIRC of the ICAI, 3rd Floor, Vyapar Bhawan, Lalji Hirji Road, Ranchi- 83400
8.	Saharanpur	Saharanpur Branch of CIRC of the ICAI, 4/313, Boomanji Road, Above Central Bank of India, Near Pul Jogiyar Saharanpur 247001
9.	Tiruchirapalli	Tiruchirapalli Branch of SIRC of the ICAI, G-1, Green House Apartments, 28, Mc Donald's Road, Cantonment, Tiruchirapalli 620 001
10.	Yamunanagar	Yamunanagar Branch of NIRC of the ICAI, SCO-1, 1st Floor, Madhu Colony, Near Madhu Banquet Hall, Yamunanagar 35 001

