

* Waterfall Model:

- The waterfall model is a traditional development approach in which ^{each} developer works in different phases.
- In traditional approach of systems development, activities are performed in sequence.
- Unless earlier step is completed, next step is not undertaken under traditional approach.

Characteristics:

- 1) Project is divided into sequential phases, with some overlap and splash back acceptable b/w the phases.
- 2) Emphasis is on planning, time scheduling, target dates, budgets and implementation of an entire sys. at one time.
- 3) Tight control is maintained over the life of project through extensive use of written documentation.

Strengths: [COMIC]

- 1) ^{2-1/2 times} conserves resources
- 2) An orderly sequence of development steps (and design) ensures the quality, reliability etc of the developed software.
- 3) Progress of systems development is measurable.
- 4) Ideal for less experienced project teams or where a composition of team fluctuates.

Weakness: [SPLIT-FC]

- 1) It is slow, costly and cumbersome due to tight controls. ^{maintained on project}
- 2) Problem can't be discovered due to lack of sys. testing.
- 3) Depends upon early identification and specification requirement from users which users may not be able to clearly define.
- 4) Excessive documentation at each stage is time-consuming and also difficult for the users to read it regularly.
- 5) Project progresses forward with little scope for backwork.
- 6) Difficult to respond to changes, changes occurring later in the system are more costly and hence discouraged.

* Prototyping Model:

- The goal of prototyping approach is to develop a small or pilot version of a system called prototype.
- A prototype is built quickly at lesser cost and with the intention of being modifying or replacing it.
- As users work with the prototype, they make suggestions for improvements which are then incorporated and finally a prototype satisfying all the users requirement which is either turned into the final system or it is not suitable, it is scrapped.

Strengths:

- 1) Improve user participation in sys. development.
- 2) Easily identify confusing or difficult functions and missing functionality.
- 3) provides quick implementation of incomplete, but functional application.
- 4) Knowledge gained in an earlier iteration is used in development of later iterations.
- 5) Encourages innovation and flexible designs.
- 6) A very short time period is required to develop and start experimenting with a prototype.
- 7) system more reliable and less costly to develop.

Weakness:

- 1) Lack of the user strict control for sys. development.
- 2) frequently changes in Requirement may cause delay and over cost for the system.
- 3) Some time developers are unable to meet the requirement in actual system as shown in the prototype to users, which may cause dissatisfaction in the system user during actual use.

- 4) It can be successful only when the sys. developers are ready for providing significant time to experiment and build prototype & get it checked from Actual user again & again until user Approves the prototype.

* Info. P.F = Information processing facilities.

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Xerox
3.29
=

MTP M.15

* Point for Audit of Environment control that Auditor would consider while conducting Audit?

- 1) Water Detector: The presence of water detector are verified on visiting Computer Room.
- 2) Hand Held Fire Extinguishers: The presence of fire ext. at strategic location throughout the facility.
- 3) Manual Fire Alarms:
- 4) Smoke Detectors: Presence are verified on visiting Computer Room.
- 5) Fire Suppression system:
- 6) Water-based systems
- 7) Halon system
- 8) Fire proof walls, floors & ceilings surrounding the Com. Room
- 9) Uninterruptible power sys. (UPS) / generator
- 10) Power Leads Two Substations: Auditor asks whether the Info. P. has extra power connection and emergency power off situation.
- 11) Electrical surge protectors: Presence of electrical surge protectors for sensitive & expensive computers.
- 12) Emergency Power-off switch
- 13) Fire Resistant Oblique materials.
- 14) Documented & Tested Emergency Evacuation plans.
- 15) Wiring should be placed in ~~electronic~~ fireproof panels.

* Governance of Enterprise IT (GEIT)

- ⇒ GEIT is a sub-set of corporate governance and facilitates implementation of a framework of IS controls within enterprise as relevant & encompassing all key areas.
- The primary objectives of GEIT are to analyze and articulate the requirements for the governance of Enterprise IT, and to implement and maintain effective enabling structure with clarity of responsibilities & authority to achieve the enterprise's mission, goals & objectives.

Benefit of GEIT

- 1) It provides a consistent approach which integrated and aligned with enterprise governance approach.
- 2) It ensure that IT-related decisions are made in accordance with the enterprise's strategies & objectives.
- 3) It ensure that IT-related process are overseen effectively & transparently.
- 4) It ensure that the governance requirements for Board members are met.

- 5) It confirms compliance with legal & regulatory requirements.

COBIT 2 its components

RTFM-15
Pg-30

- ⇒
- COBIT is a set of best practices for IT. Management developed by ISACA AND IT Governance Institute in 1996.
 - COBIT is a framework which provides Audit Satisfaction
 - ⇒ Audit Guidelines / Standard for Auditors
 - ⇒ Control Procedure & Benchmarks for Management.
 - ⇒ and Assurance Procedure for User.
 - In general COBIT help organization to achieve Business objectives

Component of COBIT : 1) Framework 2) Process Description

3) Control Objectives 4) Management Guidelines 5) Maturity Models

FP
CMM

2.11 * Characteristics of CBIS.

- 1) All Sys. work for predetermined objectives and therefore designed and developed accordingly.
- 2) Sys. has number of interrelated & interdependent subsystems. It depends on other subsystems for its inputs.
- 3) If one subsystem is component of a Sys. fails. The whole Sys. does not work.
- 4) All sub-systems interact with each other in such a way that they work to achieve the goal of a system.
- 5) The work done by individual subsystems is integrated to achieve the central goal of the system.

* MIS $\Rightarrow$ MIS has been defined by Davis & Olson as "An integrated user-machine system designed for providing information to support operational control, management control and D.M. functions in an organization."

RTM N-12 MIS $\Rightarrow$ ESS $\Rightarrow$ EIS used to provide info. to Top Management.

Characteristics:

- 1) EIS is CBIS that serves the info. to Top Management.
- 2) very user friendly
- 3) EIS provide Rapid access to timely info.
- 4) EIS provide extensive online analysis tool
- 5) EIS provide Drill down Reporting
- 6) EIS provide capable of accessing Both Internal & External Data.
- 7) It locates problem without the need to learn query language
- 8) EIS can easily be given as a DSS Support for D.M.

RTM MIS * Discusses the Type of Info. system

- diff. Info. Sys. that serve diff. organizational levels.
- 1) operation level Sys.
 - 2) Knowledge level Sys.
 - 3) Management level Sys.
 - ↳ Middle
 - ↳ Senior level

Xerox 2.02

*

Office Automation System: Application of the computer to handle office activities are termed as OAS.

[DDR
FER]

1) Document Capture

2) Document Creation

3) Receipts and Distribution

4) Filing, Search, Retrieval & Follow up;

5) Calculations

6) Recording Utilization of Resources

* Benefits of OAS:

Improve communication

Reduce cycle time

Reduce cost

Ensure accuracy

Improves communication within organization & help externalise
Reduce cycle time Both preparation and receipt of messages
Reduce cost of office communication
OAS Ensure accuracy of communication flows.

2.14

* Misconceptions about MIS -

1) All CBIS is MIS (Computer Based Info. System)

2) All Reporting Sys. is MIS

3) MIS is a Management Technique

4) MIS is a Bunch of Technologies

5) MIS is only Related with Computers

6) Accuracy plays vital Role in Reporting

7) More data means more information to manager

8) MIS is an Implementation of organizational system & procedures.

*

ES: Es is a computerized IS. that allows Non-Experts to make decision comparable to those of an Expert.
Es are used for complex & ill structured tasks that require special knowledge in specific area.

MTP 19.15 ↓

Discuss IS. & its components. what are the activities carried out by I. S. in ^{data} overseas.

I. S. ⇒ An I. S. comprises of people, H/S, ^{data} and network for communi. support.

⇒

Activities ⇒

1) Data is collected from an organization or from external environments and converted into suitable format required for processing (Input)
2) This is converted into information (More meaningful form) obtained after manipulation of these collected data (processing)
3) Then info. is stored for future use or communicated to user

- This supports DM
- helps to improve DM
- used for DM
- used to store semi-structured data
- user friendly
- easy to use

- focus on
- Flexible & Adaptable
- Knowledge base

2.16 * What is DSS? characteristics of DSS?

⇒ DSS: DSS is a system that provides tools to managers to assist them in solving semi-structured & unstructured problems in their own personalized way.

- DSS provide managers with set of capabilities that enable them to generate the info. required by them to make decisions.
- A DSS supports the human decision-making process, rather than becoming a means to replace it.

Characteristics

- 1) This supports decision making & occurs at all levels of mgt.
- 2) It should be flexible and adaptable
- 3) DSS focuses on decision rather than data & information
- 4) It should be easy to use. User need not to have knowledge of com.
- 5) DSS used to solve ^{structured problems} semi-structured & unstructured problems.
- 6) DSS should be user-friendly.
- 7) DSS is used mainly for decision making.
- 8) Helps to improve decision making.

9) It is a knowledge base system i.e. allow user to apply his knowledge for prob. solution.

* Limitation of MIS? MTPM.15

Quality 1) Quality of output depends upon quality of inputs.

2) MIS cannot substitute the ability of management for taking decisions. ^{It is only tool}

3) MIS does not have enough flexibility to update itself with changing needs of management.

4) cannot provide tailor-made packages for every type of prob.

5) MIS considers only quantitative factors & ignore ^{Non-Quantitative Factors}

6) do not deals with semi structured or unstructured problems.

7) MIS effectiveness decreases due to frequent change in mgt.

8) MIS does not provide ad-hoc reports.

Quality, Quantitative
Flexibility, Effectiveness
Ad-hoc, Tailor made
Substitute, Semi-structured & unstructured

TPS =>

At the lowest level of Management, TPS is an I.S. that manipulates data from business transaction. Any business activities such as sales, purchase, production, payment or receipts involves transaction and these trans. are to be organized & manipulated to generate info.

TPS involves => 1) Capturing data 2) processing of file base 3) generating info. 4) Handling of queries.

Principal components of a TPS

1) Input 2) Processing 3) Storage 4) Outputs

Features of TPS (N.13) (MTPN.14)

- 1) Large volume of data
- 2) Automation of Basic operations
- 3) Benefits are easily measurable: Helps to reduce workload for transaction processing.
- 4) Source of input for other system: Basic source of internal info. for other info. system

Characteristics of an effective MIS

- 1) Management oriented
- 2) Integrated
- 3) Common Data Flows
- 4) Long Term planning
- 5) Sub system concept
- 6) Computerized
- 7) Need based
- 8) Exception Based

Constraints in operating a Computer Based MIS

- 1) Non-Availability of experts: who can develop & manage computer based MIS.
- 2) Problem of selecting the sub-systems of MIS to be installed and operated upon
- 3) Non-Standardization of MIS: every one can specify their own requirement.
- 4) High-Turnover of experts: There is High T.O. job switching of experts for better pay-packets. Provision etc. which cause loss.
- 5) Non-Clack co-operation from staff
- 6) Difficulty in Quantifying the benefit of MIS.

Examples of DSS in Accounting or Accounting Application of DSS

- 1) Cost Accounting system
- 2) Capital Budgeting system
- 3) Budget variance Analysis system
- 4) General DSS-1 for WOC Management, Ratio Analysis, Receivable Analysis

Components of DSS

- 1) Users: users of DSS are known as knowledge based user because they can apply their knowledge for prob. solution.
- 2) Planning language: 1) General purpose planning language 2) Special purpose planning language
- 3) Model Base: Brain of DSS. M. Base is create with the help of DSS. This provide structure of prob. to be solved.
- 4) Data Base: provide input of DSS. Dbase can be user dbase

In Large DSS problems the dbase can be categorized

- 1) External Level
- 2) Logical Level
- 3) Physical Level

with the help of

* Pre-requisites of MIS?

- 1) Qualified staff
- 2) Support the Management
- 3) Common database
- 4) Control & Maintenance of MIS

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Book 122 *

Components of ES [IN U.K.K. Explanation Facility]

- 1) User Interface: This component provide a user friendly graphical interface for accepting problems from users.
- 2) Inference Engine: Provides solution of given problem with the help of knowledge base by applying certain Mathematical & Statistical rule.
- 3) Knowledge Base: This component Maintains knowledge of experts for problems solution.
- 4) Explanation Facility: This component format or arrange the solution provided by Inference engine in the user interface.
- 5) Knowledge Acquisition Facility: This component is used to acquire knowledge of experts and arrange that knowledge in knowledge base in a structured form.

* Attributes of Information

Mod-20 * Briefly describe five major characteristics of the

Types of Information used in Executive Decision Making

- Many decisions taken by executive are unstructured. → Takes decision without following a fixed pattern.
- 1) Lack of Structure
 - 2) High Degree of Uncertainty ^{the base of the decision is not very clear}
 - 3) Future orientation
 - 4) Informal Source ^{Informal source of info. is taken by observing broad trends.}
 - 5) Low level of detail

Book 115 * Pre-requisites of a MIS

Mo 14

- 1) Database
- 2) Qualified system and Management staff
- 3) Support of Top Management
- 4) Control & Maintenance of MIS

2.22 *

Info. means processed data that have been put into a meaningful and useful context.

Attributes of Information [TRMR 2011 CA CPT Q] VVF

- 1) Timeliness (Availability): very important aspect of information. Information is useless if it is not available at a time of need.
- 2) Reliability: Info. should be from reliable sources. → Information sources failure or success.
- 3) Mode & format: Mode → voice, text, or combination of both. Format → should be simple, format means presentation.
- 4) Route: The rate of transmission/Reception of information may be represented by the time required to understand a particular situation.
- 5) Completeness & Adequacy

6) Transparency: Info. should be free from any Biasness.

7) Purpose/Objective: Info. must have purpose at the time it is transmitted to person or machine, otherwise it is simple data.

8) Quality: It means the correctness of information.

9) Validity: It measures how close the information is to the purpose for which it asserts to serve.

10) Current/Updated: Info. should be refreshed from time to time. Ex: Running score

11) Frequency: The frequency with which info. is transmitted or received affects its value.

12) Value of information: It is defined as diff. B/w the value of the change in decision behaviour caused by the information and the cost of the information.

Key Governance Practices of Risk Management

- 1) Evaluate Risk Management -> Continuously examine the effect of Risk on current future
- 2) Direct Risk Management -> Direct the establishment of RMT to provide assurance
- 3) Monitor Risk Management -> Monitor the key goal & metrics of RMP

1.12 * Key Management Practices, which are required for

aligning with Enterprise Strategy with Enterprise Strategy.

- 1) Understand Enterprise direction -> Consider the current enterprise environment and business process
- 2) Assess the current environment, capabilities & performance
- 3) Define the Target IT capabilities

- 4) Conduct a gap analysis -> Identify the gaps between current & target environment

- 5) Define the Strategic Plan and Road map

- 6) Communicate the IT Strategy and direction -> Share with management

1.15 * Risk Management Strategies

- 1) Tolerate / Accept the Risk -> Some Risk are minor, accepting the Risk as a cost of doing business
- 2) Terminate / Eliminate Risk -> Replacing technology with more robust product
- 3) Transfer / Share the Risk -> Share with third party
- 4) Treat / Mitigate the Risk -> Implement controls to reduce the risk
- 5) Turn back: may decide to ignore the risk -> Where prob. impact of risk is very low, then management

1.16 * Principles of COBIT-5

Meeting Stakeholders Needs

- 2) Covering the Enterprise End to End -> IS should cover all function & business process
- 3) Applying a single integrated framework -> COBIT-5 helps to align with other required standard
- 4) Enabling a Holistic Approach -> Efficient & effective governance & management. Enterprise IT require holistic approach taking into account several interrelated components
- 5) Separating Governance from Management -> Governance is the responsibility of Board, while management is responsible for day to day operations

Key Mgmt. Practices for Implementing Risk Management

- 1) Collect Data -> From collection, Analyse Risk, taking into account the state of IT - related exposures & opportunities in timely manner
- 2) Analyse Risk -> Maintain a Risk Profile
- 3) Articulate Risk -> Define a Risk Management Action
- 4) Respond to Risk -> Reduce risk to an acceptable level as a portfolio

Areas, which should be reviewed by Internal Auditors as a part of the review of Governance, Risk and Compliance (GRC)

- 1) Scope 2) Governance 3) Evaluate Enterprise Ethics
- 4) Risk Management 5) Interpretation
- 6) Risk Management process 7) Evaluate Risk Exposures
- 8) Evaluate fraud and financial risk
- 9) Address Adequacy of Risk management process (RMP)

Internal Audit Activity must...

MTPN.14

[IOC]

Obtain Assurance

RTPN.14

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MTPM.15

N.13 (Case)

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IS

DSS

RTPN.14

3.14

*

[CBIPP]

MTPM.15

What do you understand by the terms of COBIT 9 Describe its practice in Brief?

COBIT-5 provides key practice for ensuring compliance with external

compliance as relevant to enterprise. The practice is given as follows:

1) Identify External Compliance Requirements.

2) Optimize Response to External Requirements.

3) Optimize External Compliance.

4) Obtain Assurance of External Compliance.

5) Monitor Internal Controls -> Control environment to meet org. objectives.

6) Review Business process Controls Effectiveness.

7) Perform control self assessments -> To evaluate the completeness and effectiveness of org's control over process, policies & controls.

8) Identify and Report control deficiencies.

9) Ensure that Assurance providers are independent & qualified.

10) Plan Assurance Initiatives -> Scope Assurance Initiatives.

11) Execute Assurance Initiatives -> Coordinate with management on the scope of assurance initiatives.

12) Execute planned assurance initiatives -> Report on identified findings provide opinions & recommendations for improvement.

Types of Information Security Policies & their Hierarchy.

1) Information Security Policy

2) User Security Policy

3) Acceptable Usage Policy

4) Organizational ISP

5) Network & system security Policy

6) Info. classification Policy

7) Condition of Connection

Five Interrelated components of Internal Controls

1) Information and communication

2) Control Environment

3) Risk Assessment

4) Control Activities

5) Monitoring

Elements that ensure

Major Financial control Techniques in Brief

1) Authorization -> Authorized user are allowed for doing such a way to prevent its abuse.

2) Budgets -> Cancellation of documents

3) Documentation -> Input/output verification & safekeeping

4) Dual control -> Sequentially numbered documents

5) Supervisory Review.

Major Boundary control Techniques in Brief

1) Cryptography

2) Passwords

3) Personal Identification Numbers (PIN)

4) Identification Cards

5) Biometric Devices

1997) Intercepting. This involves intercepting communication both the OS and the user and modifying them or substituting new msg.

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3.16 *

Explain different classifications of information.

⇒

- 1) Top Secret
- 2) Highly Confidential
- 3) Proprietary
- 4) Internal use only
- 5) Public documents.

RTPN.14.

3.17 *

N.14 (case) ⇒

[VS DDOA]

Major Data Integrity Policies:

- 1) Virus - Signature Updating
- 2) Software Testing
- 3) Division of environments
- 4) Offsite Backup Storage
- 5) Quarter - End and year - end Backups
- 6) Disaster Rec.

RTPN.14

3.18 *

Explain various forms of Asynchronous Attacks in Brief.

⇒ critical Resource for org.

- 1) Data Leakage
- 2) Wire - Tapping: This involves spying on info. being transmitted over telecom net.

3) Piggybacking

4) Shutting down of computer / denial of service

Major dimensions under which the impact of cyber frauds on enterprises can be viewed. [FLLDS]

3.22 *

Computer Related

Exposures

N.14

⇒

1) Financial loss

2) Legal Repercussions

3) Loss of credibility or competitive edge

4) Disclosure of confidential, sensitive or embarrassing

5) Sabotage: The above situation may lead to misuse of info. by enemy country.

6) Black mail

3.23 *

RTPN.14

⇒

Major Techniques to commit cyber frauds

changing data

1) Hacking

2) Cracking

3) Data Diddling

4) Data Leakage

5) Denial of service Attack

6) Internet Terrorism

7) Logic time Bombs

8) Masquerading or impersonation

9) Password cracking

10) Piggybacking

11) Round Down

12) Scavenging or Dumpster diving

13) Super zapping

14) Trap door

15) Social Engineering techniques

3.22 *

⇒

Discuss Locks on Doors in light of respect to physical access control.

⇒ diff. means of controlling P.A. control.

1) Cipher Locks

2) Bolting Door Locks

3) Electronic Door Locks

4) Biometric Locks

3.23 *

⇒

Impact of Technology on Internal control [PC RAM Se Authorization]

⇒ Effect of computer skill & knowledge to discharge their duties.

1) Passwords

2) Concentration of program & data

3) Records keeping

4) Access to assets & records

5) 2 Records

6) Review

7) Management supervision

8) Ensure that

9) Authorization procedures are approved

10) Transmissions are not approved

11) by appropriate authority.

5.19 BMM 12.14.9 P How the Investigation of the Present Info. Sys. should be conducted so that it can be (existing) Further improved upon.
 * How the Analysis of present Sys. is made by the Sys. Analyst?

- 1) Review Historical Aspects
- 2) Analyze Inputs
- 3) Review Data Files Maintained
- 4) Analyze Outputs
- 5) Review Method, Procedures & Data Communications.
- 6) Review Internal controls
- 7) Modeling the Existing Physical Sys. and logical system
- 8) Undertake overall Analysis of present System

Different diagrams of existing Sys. are prepared in terms of Flowchart, Data Flow Diagram

5.22 RTP N.14.4 * Two primary Method, which are used for Analysis of the scope of a project in SDLC.

- 1) Reviewing Internal documents
- 2) Conducting Interviews.

5.23 (N.01.03) * What are Sys. development Tools? Major Tools used for Sys. development

Tools & Techniques have been developed to improve current information system and to develop new ones.

[CID SYSTEM PROCESS]

The Major Tools used for SD can be grouped in four categories.

Helpful to document the data flow among the major resources & activities

- 1) Data Attributes and Relationships
- 2) User Interface

These tools are used to help programmer to develop detail of procedure & processes required in the design of a computer program.

- 3) Detailed System process.
- 4) Major Reasons due to which organizations fail to achieve their system development objectives.

These tools are used to help programmer to develop detail of procedure & processes required in the design of a computer program.

RTP N.14
MTP N.15
Pg: 70

⇒ i) User Related Issues:

Very Rarely

- 1) Changing (shifting) User Needs
- 2) Resistance to change
- 3) Lack of User Participation
- 4) Inadequate testing & User Training

ii) Developer Related Issues:

(S.P)

- 5) Lack of standard Project Management and S.D. Methodologies
- 6) Overworked or Under-Trained development staff
- ii) Management Related Issues:

- 7) Lack of Senior Management Support and Involvement
- 8) Difficult to define the exact requirements particularly for

5.26

N.12

Major characteristics of good coded program

1) Reliability 2) Robustness 3) Accuracy

4) Efficiency 5) Usability 6) Maintainability.

5.27

[FPPSS]

N.13

Five categories of tests that a programmer typically performs on a program suite (Type of Testing)

1) Functional Tests 2) Performance Tests

3) Stress Tests 4) Structural Tests 5) Parallel Tests

5.28

[DOD]

N.14

Changeover strategies used for conversion from old to new

1) Direct conversion 2) Phased conversion 3) Pilot conversion 4) Distributed conversion 5) Parallel conversion

Various activities that are involved for successful conversion with respect to a computerized Info. System.

1) Procedure conversion 2) File conversion

3) System conversion 4) Scheduling personnel & equipment

5) Alternative plans in case of equipment failure.

Feasibility Study:

1) Technical 2) Financial 3) Economic 4) Operational 5) Behaviour 6) Legal

7) Scheduling 8) Resources

Fact-Finding Techniques: [Doc. Observ I &]

1) Documents 2) Observation 3) Interviews 4) Questionnaires

Explain the stages of SDLC [TROA TIM]

1) Preliminary Investigation 2) Requirement Analysis 3) System Design 4) Acquisition & development of Software 5) System Testing 6) Implementation & Maintenance

Types of System Testing: 1) Discuss Sys. Testing?

1) Recovery Testing 2) Security Testing

3) Stress Testing 4) Performance Testing.

1) Recovery Testing 2) Security Testing

3) Stress Testing 4) Performance Testing.

1) Recovery Testing 2) Security Testing

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3) Stress Testing 4) Performance Testing.

1) Recovery Testing 2) Security Testing

3) Stress Testing 4) Performance Testing.

1) Recovery Testing 2) Security Testing

2000G20 * Internet & Internet Failures: [What things Auditor should consider while evaluating 7. Service & Internal control?] →

1) Component Failure
2) Subversive Threats

MPM.14 * Various Output Controls
N.14 6.15 1) Logging of output program execution
2) Storage & Issuing of Software & Compiled Forms
3) Spelling (Checking) & Retention Controls
→ Effects of Computers on Audit: 1) Report Distortion & Collection of Evidence
2) Discuss the issues relating to performance of evidence collection and understanding the reliability of controls.

[DAN LAL] 3) Data Retention and Storage 2) Absence of Input documents
3) Non-availability of Audit trail 4) Lack of Availability of Output
5) Audit evidence 6) Legal issues.

6.8. * Major Types of IS Audits or Categories of IS Audit.
MPM.14 → 1) Systems and Application 2) Information Processing
3) System Development 4) Management of IT and Standalone
Enterprise Architecture: Ensure controlled & efficient control place on client server, & network
5) Telecommunications, Intranets, and Extranets.

6.9 * Major Stages of IS Audit in Brief [SPF and Reporting closure]
MPM.15 → 1) Scoping and Pre-Audit Survey 2) Planning & Preparation
3) Fieldwork 4) Analysis 5) Reporting 6) Closure
Auditor might use SCARF to collect the following types of information:
1) Application System Errors: Provide an independent check on the quality of sys. processing.
2) Policy and procedural variances: Organization have to adhere to the policy, procedure, etc.
3) System Exception 4) Statistical sample

[A383P] 5) Snapshots and Extended Records: Record can be written into the log to connect data to build profiles of sys-users.
6) Profiling Data 7) Performance Measurement
Advantages of continuous Audit techniques of app. sys.

1) Timely Audit 2) Comprehensive & detailed Auditing
3) Surprise test capability 4) Information to system staff on meeting of objectives 5) Training for New users.
Disadvantages of continuous Audit techniques.
1) Require expert knowledge of Audit Software used and client sys. working from Auditor.

2) Availability of Resources, Like, Audit Modules and online sys. facilities. (Auditor should be able to obtain resources required from the organization)
3) Involvement of Auditor at the time of sys. development to develop Audit modules.
4) Need Stable sys. or Application for Concurrent Audit
5) Missing Audit Trail: More likely to be used young Auditor is less visible

Need for Audit of IS

MPM 14.15

[CIMA'S IDEA] Im Part of IS Audit on original

- 1) Computer - controlled use
- 2) IS Audit
- 3) Maintenance of privacy
- 4) Asset safeguarding Standard
- 5) In correct decision Making
- 6) Data loss
- 7) Computer Error
- 8) Computer Abuse
- 9) Data integrity objectives for system efficiency object in sys effectiveness

G.14

MPM 14.14

[DAR]

Major ways by which Audit Trails can be used to support security objectives. or Objective of Audit Trail

1) Detecting unauthorised Access

2) Reconstructing Events

3) Personal Accountability

Audit Analysis can be used to reconstruct the steps that led to event such as sys failure, security violations, or application processing errors. Audit trail can be used to monitor users' activity at the lowest level of detail.

G.15

MPM 15

Two Main categories of Data Management Control

1) Access Control

Controls are established in the following manner: 1) User Access control 2) Data Encryption keeping data in database in encrypted form

2) Backup Control

Various Backup Strategies are given as follows:

1) Duplicate Copy of database are maintained

Periodic dump of all or part of database

2) Dual Recording of Data

Periodic dumping of data when change made to the database

3) Logging Input Transactions

Logging changes to the data by copying a record each time it is changed by an update action

Major Processing Controls

These help in verifying data that is subject to process through all stages. 1) Run - To - Run controls 2) Reasonableness Verification

G.18

MPM 18

Field Initialization

3) Edit checks

4) Exception Reports

5) Major Audit Issues of Operational layer with reference to Application Security Audit

6) User Accounts and Access Rights

7) Password Controls

In general password strength, length, age, non-repetition & automated lockout after 3 attempts

8) Segregation of Duties

As frauds due to lack of segregation increase due to lack of segregation of duties also increases

Role of IS Auditor with respect to Physical Access Control

1) Auditor Review the Physical Access Risk & control to form an opinion on the effectiveness of Physical Access Control.

2) This involves the following:

1) Risk Assessment

2) Control Assessment

3) Review of Documents

Examination of relevant documentation such as the security policies, procedure, permits plans Building plan, inventory list

Major tasks performed by operating system

1) Scheduling jobs

2) Managing Hardware & software Resources

3) Maintaining system security

4) Enabling Multiple users

5) Handling Interrupts

Used as to temporary suspend the processing of one program to one another program

Resource sharing

6.16

MPM 16.12

[MMS]

Handling

8.8

* Cloud computing Models [IPS Network Communication]

- ⇒ 1) Infrastructure as a service (IaaS)
 ⇒ 2) Platform as a service (PaaS)
 3) Software as a service (SaaS)
 4) Network as a service (NaaS)
 5) Communication as a service (CaaS)

MTP N14 (2)

8.8

* Characteristics of cloud computing [SAM PV HUM]

- ⇒ 1) High Scalability: Enable servicing of business requirements for larger audiences through high scalability.
 2) Agility: cloud works in the "distributed mode" environment. It share resources among users and tasks, while improving efficiency & agility.
 3) High Availability & Reliability: Availability of servers is supposed to be high & more reliable. Chances of failure are minimal with cost reductions by sharing common infrastructure.
 4) Multi-Sharing: Multi users & applications can work, more efficiency with cost reductions by sharing common infrastructure.
 5) Services in Pay-Per-Use Mode:

- 5) Virtualization: This technology allows servers & storage devices to be installed on each user's com. & utilize applications by easy migration.

- 6) Performance: High level of performance.

- 8) Maintenance: Cloud computing application are easier, because they are not to be installed on each user's com. & can be access from different place.

8.9

* Advantages of cloud computing → [CA BAS EASY, QUICK]

- ⇒ 1) Cost efficiency 2) Almost Unlimited storage
 3) Backup & Recovery 4) Automatic Software Integration
 5) Easy Access to Information 6) Quick Deployment ^{once open} ~~for full~~ ^{for full} ~~memorize~~ ^{for full} ~~function~~

8.10

MTP N14

* Challenges to cloud computing in Buget [CIA OTPL]

Prevention of Unauthorized disclosure
 Speculation of Unreliable Information

- ⇒ 1) Confidentiality 2) Integrity 3) Availability
 3) Governance 4) Trust 5) Legal Issue & Compliance
 6) Privacy 7) Audit 8) Data Stealing 9) Architecture
 10) Identity Management and Access control
 11) Incident Response 12) Software Isolation 13) Application Security

2008 8.9

* Emerging BYOD Trends! [DIAN]

- 1) Device Risks: It is Normally in the form of "Loss of Device", Lost or stolen device can result in easy access to sensitive Corporate Information.
 2) Implementation Risks: It is Normally in the form of "Weak BYOD policy".
 3) Application Risks: It is Normally in the form of "Application viruses & malware".
 4) Network Risks: It is Normally in the form of "Lack of device visibility".

of data via a computer without being connected to fixed physical link. This is the fundamental principle of mobile computing. Evolving Technology has become a very important & rapidly Remote locations to other remote or fixed locations through various techniques

DM-1409 *

[FD IM]

Data & System Back-up Techniques (N.14)

- 1) Full Back-up 2) Differential Backup; Least Full Backup
- 3) Incremental Backup; In this Backup, those files are backed up which have changed since last Backup.
- 4) Mirror Backup; Identical to a full backup

DM:250 *

[EBRT]

Types of Disaster Recovery Plan

- 1) Emergency Plan 2) Backup Plan
- 3) Recovery Plan 4) Test Plan

DM-255 *

Alternative processing facility Arrangement

- 1) Cold site: Maintain critical resource & equipment in duplicate form at some off-site location. Low cost - Maintaining. Not provide look. ^{down time} elimination
- 2) Warm site: Best cold & Hot site. It is better than cold & worse than Hot
- 3) Hot site: Simple technique. All most all the equipment & resources of working data center are maintained. Expensive. ^{down time} provide NIL
- 4) Reciprocal Agreement: Two or more organization agree to provide Backup Facility to each other. Maintain extra capacity to serve other party.

DM-8.4 *
BPP ENTN. 14

Goals of cloud computing [E-SCRAP] (N.14)

- 1) To create a highly efficient IT Ecosystem, where resources are pooled together and cost are aligned with the resources actually used.
- 2) To scale the IT Ecosystem quickly, easily and cost-effectively based on the evolving Business Needs.
- 3) To consolidate IT Infrastructure into more integrated and manageable environment.
- 4) To reduce cost related to IT energy consumption
- 5) To Access Service and data from Anywhere & At Any Time.
- 6) To enable Rapidly provision of resources as needed
- 7) To improve 'Anywhere Access' for ever increasing users

DM-11 *

Mobile computing Benefits:

- 1) It provide mobile workforce with Remote access to work order details, Such as work order location, contact info. ^{completion date, asset history, relevant warnings}
- 2) It provides Remote access to corporate knowledge or the job location
- 3) It enables mobile sales personnel to update work order status in real-time, facilitating excellent communication.
- 4) It enables us to improve management effectiveness by enabling us to control a mobile workforce at any time, from anywhere

7.4 * Objectives of IT

- 1) To grant legal recognition for transactions carried out by means of electronic data interchange (EDI) and E-commerce in place of paper based methods of communication.
- 2) To give legal recognition to digital signature for authentication of any information or matter.
- 3) To give legal recognition for keeping of books of A/C by bankers in electronic form
- 4) To facilitate e-filing of documents with Govt. Deptt.
- 5) To facilitate electronic storage of data.
- 6) To facilitate and give legal sanction to EFT betⁿ Banks and Financial Institutions.
- 7) To amend the IPC, the Indian Evidence Act-1872, Banker's Book Evidence Act-1981, RBI Act-1934

6 * Impact of IS Audit on organization

Need ~~of~~ ^{for} Audit of IS

[CIMA's IDEA DSSV]

- ➔ 6.1) Costs of Data loss: Data is a critical resource of an organization for its present and future process and its ability to adapt and survive in changing environment.
- 2) Incorrect Decision Making: Managers are involved in detection, investigation and correction processes. These high level decisions require accurate data to make quality decisions.
- 3) Maintenance of Privacy: Today, many confidential data are collected in a business process and there is a fear ~~loss~~ of misusing this data because privacy has eroded beyond acceptable levels.
- 4) Asset Safeguarding objectives: The info. sys. assets (HIS & data) must be protected by a system of internal control from unauthorized access.

5) IS Audit: It is the process of attesting objectives that focus on Asset safeguarding & data integrity and Management objectives that include effectiveness & efficiency.

6) Controlled evolution of Computer Use: Use of Technology and reliability of complex computer system cannot be guaranteed and consequences of using unreliable system can be destructive.

7) ^{High} Cost of Computer Errors: In a computerised enterprise environment where many critical business process are performed, a data error during entry or process would cause great damage.

8) Cost of Computer Abuse: Unauthorised access to computer, Malwares, Unauthorised physical access to computer facilities and Unauthorised copies of sensitive data can lead to destruction of Assets.

9) Data Integrity Objectives: It is a fundamental attribute of IS Auditing. The importance to maintain integrity of data of an organisation requires all the time. It is also important from the business perspective of the decision maker, competition & market environment.

10) System Effectiveness Objectives: Effectiveness of a system is evaluated by Auditing the objective of the system to meet business and user requirement.

11) System Efficiency Objectives: To optimize the use of various information system resources along with the impact on its computing environment.

12) Value of Computer Hardware Software & Personnel:

These are critical resources of an organization, which has a credible impact on its infrastructure and business competitiveness.

* What are the controls that can be used to Prevent system exposure against Internet & Intranet? [FCER]

⇒ 1) Firewall 2) Controlling denial of Service attacks

3) Encryption

4) Recording of Transaction Log

5) Call back devices: The call back devices requires the use to enter password and it authorized then call back device

* What things auditor should consider while evaluating Internet & Intranet?

⇒ 1) Component Failure ⇒ Failure of communication lines, Hardware, Software

2) Subversive Threats ⇒ Intruder attempts to violate the integrity of some components in the sub-system by:

2.1.1) Invasive Tap: By installing it on communication line & others reader modify data.

2.1.2) Inductive Tap: it monitors electromagnetic transmission & allows the data to read only.

* System Development controls! [UTI UPS]

⇒ 1) System Authorization Activities

2) User Specification Activities: Users must be actively involved in the sys. development

3) Technical Design Activities: The tech. design activities in SDLC translate the user specification requirement into Tech. Spec

4) Internal Auditor's Participation: Internal Auditor plays an important role

5) User Test & Acceptance procedures: Just before implementation, the individual modules must be tested.

6) Program Testing: All program modules must be thoroughly tested before they are implemented

7) System Authorization Activities: All system must be properly authorized

* How should conduct application security audit?

* Discuss major audit issue of Technical Layer with

Reference to Application Security Audit. [UPA II]

⇒ 1) User Profile: Auditor should check that any updates to user profile, like creating/deleting & changing of user account

2) IT Risk Management: Assess risk, conduct Regular security awareness program, monitor physical security

3) Interface Security: It means interface of one application with another application in an organization. Auditor need to understand the data

4) Audit logging & Monitoring: Regular monitoring the Audit logs is required. However, the same is not possible for all transactions.

So must be done on an exceptional Reporting basis

* Audit issue of Operational Layer with Ref. to APP. Sys. Audit: (UPS)

1) User Account & Access Right 2) Password controls 3) Segregation of duties

6.8 * Explain the set of skills that is generally expected of ITs Auditor.
=> **KUP** : Sound operation, practice
Knowledge: Business, IT strategies, Professional Standard
Understanding: Info. Risk & controls, Tech & Manual control
Professional Qualification & Certifications.

* **Audit Hooks**: These are Audit Routines that flag suspicious transactions.

* **SCARF**: The SCARF technique involves embedding audit software modules within a host app. system to provide continuous monitoring of the sys. trans.
• The Info. collected is written in Special Audit File the SCARF Master file
• In many ways, the SCARF technique is like the Snapshot technique

* **Audit Trail**:
• Are logs that can be designed to record activity at the system, application, and user level.
• Maintain a Chronological record of all events that have occurred in a system.
• Provide an important detective control to help accomplish security policy objectives.

* **Snapshots or extended Records**:
• Tracking a transaction in a computerized sys. can be performed with the help of Snapshots or extended Records.
• The Snapshot Software is built into the sys. at those point where material processing occurs which takes images of the flow of any transaction as it moves through the application. These images can be utilized to assess the authenticity, accuracy and completeness of the processing carried out on the transaction.

4.6

* Objectives & Goals of BCP: Primary objective of BCP is to enable an organization to survive a disaster & re-establish normal business operation.

⇒ Objectives:

- 1) Provide for the safety of people on the premises at the time of disaster.
- 2) Continue critical business operation
- 3) Identify critical lines of business & supporting function
- 4) Minimise the duration of serious disruption to operation and resources.
- 5) Minimise immediate damage & losses
- 6) Establish Mgmt. Succession & emergency powers
- 7) Facilitate effective co-operation of recovery tasks.
- 8) Reduce the complexity of recovery effort.

Goals:

- 1) Identify weakness and implement a disaster prevention program
- 2) Minimise disruption
- 3) Facilitate effective co-op. of recovery tasks.
- 4) Reduce complexity of recovery effort.

4.7

* Phases of methodology of developing a BCP: What a major factor on which methodology mainly emphasises on?

⇒ The methodology emphasises on the following:

- 1) Providing Mgmt. with complete understanding of total efforts required to develop and maintain an effective recovery plan.
- 2) Obtaining commitment from appropriate management to support and participate in the effort.
- 3) Defining recovery requirements from the perspective of business function.
- 4) Document the possible losses, recovery task & procedures.
- 5) Focusing on disaster prevention & impact minimisation as well as orderly & timely recovery from disaster.
- 6) Developing BCP that is understandable, easy to use & maintain.
- 7) Selecting proper business continuity planning teams.
- 8) Integrate the BCP into on-going other business planning processes.

* Eight Phases of BCP (PVIRD TIM)

- 1) Pre Planning Activities
- 2) Vulnerability Assessment and General Definition of Requirements
- 3) Business Impact Analysis
- 4) Detailed Definition of Requirements
- 5) Plan Development
- 6) Testing Program
- 7) Maintenance Program
- 8) Initial plan Testing & Plan ~~for~~ Implementation

* Stage of SDLC (IRDA TIM)

- 1) Preliminary Investigation
- 2) Requirement Analysis of Sys. Analysis
- 3) Design of System
- 4) Acquisition & development of Software
- 5) System Testing
- 6) Implementation & maintenance

2.11

- 1) Principal components of a TPS? [IP30]
- 2) Features of TPS [LABS]
- 3) characteristics of an effective MIS. [CMISCMLE]
- 4) Constraints in operating a Computer Based MIS. [DELHI]
- 5) Example of DSS in Accounting & Accounting Application of DSS.
- 6) Components of DSS? [UPMD]
- 7) Components of ES? [IN U.K.K. Explanation Facility]
- 8) Briefly describes five major characteristics of the types of Information used in Executive Decision Making.

Low level & Lack of FDI

9) Pre-Requisites of MIS?

10) Attributes of Information? [TRMR 2011 CA CPT & JVF]

P.9.36

11) Limitation of MIS?
 Quality, Quantitative } ~ Ad hoc - tailor made
 Flexibility, Effectiveness } • Substitute - Semisun & sustained

12) characteristics of DSS

13) Discuss Diff. Types of Info. system ⇒ Diff. Info. Sys. that serve diff. organizational level.

RTPM-15

14) Discuss IT & its components? what are the activities carried out by IS in general?

MTP-MIS

15) Key Mgt. Practices, which are required for aligning

1012

IT strategy with Enterprise strategy [UAD CDC]

2) Risk Mgt. Strategies. [5T]

3) Principle of COBIT-5 [MCAESE]

4) Key Mgt. practices for implementing Risk Management

5) Areas which should be reviewed by Internal Auditors as a part of the ~~review~~ review of Governance, Risk and Compliance (GRC)

[CAMADE]

6) Key Mgt. Practices for assessing and evaluating the system of External control in Enterprise in deficit

MR PIPESEJ

7) What are the key Governance Practices of GEIT? [EDM]
 Governance

MTP-MIS

8) What do you understand by the terms of COBIT? Describe

MTP-MIS

its Practices in Brief? [IOC Obtain]

1012

Key Governance Practices of Risk Management ⇒ Evaluate risk maps, Direct after map, Monitor risk maps, Frameworks, Process, Dispositions

1012

COBIT? & its components

MTP-MIS

Benefit of Governance

1012

Chp 3
Assignment 1

- 1) Type of Info. Sec. Policy & Their Hierarchy. [USANONCE]
- 2) Five Interrelated Components of Internal Control [ICRCM]
- 3) Major Financial Control Techniques [ABCD IS OSS]
- 4) Major Boundary Control Techniques [CBI PP]

5) Explain different classifications of Information

6) Major Data Integrity Policies. [VS DDOQ]

7) Explain various forms of Asynchronous Attacks
1) Data Leakage 2) Wire-tapping 3) Piggybacking 4) Shutdown computer

8) Major Dimensions under which the impact of cyber fraud on enterprises can be reviewed. [FLIDS]

9) Major techniques to commit cyber frauds
10) Detective controls 109) Preventive controls

11) Impact of Technology on Internal Control [PCRAM se Authorization]
12) Key components of good security policy

Chp 6
Effect of Computer Audit

1) Issue Relating to Performance of evidence collection and

2) Understanding the Reliability of controls [DAN LAL]

3) Major types of IS Audit [SYSTEM] category of IS Audit

4) Major stages of IS Audit [SPF And Reporting closure]

5) Various types of Information collected by using SCARF [A3S3P]

6) Advantages of Continuous Audit Techniques

7) Disadvantages

8) Major ways by which Audit Trails can be used to support security objectives or [DAR] mTP: N14

9) Two main categories of Data Management Control [AB]

10) Major processing controls. [Run]

11) Major Audit issues of Operational layer with reference to application security audit [UPS]

12) Role of IS Auditor with respect to physical access control [RE]

13) Major tasks performed by operating system. [3MMS Handling]

14) Need for Audit of IS? [CIMA's IDEA]

15) Internet & Internet Control?

16) Discuss various output control in network [CPLS Retention Storage Report]

17)

18) Integrate the BCP into on-going other business planning processes.

3.8

- 1) Types of IS Policies & Their Hierarchy [USA ON CC]
Five Interrelated components of Internal Controls [ICRCM]
- 2) How the Analysis of present sys. is made by the Sys. Analysts?
- 2) Two primary Method, which are used for Analysis of the scope of a project in SDLC.
- 3) What are Sys. Development Tools? Major Tools used for Sys. Development [CID system process]
- 4) Major Reasons due to which organizations fail to achieve their system Development objectives.
- 5) Major characteristics of good coded program [UAE RM]
- 6) Five categories of Tests that a programmer typically performs on a program Unit (Types of Testing) [FPSS]
- 7) Changeover Strategies used for conversion from old to New. [DPPBP]
- 8) Various Activities that are involved for successful conversion with respect to a computerized info. system. [PFSSA]
- 9) Feasibility Study.
- 10) Fact-finding Techniques. [DOC. Obser IQ]
- 11) Stages of SDLC [IRDATIM]
- 12) What are the possible Advantages of SDLC from the perspective of IS Audit?
- 13) Categorize the System Maintenance.
- 14) Types of Sys. Testing & Discuss Sys. Testing, what issues would you like to raise during the Tech. Feasibility of New Proposed System? ^{check list}
- 16) Method of Validating Vendor Proposal ^{Public evaluation Report}
- 17) Post Implementation Review
- 18) Sys. Maintenance

5.14

5.15

5.16

5.17

5.18

5.19

5.20

5.21

8.8 MTPN.14

Cloud Computing Models [IPS Network Communication]

2) Characteristics of cloud computing [SAM PV HUM]

3) Advantages of cloud computing [CA BAS EASY, QUICK]

4) Challenge to cloud computing in Brief

5) Emerging BYOD Threats [DIAN]

6) Data & System Back-Up Techniques

Goals of cloud computing [E-SCRAP] →

Mobile computing Benefits

CH.6

Effect of Computer on Audit?

1) Issue Relating to Performance of evidence collection and

understanding the Reliability of control [DAN LAL]

MTPN.14

2) Major types of IS Audits ~~20~~ Categories of IS Audit [SYSTEM]

3) Major stages (Steps) of IS Audit, [SPF And Reporting Closure]

4) Various types of Info. collected by using SCARF [A333P]

5) Major ways by which Audit Trails can be used to

Support Security objectives ~~20~~ Objectives of Audit Trail [DAR]

6) Major Tests performed by operating system ^{Cases of operating sys. control} [3 MMS Handling]

7) Two main categories of Data Management Control [AB]

8) System Development Control [UTI UPS]

9) What Things Auditor should consider while evaluating

Internet & Internet [CS]

10) What are the controls that be used to prevent system

[FCCER]

exposure against internet & Internet? <sup>1) Firewall 2) Controlling DOS
3) Encryption 4) Recording transaction
5) Audit trail</sup>

11) Major Processing Control [Run...]

12) Various output control in details [PLS Retention Storage Report]

13) Major Audit Issue of Operational Layer with reference

to Application Security Audit? [UPS]

14) Major Audit Issue of Technical Layer with reference to

Application Security Audit? [UPA IIT]

15) Impact of IS Audit on organization & [CIMA's IDEA DSSV]

^{Need for Audit of IS}

16) Role of IS Auditor with respect to Physical Access Control. [CRR]

*

ITIL: Contains Best Practice for providing IT related services. Used by service organization → Bank, Telecom org., Software Co.

5 Books:

- 1) Service Strategy
- 2) Service Design
- 3) Service Transition
- 4) Service Operation
- 5) Service Improvement

CH: 8

*

Note: 2 pgs. 45

ISO-27001 or ISMS provides Best practice for developing and implementing designed service.

Four Phase for establishing I.S. Security:

- 1) Plan Phase: This phase provides procedure and standards for Implement control
- 2) Do Phase → primarily provide procedure for implementing selected Control
- 3) Check Phase → procedure for evaluating the effectiveness of implemented Control
- 4) Act Phase → Provide procedure for improvement & corrective actions for implemented controls.

Goal 2 pgs. 46 *

Principle of COBIT-5 [MCAUS]

- 1) Meeting Stakeholder Need
- 2) Covering Enterprise End-To-End
- 3) Apply Single Integrated Framework
- 4) Use a Holistic Approach
- 5) Separate Governance from Management

*

Benefit of COBIT-5 [MCAUS]

- 1) High quality
 - 2) Strategic
 - 3) Operational
 - 4) IT-Related
 - 5) Optimize cost
 - 6) Compliance
- Maintain High Quality info. To Support Business decisions.
Achieve Strategic Goals & Realize Business Benefit
Achieve Operational Excellence Through Reliable, Efficient Application of Tech.
Maintain IT-Related Risk at An Acceptable level.
Optimize the cost of IT Service and Technology.
Support Compliance with Relevant Laws, Regulation
Contractual Agreement & Policies.

* Enabled of COBIT-5.

Using All Interacting Components for establishing

IT System:

1) Policies.

2) organizational Structure

3) Culture

4) Information

5) Infrastructure: Service / Application / Technology

6) Processes

7) People Skills and Competences.