



**THE INSTITUTE OF  
Company Secretaries of India**  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament

## **INDORE CHAPTER OF NIRC OF ICSI**

### **03<sup>rd</sup> MANAGEMENT SKILLS ORIENTATION PROGRAMME [MSOP]**

The Indore Chapter of ICSI is conducting its 03<sup>rd</sup> MANAGEMENT SKILLS ORIENTATION PROGRAMME [MSOP] from 17th March 2015 to 03<sup>rd</sup> April 2015 at Indore Chapter.

| <b>Batch No.</b>               | <b>Date</b>                                          | <b>Venue of Programme</b> | <b>Contact</b>                                              |
|--------------------------------|------------------------------------------------------|---------------------------|-------------------------------------------------------------|
| 03 <sup>rd</sup> Batch of MSOP | 17th March 2015<br>To<br>03 <sup>rd</sup> April 2015 | Indore Chapter            | Phones:<br>0731-4248181/ 2494552<br>Email : indore@icsi.edu |

The participation fee is Rs 5000/- (cash/DD should be in favor of ICSI Indore Chapter). Delegates can also register by making payment online by depositing the amount in the below mentioned account:

| <b>Name of Bank</b> | <b>Account Name</b> | <b>Account No.</b> | <b>IFSC Code</b> | <b>Branch Name</b>                     |
|---------------------|---------------------|--------------------|------------------|----------------------------------------|
| ICICI Bank          | ICSI Indore Chapter | 004101034838       | ICIC0000041      | Malav<br>Parisar, A.B. Road,<br>Indore |

Please inform the details of payment at indore@icsi.edu after making payment online.

CS D K SHARMA  
CHAIRMAN

CS PRAVIN GUPTA  
EXECUTIVE OFFICER



## **INDORE CHAPTER OF NIRC OF ICSI**

### **Enrolment Form for**

### **Management Skill Orientation Programme (MSOP)**

1. Name of Student: .....

2. Registration No : .....

3. Qualifications : .....

4. Full Address :.....

.....

.....

5. Particular of passing the Final /Professional Program Examination:

Affix your recent  
Passport size  
photograph

| <b>Examination</b>                               | <b>Session</b> | <b>Roll No</b> |
|--------------------------------------------------|----------------|----------------|
| Final Group I/Professional Program Module I      |                |                |
| Final Group II/ Professional Program Module II   |                |                |
| Final Group-III/ Professional Program Module III |                |                |
| Professional Program Module IV                   |                |                |

6. If employed please state:

(a) Designation/position .....

(b) Name of the Organization & Address:.....

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**7. Contact No.:** Parents Name & Contact No. ....

Student Mobile .....E-mail.....

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### **Office use only**

Receipt No. .... Date ..... Amount Rs.  
.....

**Authorized Signatory**

8. Details of practical experience acquired/ Management or Apprenticeship Training undergone as provided under Regulation 48.

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9. Details of Practical Training undergone under Regulation 50 and details of 15 days training with specialized agency i.e. ROC/Stock Exchange of Financial/Banking Institutions.

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(Please also give institute's letter No. and date)

10. Details of total or practical exemption from practical training obtained under Regulation 51 or 52 (if Any in case of Training Exemption).

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11. Particulars of fee paid .....

### **Declaration**

*I hereby declare that I have completed 15 months / 3 months practical / Management Training and also complied with all other requirements of ICSI before undergoing MSOP. I will obey all the instruction / guidelines / norms / rules as prescribed by the ICSI and maintain discipline and attend all the session regularly with punctuality. In case I found to be indisciplined / non-compliant of any instruction / guidelines / norms / rules, Indore Chapter is authorized / have sole right to cancel my MSOP without any refund of fee.*

**Place :.....**

**Date :.....**

**SIGNATURE OF STUDENT**

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### **IMPORTANT INSTRUCTIONS**

#### **Enclosures: - (self attested photocopy)**

- Final/Professional Passed Certificate (or Mark sheet of all groups of Final / Professional Programme) .
- TOP/ EDP/PDP Completion Certificate,
- 15 months Training completion certificate with sponsorship letter of ICSI.
- Certificate of 15 days training with specialized agency i.e. ROC/Stock Exchange of Financial/Banking Institutions.
- If the candidate is exempted from undergoing training Photocopy of Institute's letter confirming the exemption

#### **Rules regarding refund and transfer of fee:**

- Fee once paid will not be refunded.
- Fee can be transferred to the immediate subsequent session of MSOP and such request to be Received before the commencement of the programme
- Fee once transferred to the immediate subsequent session, the same cannot be retransferred and the fee paid shall remain forfeited.

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