

ANNEXURE I

FORM OF NOMINATION FOR ELECTION TO THE COUNCIL

(See Rules 5, 9, 10 and 11)

NOMINATION

We, the undersigned members of the Institute of Company Secretaries of India, not being in arrears this day in respect of our respective annual membership fee for the current year and being eligible to vote under Rule 5 of the Company Secretaries (Election to the Council) Rules, 2006 in the election of members to the Council of the Institute notified to be held during the calendar year 2014 do hereby nominate, who is a Fellow Member of the Institute belonging to India Regional Constituency, as a candidate for election to one of the seats to be filled up from India Regional Constituency in accordance with the provisions contained in the Company Secretaries (Election to the Council) Rules, 2006.

1. Signature of Proposer :
Name :
Membership No. :
Address :

Date :

2. Signature of Secunder :
Name :
Membership No. :
Address :

Date :

CONSENT

I,, being a Fellow Member of the Institute belonging to the India Regional Constituency, not being in arrears this day in respect of my annual membership fee for the current year, and being eligible to stand for election agree to stand as a candidate for election to one of the seats to be filled up from the said constituency in the election notified to be held during the calendar year 2014.

I enclose herewith a demand draft No..... dated for Rs.25,000 (Rupees Twenty Five Thousand only) drawn onBank in favour of 'The Institute of Company Secretaries of India', payable at New Delhi towards nomination fee.

I enclose herewith a demand draft No..... dated for Rs.20,000 (Rupees Twenty Thousand only) drawn onBank in favour of 'The Institute of Company Secretaries of India', payable at New Delhi towards security deposit.

I agree to abide by the provisions of the Company Secretaries Act, 1980, and the Company Secretaries (Election to the Council) Rules, 2006, and forward herewith the statement pursuant to schedule 4 of the Company Secretaries (Election to the Council) Rules, 2006 as annexed to this nomination form along with three passport size photographs.

Signature of candidate

Name in full:

Membership No.:

Address

Mobile No.:

E-mail ID:

Dated day of 2014

ANNEXURE II

FORM OF NOMINATION FOR ELECTION TO THE _____ INDIA REGIONAL COUNCIL

(See Regulations 114 and 115 read with Rules 5, 9, 10 and 11)

NOMINATION

We, the undersigned members of the Institute of Company Secretaries of India, not being in arrears this day in respect of our respective annual membership fee for the current year and being eligible to vote under Rule 5 of the Company Secretaries (Election to the Council) Rules, 2006 read with Regulation 114 (1) of the Company Secretaries Regulations, 1982 in the election of members to the _____ India Regional Council of the Institute to be held during the calendar year 2014 do hereby nominate _____, who is a Fellow Member of the Institute belonging to _____ India Regional Constituency, as a candidate for election to one of the seats to be filled up for _____ India Regional Council in accordance with the provisions contained in the Company Secretaries (Election to the Council) Rules, 2006 and the Company Secretaries Regulations, 1982.

1. Signature of Proposer :
Name :
Membership No. :
Address :

Date :

2. Signature of Seconder :
Name :
Membership No. :
Address :

Date :

CONSENT

I, _____, being a Fellow Member of the Institute belonging to the _____ India Regional Constituency, not being in arrears this day in respect of my annual membership fee for the current year, and being eligible to stand for election agree to stand as a candidate for election to one of the seats to be filled up for the said Regional Council in the election notified to be held during the calendar year 2014.

I enclose herewith a demand draft No..... dated for Rs.20,000 (Rupees Twenty Thousand only) drawn onBank in favour of 'The Institute of Company Secretaries of India', payable at New Delhi towards nomination fee.

I enclose herewith a demand draft No..... dated for Rs.20,000 (Rupees Twenty Thousand only) drawn onBank in favour of 'The Institute of Company Secretaries of India', payable at New Delhi towards security deposit.

I agree to abide by the provisions of the Company Secretaries Act, 1980, the Company Secretaries (Election to Council) Rules, 2006 and the Company Secretaries Regulations, 1982, and forward herewith the statement pursuant to Schedule 4 of the Company Secretaries (Election to the Council) Rules, 2006 as annexed to this nomination form along with three passport size photographs.

Signature of candidate

Name in full:

Membership No.:

Address:

Mobile No:

E-mail ID:

Dated day of 2014

ANNEXURE III

STATEMENT PURSUANT TO SUB-RULE (4) OF RULE 9 READ WITH SCHEDULE 4

(To be annexed to the Nomination Form for Election to the Council / Regional Council of the Institute of Company Secretaries of India).

a. Name, Membership No., Professional Address and voter's serial number as published in the List of Voters :

b. Date of birth :

c. Whether Fellow and the date on which became Fellow :

d. Date of Enrolment as an Associate member :

e. Whether citizen of India :

f. Whether found guilty of any professional or other misconduct and consequently whether he has been reprimanded or the name has been removed from the Register or has been awarded penalty of fine as on the date of nomination; :

g. If the answer to (f) above is in affirmative, please provide the following details, wherever applicable (separately for each misconduct for which found guilty): :

- (i) the offence for which found guilty :
- (ii) the date of reprimand :
- (iii) the date from which the name was removed on account of above disqualification from the Register :
- (iv) the total period of removal :
- (v) the date on which the period of removal expires :
- (vi) whether the removal was on account of misconduct falling under the First Schedule or Second Schedule :
- (vii) the date on which the penalty of fine was awarded :
- (viii) amount of penalty of fine :
- (ix) the date on which the payment was made for penalty of fine awarded; :

h. Whether appointed as the auditor of the Institute and, if so, whether a period of three years had already expired after he has ceased to be the auditor of the Institute, along with dates of appointment and cessation as auditor; :

i. If the period under (h) has not yet expired, the date on which it shall expire :

j. Details of past and present membership of the Council including the Office of the President and/or Vice-President of the Institute :

k. Whether holding a post under the Central or State Government as per Section 9 (3) of the Company Secretaries Act, 1980 :

l. The candidate may provide at his option the information concerning the candidate in respect of the following: :

a) Academic qualifications (diplomas including post qualification diploma(s) and degrees recognised by Government/Council and membership of professional bodies recognized by the Council); :

b) Merit awards (limited upto first three positions) in the examinations of recognised universities and the examinations conducted by the Institute; :

c) Particulars of occupation:-
(i) Employment (designation with name of present employer) :
(ii) Practice (sole proprietor or in partnership including the name of the firm) :
(iii) Particulars of other occupation/ engagement, if not covered by (i) and (ii) above; :

(d) Past and present membership of Regional Councils and Managing Committees of Chapters of Regional Councils and office of Chairman, Vice-Chairman, Secretary and/or Treasurer in the case of Regional Councils and/or Chapters of Regional Councils. :

Signature

VERIFICATION

I,.....FCSdo hereby verify that the information provided in the foregoing statement are true and correct to the best of my knowledge and belief and nothing relevant has been concealed thereof.

Verified on this.....day of2014.

Signature

ANNEXURE IV**Format for providing the expenses incurred by the candidate
for election to the Council/Regional Councils**

[To be submitted within fifteen days of issue of notification under Rule 36]

The Returning Officer
The Institute of Company Secretaries of India
ICSI House
22, Institutional Area, Lodi Road
New Delhi - 110 003

Dear Sir,

Re: Filing of account of expenses incurred for election to the Council/Regional Councils.

In accordance with the provisions of Rule 41 of the Company Secretaries (Election to the Council) Rules, 2006, I, _____, a candidate for election to the Council/Regional Council from _____ India Regional Constituency, hereby file an account of expenses incurred by me in connection with the election to the Council/Regional Council of the Institute held in December, 2014.

Sl. No	Item of Expenditure	Amount (`)
1	Total Cost of Stationery including paper purchased for printing circular/manifesto/ Visiting Cards/Pamphlets/ Hand-out/Letters and the like.	
2	Total Printing cost (excluding stationery cost as above).	
3	Total cost of vehicle used (excluding cost of travel by air, train, bus and the like).	
4	Total Travel cost	
5	Total cost of stay, food etc.	
6	Total cost of Postage.	
7	Total cost of Telephone, Mobile, SMS, Fax, E-mail and the like.	
8	Total cost of any other items not covered by the above. (Please specify the names of items also)	
9	Other expenses (Please specify)	
10	Total (1 to 9)	

I have noted that the ceiling fixed by the Council under Rule 41 of the Company Secretaries (Election to the Council) Rules, 2006 on election expenses (in aggregate under all possible heads) _____. Further, I have not incurred any expenditure as a candidate for the election other than those stated in the statement above.

I declare that the aforesaid statement of expenses is true to the best of my knowledge and belief.
Yours faithfully,

(Signature of the Candidate)

Place :

Date :

Name : _____

Membership No: _____

Address : _____

ANNEXURE V

FORM H-1

FORM OF APPLICATION SEEKING PERMISSION TO VOTE BY POST

Returning Officer
The Institute of Company Secretaries of India
New Delhi 110 003

Dear Sir,

Subject: ICSI Elections 2014

I hereby apply for permission to vote by post under Rule 28 of the Company Secretaries (Election to the Council) Rules, 2006 and give below the necessary particulars:

1. Full name
2. Membership No.
3. Serial No. in the list of voters, if known
4. Serial No. and address of the polling booth allotted
5. Reason for seeking permission to vote by post
(a) there has been a permanent change in my professional address* from the address published in the list of voters to another place beyond a radius of 30 kilometres from the polling booth allotted to me as given below:

- (b) I am suffering from a permanent infirmity **, particulars of which are given below on account of which I shall not be able to exercise my vote on the date of election at the polling booth allotted to me.

Particulars of permanent infirmity.

6. Address to which the voting papers should be sent:

Date :

Place :

Signature of the Member

VERIFICATION

I declare that the particulars given above are correct to the best of my knowledge and belief.

Date:

Place:

Signature of the Member

*duly certified by an authorized person of the organization where the member is employed.

**The application in this case must be supported by a certificate from a medical practitioner, not below the rank of a surgeon in any Government Hospital, confirming such permanent infirmity.

