

**THE INSTITUTE OF COST ACCOUNTANTS OF INDIA**

(Statutory body under an Act of Parliament)

CMA Bhawan, 3 Institutional Area, Lodhi Road, New Delhi- 110003

FORM T-3**APPLICATION FOR EXEMPTION FROM PRACTICAL TRAINING**

I hereby seek exemption from undergoing Practical Training based on being employed in an Organization having turnover of more than Rs. 1 Crore (Rs. 50 lakhs in case of service sector) in the previous year as provided in the Practical Training Scheme of the Institute. The relevant particulars are furnished below:

1. Name in Full_____

2. Address:_____

Pin Code: _____ State: _____ Phone NO_____

Email id_____ Mobile No._____

3. Student Registration No._____

4. Date of Registration_____

5. Date of Birth ____/____/____ (DD/MM/YEAR)

6. Sex (Male/Female)_____

7. Educational Qualification_____

8. Details of Experience:

S.No.	Name of the Organization	Address	Turnover of Organization (during the period employed)	Date of Joining	Date of leaving	Duties performed
(i)						
(ii)						

I remit herewith a sum of Rs. 2000/- towards Exemption from Practical Training through a Demand Draft favoring 'The Institute of Cost Accountants of India' payable at New Delhi.

Demand Draft No. _____ for Rs. _____ Date _____

Drawn on Bank _____ Branch _____

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief. I also hereby undertake to abide by all the rules of the training scheme.

Yours faithfully

Place _____

Date _____

Signature

Please Enclose following with Form T-3:

1. DD of Rs. 2000/- drawn in favour of Institute of Cost Accountants of India payable at New Delhi.
2. The Experience Certificate (stating your designation, area of work & duration) duly signed by the Competent Authority of the organization in which you are/were employed. (If applicable)
3. Audited balance sheet of employers or any other proof of turnover e.g. A letter mentioning the turnover of the company on the letterhead of the company, signed with seal. (If applicable)
4. Copy of your current salary slip duly attested by your employer. (If applicable)