

SPECIMEN COVER PAGE OF NEW ANSWER BOOK

**THE INSTITUTE OF
Company Secretaries of India**
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
COMPANY SECRETARIES EXAMINATION

ROLL NO IN WORDS

If your roll no. is 750052 write
seven lakhs fifty thousand fifty two

Write your roll
number here

Darken the
respective circles

Remove bar code sticker of the
respective paper from the
attendance register available
against your roll no.
and name and affix here

Candidate - affix
your signature here

CANDIDATE'S SIGNATURE WITH DATE
(within this box only)

CANDIDATE TO REMOVE HIS/HER
ROLL NO. BAR CODE STICKER
FROM ATTENDANCE SHEET AND
AFFIX THE SAME HERE

INVIGILATOR'S SIGNATURE WITH DATE
(within this box only)

THE ROLL NO IS TO BE WRITTEN IN THE SPACE PROVIDED ABOVE ONLY
AND NO WHERE ELSE INCLUDING ADDITIONAL ANSWER BOOKS

ANSWER BOOK NO.1

USE ONLY BLUE / BLACK BALL
POINT PEN.

ROLL NUMBER

7 5 0 0 5 2

0	0	0	0	0	0
1	1	1	1	1	1
2	2	2	2	2	2
3	3	3	3	3	3
4	4	4	4	4	4
5	5	5	5	5	5
6	6	6	6	6	6
7	7	7	7	7	7
8	8	8	8	8	8
9	9	9	9	9	9

TO BE FILLED-IN BY CANDIDATES

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ANSWER BOOK NO.1
(No of Pages 28)

ANSWER BOOKS USED

NO.1 + =

MEDIUM OF WRITING

English ☐ Hindi ☐

Date of Examination :

Stage of Examination:

Subject :

QUESTIONS ANSWERED:

CANDIDATE TO PUT (X) AGAINST
ANSWERED QUESTIONS

Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8

(X) the question numbers answered
against appropriate question number



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Q.No.	Marks Awarded (TO BE FILLED IN BY THE EXAMINER)					Total
	(a) (i)	(b) (ii)	(c) (iii)	(d) (iv)	(e) (v)	
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL MARKS AWARDED :						

Total Marks Awarded
(in words)

Candidate is not required to
fill any data in this box.
this is for the use of
examiner only

USE ONLY BLUE / BLACK
BALL POINT PEN
AVOID RED PEN

TOTAL MARKS AWARDED

(To write one figure in each box)

0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

(To shade appropriate Circles)

0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

Signature of Examiner (with date)

Signature of Checker (With date)

FOR EXAMINER'S ONLY

INSTRUCTIONS TO THE CANDIDATE

ICSI has introduced Optical Mark Reader (OMR) cover page of Answer Books from December, 2011 Examinations.

1. Write your Roll Number in Words in the spaced provided on top of the cover page of Answer Book.
2. Write your Roll Number in figures also in the boxes and darken the appropriate circles of OMR portion provided on right hand corner of cover page with black/blue ball point pen only.
3. Remove your perforated Roll Number Bar Code Sticker of a particular paper/each day's paper from the attendance sheet and affix the same on the box provided on the right hand side of the cover page.
4. Be attentive and ensure that you write Roll Number in words and figures correctly and also darken the circles appropriately as the machine will read the Roll Number. Institute shall not take any responsibility for rectifying the mistake.
5. Before affixing the Bar Code Sticker on the space provided, you should ensure that it relates to that day's paper and Roll Number Sticker belongs to you.
6. Put your signature within the box provided for the purpose on cover page of the Answer Book.
7. Fill-up relevant particulars such as date of examination, stage of examination, subject medium of writing, Number of Answer Books used accurately at the appropriate space provided in the Cover page of Answer Books.

ATTENDANCE REGISTER - FORMAT

ATTENDANCE SHEET			THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament		FORM NO. PAGE: CENTRE :		
SESSION:			STAGE OF EXAMINATION:			MODULE (S)	
Sl. No.	Roll Number/ Photo	Candidate's Name, Registration No. Gender, Medium & Specimen Signature					
			Remove sticker	Remove sticker	Remove sticker	Remove sticker	Remove sticker
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NOTE : ABSENTEE(S) IN ANY SUBJECT(S) SHOULD BE MARKED "ABSENT" IN RED INK OR BY AFFIXING RUBBER STAMP.