

Announcement

Procedure for verification of answer books of November/December 2011 CA Examinations- Final, PCE, IPCE/ATE/Units and CPT

January 16, 2012

Candidates who are desirous of applying for verification of the marks obtained by them in the November 2011/December 2011 exams are requested to note and follow the procedure detailed below

The application for verification of marks must be in the handwriting of the candidate. If the candidate had appeared in Hindi medium, his/her application should be in Hindi. Typewritten applications will not be entertained.

There is no standard format as such for such application. However, the application should clearly indicate the following details and should be duly signed by the candidate.

Examination appeared-such as Final /PCE/IPCE/CPT etc

Roll no.

Paper(s)/subjects to be verified

Student Registration No

Address for communication

Candidates should not write their email IDs or mobile number or landline numbers in such verification requests.

There is no provision for re-valuation of papers

For Final, PCE, IPCE/ATE, IPCE/ATE-units: The verification fee is Rs 100/- per paper subject to a maximum of Rs 400/- for all the papers of a group/both groups.
For CPT: The verification fee is Rs 200/-

The fees is payable by way of a demand draft drawn in favour of "The Secretary, The Institute of Chartered Accountants of India" payable at New Delhi.

Though it will be our Endeavour to inform the outcome of verification in respect of November 2011 exams, as sought by the candidates latest by 31st March 2012, yet the same cannot be assured, due to time consuming processes involved. However, all such candidates who do not receive the response latest by 31st March 2012, are advised to send an email to Additional Secretary (Examination) at exam@icai.org for necessary action.

Candidates are advised to submit their examination form for the forthcoming examination, if they so wish, pending receipt of the outcome of verification of answer books of the November 2011/December 2011 exams.

The application along with the demand draft should be sent at any one of the

following addresses so as to reach us within a period of one month from the date of the declaration of results.

The Additional Secretary (Exams)
The Institute of chartered Accountants of India
ICAI Bhawan
Indraprastha Marg
New Delhi 110 002