

FOR OFFICE USE ONLY

FINAL

LAST TERM OF EXAMINATION APPEARED – JUNE / DECEMBER.....

REGISTRATION NO.					
ERS /					
NRS /					
SRS /					
WRS /					
RAF/					
FSS/					
RSW/					

REGISTRATION NO.						
ERR /						
NRR /						
SRR /						
WRR /						
FRR /						

Affix your
Photograph
2.5 x3.0 c.m. Size
putting Signature
on it avoiding Face

OLD REGISTRATION NO. (IF ANY)

COACHING COMPLETION CERTIFICATE

(ATTESTED COPY TO BE ENCLOSED)

GROUP III

VALID UPTO

CERTIFICATE NO.

GROUP IV

VALID UPTO

CERTIFICATE NO.

FILL IN BLOCK LETTERS ■ LEAVE ONE BOX BLANK BETWEEN WORDS ■ DO NOT BREAK A WORD ■ (IF NECESSARY WRITE IN THE NEXT LINE)

NAME																			[✓ TICK THE CORRECT BOX]
ADDRESS																			MALE ☐ FEMALE ☐ SC ☐ ST ☐
(FOR EXAMINATION CORRESPONDENCE ADMIT CARD/ RESULT ETC.)																			
																		PIN :	

STD :	Ph. No.	Fax No.	E-mail :
-------	---------	---------	----------

DATE OF BIRTH

D	D	M	M	Y	Y

MEDIUM : ENGLISH ☐ / **HINDI** ☐
[✓ TICK THE CORRECT BOX]

EXAM CENTRE CODE (REFER CENTRE CODES ATTACHED)

EXAMINATION CENTRE OPTED
(REFER INSTRUCTION NO. 9)

[illegible]

PAYMENT BY DEMAND DRAFT ONLY (Please write your Name & Regn. No. at the back of the D.D.)

D.D. NO. _____ DATE _____ ₹ _____ (IN WORDS) RUPEES _____
DRAWN ON _____ (BANK) PAYABLE AT KOLKATA _____

[illegible]

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATIONS GIVEN ABOVE ARE CORRECT AND COMPLETE IN ALL RESPECTS. IN THE EVENT OF BEING FOUND OTHERWISE I SHALL ABIDE BY THE DECISION OF THE INSTITUTE TO SUMMARILY REJECT MY APPLICATION/ WITHHOLD MY RESULT. I ALSO UNDERTAKE TO ABIDE BY THE REGULATIONS FRAMED BY THE COUNCIL FOR THE GUIDANCE TO THE CANDIDATES APPEARING FOR THE EXAMINATIONS.

ENCLOSURE

1. DEMAND DRAFT
2. ATTESTED COPY OF COACHING COMPLETION CERTIFICATE

DATE.....

CANDIDATE SIGNATURE

STUDENT REGN. NO.

NOTE :

1. PLEASE READ INSTRUCTIONS ON REVERSE BEFORE FILLING UP THE FORM
2. INCOMPLETE FORMS WILL BE REJECTED. PHOTO IS MANDATORY. SIGNATURE SHOULD BE PUT INSIDE BOX WITH BLANK INK
3. FORMS RECEIVED AFTER THE LAST DATE WILL BE RETURNED AND NOT BE CONSIDERED FOR THE EXAMINATION
4. THE STUDENTS ARE ADVISED TO GO THROUGH THE "CONDITIONS FOR APPEARING IN EXAMINATION" ISSUED BY THE DIRECTORATE OF STUDIES & STUDENTS WILL NOT BE ALLOWED TO APPEAR FOR EXAMINATION UNTIL ALL CONDITIONS ARE FULFILLED.

THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA

12, SUDDER STREET, KOLKATA – 700 016.

Telephone : 2252-1031/34/35, 2252-1492, 2252-1602 • Fax : 91-33-2252 1026 (Exam)

E-mail : exam@icwai.org / exam.cb@icwai.org • Website : www.icwai.org

INSTRUCTIONS

1. **MODE OF PAYMENT : Fees are to be paid only by Demand Draft drawn in favour of “THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA” payable at KOLKATA. PAYMENT BY MONEY ORDER/INDIAN POSTAL ORDER/CHEQUE WILL NOT BE ACCEPTED. Examination Fees will not be refunded or carried forward under any circumstances.**
2. Application Forms properly filled up and attached with Demand Draft towards Examination Fee should be sent to the ICWAI, Kolkata so as to reach the office by 10th April and 10th October for June and December Examinations of the particular year respectively.
3. Examination Application Forms may also be submitted at the ICWAI, Kolkata Office by 20th April and 20th October for June and December Examinations respectively with a Late Fee of ₹ 300/- only (**US \$10 for Overseas Candidates**).
4. Only one Demand Draft for the full amount (including Late Fee, if any) should be enclosed with the Application Form, Applications received with more than one Draft will not be accepted. No remittance other than Examination Fees should be sent with the Application Form.
5. Only one Application Form must be filled up given the choice of Group (s). Multiple Applications by the same candidate are liable to be rejected.
6. The address furnished by the student in the application form will be treated as the official communication address for sending Admit Card / Marks Sheet / Certificate etc. and any examination related correspondence.
7. Rates of Requisite Examination Fees have already been notified in the Institute's monthly journal “The Management Accountant”. Fees for Overseas candidates must be paid by Demand Draft in US Dollars (\$). For details regarding fees, please contact your nearest Chapter/Coaching Centre or Institute's Website [www.icwai.org].
8. If a candidate has been allowed the benefit of exemption or carry forward of marks in any subject(s), **such benefit shall stand automatically cancelled if the candidate appears in the subject(s) again.**
9. **A candidate must write in Block Letters the name of his/her Examination Centre and the Examination Centre Code in the space provided for in the Application Form. Centre once opted for will not be changed under any circumstances. See Reverse for Examination Centre and Corresponding Codes.**
10. **Passing certificate will mention the name of the centre where from the student appeared and completed the passing examination**
11. A candidate must write his/her **STUDENT REGISTRATION NUMBER** with the correct PREFIX and NOT the Coaching Enrolment Number in the appropriate columns. **Applications without Registration Number or with wrong Registration Number are liable to be rejected.**
12. Attested photocopies of Coaching Completion Certificates should be attached to the Application Form. Original CC Certificate should not be sent. Attestation may be done by any Gazetted Officer or a Member of ICWAI / ICAI / ICSI with his/her Membership Number.
13. A candidate must send his/her application form and remittance in respect of his/her own candidature only.
14. **INCOMPLETE APPLICATIONS FORMS ARE LIABLE TO BE REJECTED. (PHOTO IS MANDATORY ALL SIGNATURE TO BE DONE IN BLACK INK).**
15. **REQUEST FOR CHANGE OF CENTRE OR GROUP WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES.**
16. **THE STUDENTS ARE ADVISED TO GO THROUGH THE “CONDITIONS FOR APPEARING IN EXAMINATION” ISSUED BY THE DIRECTORATE OF STUDIES & STUDENTS WILL NOT BE ALLOWED TO APPEAR FOR EXAMINATION UNLESS ALL CONDITIONS ARE FULFILLED.**
17. The students are advised to keep the photocopy of the Demand Draft and the filled-up Examination Application Form with him/her before sending the same to the Institute for requirement in future for any reference.
18. In case of any difficulty or for any clarification, please contact your nearest Regional Council or Chapter Office or visit the Institute's Website [www.icwai.org] or contact H.Q. Examination Directorate.
19. Any dispute arising out of matters of Examination shall be subject to jurisdiction of the Calcutta Courts.

ICWAI EXAMINATION CENTRE CODE WITH CENTRE NAME FINAL EXAMINATION

CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME
■ WESTERN REGION		■ EASTERN REGION	
101	AHMEDABAD	301	AGARTALA
102	AURANGABAD	302	ASANSOL
103	BARODA	303	BHUBANESWAR
104	BHILAI	304	BOKARO
105	BHOPAL	305	KOLKATA – NORTH
106	BILASPUR	306	KOLKATA – SOUTH – 1**
107	INDORE	307	CUTTACK
108	KOLHAPUR	308	DHANBAD
112	NAGPUR	309	DURGAPUR
113	NASIK	310	GUWAHATI
114	PANAJI (GOA)	311	HOWRAH
115	PUNE – 1**	312	JAMSHEDPUR
116	VINDHYANAGAR	313	NAIHATI
117	SURAT	314	PATNA
121	MUMBAI – CHURCHGATE	315	RANCHI
122	MUMBAI – BANDRA	316	ROURKELA
124	MUMBAI – THANE	317	BERHAMPUR (ORISSA)
126	KALYAN	318	SHILLONG
127	JABALPUR	319	KOLKATA – SOUTH – 2**
128	SOLAPUR		
129	VAPI – (GUJARAT)		
130	VASHI – (NAVI MUMBAI)		
131	AKURDI (PUNE)		
132	AHMEDABAD – 2**		
133	PUNE – 2**		
■ SOUTHERN REGION		■ NORTHERN REGION	
200	BANGALORE – NATIONAL COLLEGE (BASAVANAGUDI)	402	ALLAHABAD
201	BANGALORE – NATIONAL COLLEGE (JAYANAGAR)	403	CHANDIGARH
202	COIMBATORE	404	DEHRADUN
203	EARNAKULAM	405	DELHI – EAST – 1**
204	HYDERABAD	406	DELHI – EAST – 2**
205	KOTTAYAM	407	DELHI – SOUTH – 1**
206	CHENNAI – VEL'S COLLEGE	408	DELHI – WEST
207	MADURAI	409	FARIDABAD
208	MYSORE	410	GHAZIABAD
209	NEYVELI	411	JAIPUR
210	PONDICHERRY	412	JAMMU
211	RAJAHMUNDRY	413	JODHPUR
212	SALEM	414	KANPUR
213	TIRUCHIRAPALLY	415	KOTA
214	TIRUNELVELI	416	LUCKNOW
215	THIRUVANANTHAPURAM	417	PATIALA
217	VELLORE	418	UDAIPUR
218	VIJAYAWADA – 1 (SRR & CVR)	419	JALANDHAR
219	WALTAIR	420	DELHI – CENTRAL
220	MANGALORE	422	HARIDWAR
221	THRISSUR	423	LUDHIANA
222	CALICUT	424	DELHI – SOUTH WEST
223	KANNUR (KERALA)	425	NOIDA
224	CHENNAI – 1**	426	DELHI – SOUTH – 2**
225	CHENNAI – 2**		
226	VIJAYAWADA – 2**		
229	NELLORE		
■ OVERSEAS CENTRES			
503	DUBAI	506	MUSCAT

- NOTE :
1. Examination Centres are liable to change and in that case efforts will be made to accommodate the examinees in the nearest Centre
 2. There are multiple Examination Centres in Delhi, Kolkata, Mumbai, Bangalore and Chennai. In case no examination centre is available at a particular location, examinees will be accommodated at the nearest Centre available.
 3. Candidates must write the correct Centre Code in the Examination Form. Request for change of centre will not be entertained under any circumstances.

**** Subject to availability of Centre**