

How to start your exam preparation

Well friends, “How to start Exam preparation is indeed a very vital question” which float over or threatens every student after getting enrolled for a professional course. As per my personal observation most of our precious time wasted to figure out how to start our Exam preparation. Believe me exam time is not the most stressful part of your professional journey, if you plan your study well in advance and study on a regular basis.

I have received lot of Personal messages (PMs), Profile scrap and E-mails from caclubindia users asking how to start Exam preparation in the most fruitful manner. So with the help of this write up an attempt has been made to share a few suggestions regarding how to start your Exam preparation. Sincerely hope that this write up would help you to deal with high degree of pressure to perform well in professional examination.

☆ SELF STUDY Vs. COACHING



Vs.



As per my understanding your very first step should be to decide whether to go for coaching or self study. Consider this question very vital for a good start of your preparation. You don't have to wait until exam time approaches. Make up your mind from the very beginning otherwise this question may be converted into a big dilemma later on. Regarding advantage and disadvantage of self study or coaching, I would suggest you to go through my article “**Self study Vs. Coaching classes-A Whole new dimension with analysis**” available at the link mentioned below:

SELF STUDY VS. COACHING CLASSES ANALYSIS

http://www.caclubindia.com/forum/details.asp?mod_id=77537

☆ ROLE OF SCANNER



Buy a latest Scanner from the market and analyse it properly. According to me full understanding of Scanner regarding how to use it, is very essential as it gives you a bird's eye view of every subject of your professional course. These days solved scanners also available in the market. Based on my previous experience I'd suggest you to buy Shuchita Publication Scanner. For more details click the link below:

WWW.SHUCHITA.COM

☆ SELECTION OF REFERENCE BOOKS



As I have already stressed in my previous articles that selection of appropriate reference books is really important. One of the essential and indispensable suggestions to start your exam preparation is to collect good reference books well in advance. Here we cannot deny the importance of study material provided by the respective institute. For correct course content and notes preparation one must also refer study material along with reference books.

Along with selection of reference books in advance it is also advisable to collect exam oriented notes from the very beginning and stick to them. Kindly check the link below to download some useful exam oriented notes:

[EXAM ORIENTED NOTES AT ONE PLACE](http://WWW.CACLUBINDIA.COM/forum/my-one-year-journey-of-caclubindia-ankur-garg-62877.asp)

<http://www.caclubindia.com/forum/my-one-year-journey-of-caclubindia-ankur-garg-62877.asp>

☆ **DESIGN A STUDY SCHEDULE IN ADVANCE**



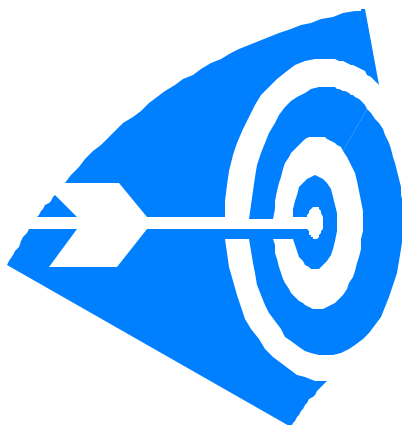
It is really essential to develop a study schedule before starting exam preparation to help you study effectively without any stress. The same is also very essential to avoid the situation as depicted in the picture above. Prepare a list of Exam oriented important chapters with the help of scanner and design your study schedule accordingly. The earlier you perform this exercise, the more time you will have to design your study schedule and prepare for the examination. Remember a few things while preparing your study schedule. Figure out the length of course content you need to prepare along with the time required to cover the same.

☆ **TIME MANAGEMENT – A KEY FACTOR**



Time management is that wonderful skill which we have to learn and develop sooner or later during our professional journey. Time management is a technique with different dimensions and it can be defined through various means. Being a student after getting enrolled for a professional exam you'll get ample time to your credit. Proper and prolific utilization of this time is really essential to clear your exam in first attempt. So in this way and to prepare an effective study schedule time management is very important. You have to grant most favorable time allocation to each and every subject. Also make appropriate provision for revision of course. So focus on time management and keep asking you – Is this the best use of my time. This is to share with you all that am still using this Q and A technique.

☆ **FOLLOW EXAM SUGGESTIONS AND TIPS FROM THE START**



As we all know there are always some methods or tricks to perform well during exam times. Keeping in view your ultimate goal there is no harm if you acquainted yourself with these tips or tricks well in advance and tried them during your initial stage of study as later on sudden adoption of these methods may reduce their effectiveness and create unnecessary perplexity. One of these tricks is to prepare a list of frequently asked questions from scanner and design your **ATLAS** accordingly. To view the details of “**My ATLAS Method**” click at the link given below and download my file titled “real time tips to deal with theory paper”. Sincerely hope that this method can bring a huge difference to your professional success.

ALL MY EXAM TIPS AT ONE PLACE

<http://www.caclubindia.com/forum/all-my-exam-tips-at-one-place-57189.asp>

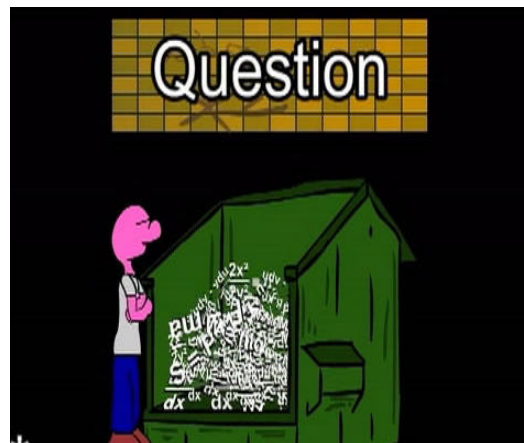
☆ **UNDERSTAND EXAMINATION PATTERN PROPERLY**



One important question you need to answer is – what is the current exam pattern? In other words understanding of prevailing examination pattern in a proper manner is also very important for a good start to your exam preparation. If you have good understanding of Examination pattern then you can easily plan for exam paper according to your strength. For example in Audit or Law papers attempt flat questions first like short note etc. instead of practical problems as practical problems are a bit time consuming.



Another question which comes into mind regarding how to start exam preparation is how much time is needed in the beginning to study. As per my personal opinion in the beginning it is not necessary at all to invest 10-12 hours a day for your study. A 5-8 hour productive study would be enough. Remember, it is the quality and not the quantity of study that is required. However it would be better for you to decide your study sessions as per your own aptitude/capability.



Self analysis is also necessary to figure out that everything is going as per your plan. A well defined study plan is not a guarantee of success unless executed in toto. So you may test your preparation by attempting some previous exam paper under ultimate exam condition or environment. Later on check the result of your effort and make necessary correction/modification to your study plan. These kind of regular tests also helps you to understand your strengths and weaknesses. If you are weak in any area, you can remove that weakness easily by detailed study.



After each and every exam (presuming that your exam is due after 1-2 attempts) discuss the exam papers with your friends and prepare minute of your conversation with your friend and also note down your friend's opinion/suggestion. This discussion will be very helpful to decide the correct exam preparation approach and keeps you updated with latest trends and exam pattern. I personally used this method throughout my professional study very successfully.



Disclaimer: The content and every thought used in this article is based on my personal observation and understanding. This Article is completely my work and **not copied from anywhere**.

Hope this Article would be off some help during your professional journey. Awaiting your kind responses on the above mentioned points. Please share your views along with your valuable comments/suggestions/guidance.

Wish you all the Best

Best Regards
Ankur Garg