



To be filled by the office

Sl. No.

Received Rs. :

Registration No. for course on GMCS

Receipt No. _____ dated _____

BOARD OF STUDIES

APPLICATION FORM FOR REGISTRATION FOR THE COURSE ON GENERAL MANAGEMENT & COMMUNICATION SKILLS

1. Name of the Student

Reg. No.

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First Name

Middle Name

Surname

Maiden Name

(in case of married female students)

2. Sex (Please Tick)

☐

MALE

☐

FEMALE

3. Date of Birth

Day

Month

Year

4. Father's Name

5. Permanent Address

City

Pin

Address for Communication

City

Pin

Telephone No. :

E-mail

6. Details of Practical Training Completed

(Use additional sheets, if necessary & attach supporting documents)

(i) Name & Address of the Principal

City

Pin

(ii) Date of Commencement of Practical Training

(iii) Date of Completion of Practical Training

Affix
recent
Passport
size
Photograph

7. Details of Final Examination Passed / Appeared

(i) Group I

Roll No.

Month

Year

Result

(ii) Group II

Roll No.

Month

Year

Result

8. Details of Fee

Bank Draft / Pay Order No.

Date

Rs.

Drawn on Bank

Branch

I declare that the particulars given above are true and correct to the best of my knowledge and belief.

Date

Signature of the Applicant

Place

Name

FOR OFFICE USE ONLY

Checked and verified that the application is complete in all respect with supporting documents.

Dealing Assistant

Officer-in-charge

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(To be filled - in by the applicant)

Sl. No.

Received an application for registration to the Course On General Management & Communication Skills along with Demand Draft / Pay Order

No.

for Rs. (in words)

drawn on (Bank)

from Mr./Ms.

Date

Place

Signature, Name & Designation
with seal of receiving office

DOCUMENTS TO BE ENCLOSED :

- 1) LOCAL CHEQUE / DEMAND DRAFT OF RS. 4000/- IN FAVOUR OF "WESTERN INDIA REGIONAL COUNCIL".
- 2) A COPY OF ARTICLES COMPLETION LETTER ISSUED BY THE INSTITUTE IF THE ARTICLES IS COMPLETED..
- 3) IF ARTICLES IS NOT COMPLETED:
 - a) CERTIFICATE FROM THE EMPLOYER (C.A.) THAT THE CANDIDATE HAS COMPLETED 2 YEARS OF ARTICLES SERVICE AND
 - b) COPY OF PE II PASSING CERTIFICATE
- 4) ONE PHOTOGRAPH TO BE AFFIXED ON THE FORM.