

INSTRUCTIONS FOR PRINTING AND FILLING THE FORM

PLEASE FOLLOW THE SIMPLE STEPS :-

Instructions for Printing

a) Must be printed on A4 size paper using laser printer.

Instructions for Filling the Form

1. Use the **BLACK BALL PEN** to fill the details and to sign the form.
2. Do not put any stray marks on Black Squares and Barcode.
3. Fill complete circles for the selected options else leave it blank if not applicable as shown in the example:

EXAMPLE

Wrong Method

Sex ☒ Male ☐ Female
 Special Category ☒ Gen ☐ SC/ST ☐ Backward class ☐ OBC ☐ Disabled ☐ Others

Right Method

Sex ☐ Male ☒ Female
 Special Category ☐ Gen ☒ SC/ST ☐ Backward class ☐ OBC ☐ Disabled ☐ Others



4. Write clearly within the boxes, as indicated in the following example:

K	V	L	N	A	R	A	S	I	M	H	A	M	U	R	T	H	Y
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

5. Do not put any commas or dots inside the boxes for all the fields.
6. Do not over write.
7. Please write the date in DD-MM-YYYY format.
8. Do not bend/fold the form.
9. Please refer the table below for State Codes.

STATE/UT CODE	STATE/UT NAME
AN	ANDAMAN AND NICOBAR
AP	ANDHRA PRADESH
AR	ARUNACHAL PRADESH
AS	ASSAM
BH	BIHAR
CH	CHANDIGARH
CG	CHHATISGARH
DN	DADRA AND NAGAR HAVELI
DD	DAMAN & DIU
ND	DELHI
GA	GOA
GJ	GUJARAT
HR	HARYANA
HP	HIMACHAL PRADESH
JK	JAMMU & KASHMIR
JH	JHARKHAND
KR	KARNATAKA
KL	KERALA

STATE/UT CODE	STATE/UT NAME
LK	LAKSHADEEP
MP	MADHYA PRADESH
MH	MAHARASHTRA
MN	MANIPUR
MG	MEGHALAYA
MZ	MIZORAM
NG	NAGALAND
OR	ORISSA
PN	PONDICHERRY
PB	PUNJAB
RJ	RAJASTHAN
SK	SIKKIM
TN	TAMIL NADU
TR	TRIPURA
UP	UTTAR PRADESH
UT	UTTARAKHAND/UTTRANCHAL
WB	WEST BENGAL