



Request Letter

Sub: To confirm whether your enterprise is Micro or Small Enterprise or not under the Micro, Small and Medium Enterprise Development Act, 2006.

Dear Sir/Madam,

With reference to the MCA Notification, dated 22nd January, 2019, all companies, who get supplies of goods or services from Micro and Small Enterprises and whose payments to Micro and Small Enterprise suppliers exceeds Forty Five days from the date of acceptance or the date of deemed acceptance of the goods or services as per the provisions of section 9 of the Micro, Small and Medium Enterprises Development Act, 2006 shall submit a “half yearly return in Form MSME-1 i.e. the details of outstanding dues to Micro or Small enterprise existing on the date of Notification” to the Ministry of Corporate Affairs .

This letter is addressed to you that, as per above notification you are requested to inform whether your organization is registered as MSME under Micro, Small and Medium Enterprise Development Act, 2006 or not.

If yes, please send the confirmation letter along with duly attested copy of MSME Registration Certificate and PAN latest by 25 May, 2019.

Further, if no confirmation is received by us within that date i.e within 10 Days, it will deem to be considered that your organization is not registered under the Micro, Small and Medium Enterprises Development Act, 2006.

For your ready reference an organization who can be registered as MSME under the Micro, Small and Medium Enterprises Development Act, 2006, may be any of the following:-

- i. Company,
- ii. Partnership Firm,
- iii. Association of Persons,
- iv. Hindu Undivided Family,
- v. Co-operative Society, or
- vi. Proprietorship

In accordance with the provision of Micro, Small & Medium Enterprises Development (MSMED) Act, 2006 the Micro, Small and Medium Enterprises (MSME) are depicted below:

Manufacturing Sector		Service Sector	
Enterprises	Investment in plant & machinery	Enterprises	Investment in equipment
Micro Enterprises	Does not exceed Rs. 25 Lakh	Micro Enterprises	Does not exceed Rs. 10 Lakh
Small Enterprises	More than Rs. 25 Lakh but does not exceed Rs. 5 Crore	Small Enterprises	More than Rs. 10 Lakh but does not exceed Rs. 2 Crore
Medium Enterprises	More than Rs. 5 Crore but does not exceed Rs. 10 Crore	Medium Enterprises	More than Rs. 2 Crore but does not exceed Rs. 5 Crore

Please treat the matter as URGENT!

Regards,

For.....Limited



By: CS Vikram Singh Sirohi