

Highlights of Integrated Process of Incorporation of a Company

S. No.	Particulars	Details
1.	Why	For simplifying the process of filing of forms for incorporation of a company
2.	Effective Date	May 1, 2015
3.	Which form to be filed	INC – 29
4.	Purpose for filing Form INC – 29	a. For allotment of DIN up to 3 Directors; b. For reservation of a name; c. For incorporation of a company; d. For appointment of directors
5.	Fee	Rs. 2,000/- plus Registration Fee
6.	How many names can be proposed	1 (One)
7.	Memorandum of Association (MOA) & Articles of Association (AOA)	Memorandum of Association & Articles of Association may be prepared as per templates in Forms INC – 30 & INC – 31 respectively
8.	Signing & witnessing of MOA & AOA	Either by the Promoter or the Applicant
9.	Number of times the Form may be re-submitted	2 (Two). In the present process of incorporation, opportunity for re-submission in given 1 number of time
10.	Miscellaneous	a. Provisions of sub-clause (i) of sub-section (5) of section 4 of the Act and rule 9 of Companies (Incorporation) Rules, 2014 shall not apply b. A company, in Form INC – 29, may furnish verification of its registered office under sub-section (2) of section 12 of the Act by attaching any of the documents referred to in sub-rule (2) of rule 25 of Companies (Incorporation) Rules, 2014