

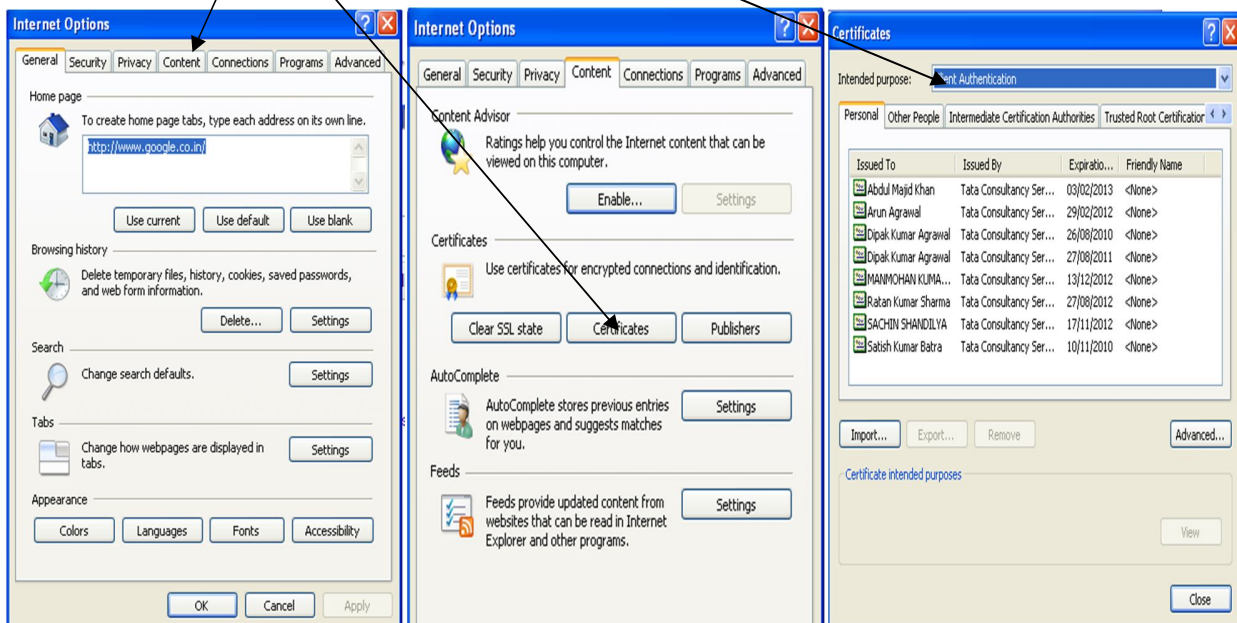
7-STEPS FOR ROLL CHECK OF DSC

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ROLL CHECK: PROCESS TO REGISTER THE DIGITAL SIGNATURES OF AN INDIVIDUAL
ON MINISTRY OF CORPORATE AFFAIRS PORTAL.

STEP-1 IMPORT THE DIGITAL SIGNATURES FROM SOFT / KEY FORM

- TO IMPORT THE DSC - CLICK ON THE DSC TWICE,
- ENTER THE PASSWORD
- MSG WILL FLASH IMPORTED SUCCESSFULLY
- GO TO INTERNET EXPLORER
- ON MENU BAR-CLICK ON TOOLS
- THEN INTERNET OPTIONS
- CONTENTS
- CERTIFICATES
- THE IMPORTED CERTIFICATE CAN BE SEEN THERE.



STEP-2 OPEN <http://mca.gov.in/MCA21/Rolecheck.html>

STEP-3 CLICK ON THE MENTIONED DESIGNATION FOR WHOSE DSC NEEDS TO BE ROLL CHECKED

(A) IF DSC OF DIRECTOR IS TO ROLL CHECKED THE FOLLOWING DATA IS REQUIRED:

NAME OF AN INDIVIDUAL:
DIRECTOR IDENTIFICATION NO.
DATE OF BIRTH:
FATHER'S NAME:
MOTHER'S NAME:

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(B) IF DSC OF PROFESSIONAL MEMBER IS TO BE ROLL CHECKED THAN FOLLOWING DATA IS
REQUIRED:

NAME OF AN INDIVIDUAL:

NAME OF THE INSTITUTE:

MEMBERSHIP NO.

DATE OF BIRTH:

FATHERS NAME:

MOTHERS NAME:

E-MAIL ID:

STEP-4: SELECT DSC FROM THE LOCATION

STEP-5: UPDATE E-MAIL ADDRESS (IF REQUIRED)

STEP-6: CLICK ON THE MANDATORY DECLARATION

STEP-7: ROLL CHECK SUCCESSFULLY
