

Changes to name availability guidelines

In view of providing better services to its stakeholders and ensuring correctness of names approved through online mode (i.e. through STP mode without backend processing by RoC user), Ministry has decided to provide a facility for verification of such names by the RoC user on a real time basis for immediate action.

Filing of Incorporation documents in respect of such names shall not be allowed as per below timelines:

- If name is approved on or before 11.00 AM of any working day then incorporation documents shall not be filed before 7.00 PM of the same working day.
- If name is approved after 11.00 AM of any working day or at any time on holiday/ non-working day then incorporation documents shall not be filed before 7.00 PM of the next working day.

During verification, if the RoC user finds that the approved name ought not to have been allotted, the same shall be liable to be withdrawn by giving an opportunity of being heard to the applicant.

Refer General circular number 7/2012 available on the Ministry's portal (www.mca.gov.in) under the head 'Circulars' of main head 'Acts, Bills & Rules' for details.