

E-FORMS READY RECKONER

e-form No	Sections	Particulars
1	Section 33(1) and 33(2)	Application and declaration for incorporation of a company
1A	Sections 20 & 21	Application form for availability or change of name
1AA	Sections 5(g)	Particulars of person(s) or director(s) charged or specified for the purpose of clause (f) or (g) of section 5
1AD		Application for confirmation by Regional Director for change of registered office of the company within the state from the jurisdiction of one Registrar to the jurisdiction of another Registrar
1B	Section 21 or 31(1)	Application for approval of the Central Government for change of name or conversion of a public company into private company
2	Section 75(1)	Return of Allotment
3	Section 75(2)	Particulars of contract relating to shares allotted as fully or partly paid-up otherwise than in cash
4	Section 76(1)	Statement of amount or rate per cent of the commission payable in respect of shares or debentures and the number of shares or debentures for which persons have agreed for a commission to subscribe for absolutely or conditionally
4C	Section 77A	Return in respect of buy back of securities
5	Sections 95, 97 or 94A(2) or 81(4)	Notice of consolidation, division, etc. or increase in share capital or increase in number of members
8	Sections 125, 127, 130, 132, 135, 600	Particulars for creation or modification of charges (other than those related to debentures)
10	Sections 125, 127, 128, 129, 130, 132, 134, 135, 600	Particulars for registration of charges for debentures
15	Sections 137, 600	Appointment or cessation of receiver or manager
17	Sections 138, 600	Particulars for satisfaction of charges
18	Section 146	Notice of situation or change of situation of registered office
19	Section 149(1)(d)	Declaration of compliance with the provisions section 149(1)(a), (b) of the Companies Act, 1956

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20	Section 149(2)	Declaration of compliance with the provisions of section 149(2)(b) of the Companies Act, 1956
20A		Declaration of compliance with the provisions of section 149(2A) and (2B) of the Companies Act, 1956
20B	Section 159	Form for filing annual return by a company having a share capital with the Registrar of Companies
21	Sections 17(1), 17(5), 79, 81(2), 81(4), 94A(2), 102(1), 107(3), 111(5), 141, 155, 167, 186, 391(2), 394(1), 397, 398, 445 and 481	Notice of the court or the Company Law Board order
21A	Section 160	Particulars of annual return of the company not having share capital
22	Section 165	Statutory Report
22B	Section 187C(4)	Form of return to be filed with the Registrar
23	Section 192	Registration of resolution(s) and agreement(s)
23AA	Section 209(1)	Notice of address at which books of accounts are maintained
23AAA	Section 211(4)	Application to Central Government for modification in the matters to be stated in the company's balance sheet or profit and loss account
23AAB	Section 212(8)	Application for exemption from attaching the annual accounts of the subsidiary companies
23AAC	Section 205(2)	Application to Central Government for not providing depreciation
23AC	Section 220	Form for filing balance sheet, profit & loss account and other documents with the Registrar
23B	Section 224(1A)	Information by Auditor to Registrar
23C	Section 233B(2)	Form of application to the Central Government for appointment of cost auditor
24	Section 259	Form of application to the Central Government for increase in the number of directors of the company

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24A	Sections 22, 25, 224(3), 224(7), 297	Form for filing application to Central Government (Regional Director)
24AB	Section 295	Form for filing application for giving loan, providing security or guarantee in connection with a loan
24B	Section 314(1B)	Form for application to the Central Government for obtaining prior consent for holding of any office or place of profit in the company by certain persons
25A	Sections 198(4), 269, 309(3), 309(5B), 310, 311, 387, 388, 2(24), 4(7), 309(1)(b), 309(4)(a), and (b) and 316(4)	Form for application to the Central Government for approval of appointment or reappointment and remuneration or increase in remuneration or waive for excess or over payment to managing or whole-time director(s) or manager and commission or remuneration or expression of opinion to directors
25B	Section 268	Form for application to Central Government for approval to amendment of provision relating to managing, whole-time or non rotational directors
25C	Section 269(2) and schedule XIII	Return of appointment of managing director or whole-time director or manager
32	Sections 303(2), 264(2), or 266(1)(a) and 266(1)(b)(iii)	Particulars of appointment of managing director, directors, manager and secretary and the changes among them or consent of candidate to act as a managing director or director or manager or secretary of a company and/or undertaking to take and pay for qualification shares
35A	Section 395(4A)(a) (i)	Information to be furnished in relation to any offer of a scheme or contract involving the transfer of shares or any class of shares in the transferor company to the transferee company
36	Sections 424, 421 and 600	Receiver's or manager's abstract of receipt and payments
37	Sections 565-568	Application by an existing joint stock company or by an existing company (not being a joint stock company) for registration as a public limited or private limited or an unlimited company
39	Sections 565(1), 567(a) and 568(a)	Registration of an existing company as a limited company
44	Section 592	Documents delivered for registration by a foreign company

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49	Sections 593(a) or (b)	Return of alteration in the charter, statute or memorandum and articles of association, address of the registered or principal office and directors and secretary of a foreign company
52	Sections 593(d) or (e), 594(1), 594(3), 597(3)	Notice of (i) alteration in names and addresses of persons resident in India authorised to accept service on behalf of a foreign company (ii) alteration in the address of principal place of business in India of a foreign company (iii) annual accounts and list of places of business established by a foreign company (iv) cession to have a place of business in India
61	Sections 166, 210, 394, 560, 621A	Form for filing an application with Registrar of Companies
62	Sections 18, 31, 44, 60, 77A, 488, 497, 509, 516, 551 and 555 rule 313, 315, 327, 331, 335 of the Companies (Court) Rules, 1959 and rule 10 of the Companies (Acceptance of Deposits) Rules, 1975	Form for submission of documents with Registrar of Companies
63	Section 620A	Form for filing application for declaration as Nidhi Company
64	Section 620A and notification GSR 555(E) dated 26.07.2001	Form for filing application for opening branch(s) by a nidhi company
65		Form for filing application or documents with Central Government