



Press Information Bureau

Ministry of Information and Broadcasting, Government of India



Economy

Frequently Asked Questions (FAQs) on amendment in GST registration

Posted On: 09 OCT 2026 4:59PM

S.No.	Question	Answer
1.	What changes have been introduced in respect of amendment of GST registration?	- The amendments relating to the legal name of the business, constitution of the business and Additional Place of business, hitherto were considered core amendments and therefore required approval from the officer. However, now such amendments would be considered non-core amendments and such amendments would be automatically processed by the system without need of approval from the officer. - Further, the amendment of Principal Place of Business (PPoB) in respect of registration obtained under rule 14A of CGST Rules, 2017, will also be considered non-core amendment now and will be processed through this automatic route by the system, without requiring approval of the officer. - However, for GST registrations other than those obtained under Rule 14A of CGST Rules, 2017, any amendment in PPoB would continue to be considered core amendment and would require approval of the officer.

2.	How can I change the legal name of my business?	You need to submit an application in FORM GST REG-14 on the common portal. After successful submission of application on the common portal and on successful validation of PAN details furnished by you, the legal name will be amended by the system.
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3.	How can I add an Additional Place of Business (APoB) to my GST registration?	You need to submit an application on the common portal in FORM GST REG-14, along with the required documents as proof of the place of business, as specified in the list attached to FORM GST REG-01. The application will be processed automatically by the system and the APoB details will be added in the registration of the applicant.
4.	I have taken registration under simplified registration scheme, under rule 14A of CGST Rules, 2017. What is the process for changing my Principal Place of Business (PPoB)?	You need to submit an application on the common portal in FORM GST REG-14, along with the required documents as proof of the place of business, as specified in the list attached to FORM GST REG-01. The application will be processed automatically by the system and the PPoB details will be amended in the registration of the applicant.

5.	I am a normal taxpayer registered under rule 9 of CGST Rules, 2017. How can I change my PPOB?	- You need to submit an application on the common portal in FORM GST REG-14 along with the required documents as proof of the Principal Place of Business, as specified in the list attached to FORM GST REG-01. - On successful submission of application, the application will be processed by the proper for amendment of PPOB in the following manner: - If there is no discrepancy, the application will be approved by the Proper officer within 15 days from the date of application. - If there is a discrepancy in the PPOB application, the proper officer shall issue a show-cause notice within 15 days from the date of application. The applicant must reply within 7
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		working days from the date of issue of the notice. iii. After receiving the reply, the officer shall to take action within 7 working days.
6.	I wish to add multiple additional places of business in my registration details. Do I need to wait for approval of my earlier application before filing a new amendment application?	Since amendment to additional place of business will be accepted automatically by the system, there would not be any waiting required.

(Faq ID: 160398) Visitor Counter: 143

Provide suggestions / comments

A banner for 'Mann Ki Baat' featuring a group of people, including Prime Minister Narendra Modi. The text on the banner reads: 'Share your ideas & Suggestions with PM for Mann की बात on 25th October, 2026'. On the right, it says 'Dial 1800 11 7800 (Toll-Free)' and 'The phone lines shall remain open from 6th to 23rd October, 2026'.

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