GST AUDIT
(GSTR – 9C)

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Applicability of GST Audit : -

SECTION 35 OF THE CGST ACT

Every registered person shall keep and maintain, at his principal place of business, as mentioned in the Certificate of Registration, a true and correct amount of -

- Production or Manufacture of goods.
- Inward & Outward supply of goods or services or both.
- Stock of Goods.
- Input tax Credit availed.
- Output tax payable and paid.
- Such other particulars as may be prescribed.

Cont…

Cont...

Where more than one place of business is specified in the certificate of registration, the accounts relating to each place of business shall be kept at such places of business.

The registered person may keep and maintain such accounts and other particulars in electronic form in such manner as may be prescribed.

Every registered person whose turnover during a financial year exceeds the prescribed limit shall get his accounts audited by a chartered accountant or a cost accountant Accounts and other records and shall submit a copy of the audited annual accounts, the reconciliation statement under sub-section (2) of section 44 and such other documents in such form and manner as may be prescribed. (for the FY 2017-18, the limit is ₹ 2 Crores).

Key Reporting under GST Audit : -

Reconciliation of turnover declared in audited Annual Financial Statement with turnover declared in Annual Return (GSTR9) along with reason thereof

Reconciliation of rate wise liability and amount payable thereon along with reason for non payment.

Reconciliation of Input Tax Credit (ITC) of financial statement with annual return along with reason of unreconciled ITC

Due Date for filing GSTR – 9C : -

Due date for filing GSTR – 9C will be 31st December, 2018.

Importance of GSTR – 9C : -

A Chartered accountant or cost accountant must prepare this GST Reconciliation statement.

Any differences between the details reported in all the GST returns and the Audited Accounts must be reported by the CA therein with the reasons for the differences.

CA has to certify any additional liability arising out of the reconciliation exercise and GST audit in GSTR-9C.

CONTENTS OF GSTR – 9C : -

PART - A

Reconciliation Statement

PART - B

Certification

SUB PARTS OF PART – A (RECONCILIATION STATEMENT: -

PART - I

Basic details

PART - II

Reconciliation of turnover declared in the Audited Annual Financial Statement with turnover declared in Annual Return (GSTR-9)

PART - III

Reconciliation of tax paid

PART - IV

Reconciliation of Input Tax Credit (ITC)

PART - V

Auditor's recommendation on additional Liability due to non-reconciliation

ELABORATIVE INFORMATION REGARDING PART – I OF PART – A (Basic Details) : -

TABLE - 1

Financial Year

TABLE - 2

GST Identification Number

TABLE – 3A

Legal Name

TABLE – 3B

Trade Name

TABLE - 4

Liability to audit under any Act

ELABORATIVE INFORMATION REGARDING PART – II OF PART – A (Reconciliation of turnover declared in Audited FS): -

TABLE - 5

Reconciliation of Gross Turnover

TABLE - 6

Reasons for Un-Reconciled difference in Annual Gross Turnover

TABLE - 7

Reconciliation of Taxable Turnover

TABLE - 8

Reasons for Un-Reconciled difference in Taxable Turnover

ELABORATIVE INFORMATION REGARDING TABLE – 5 OF PART – II OF PART – A (Reconciliation of Gross TO) : -

TABLE – 5A	TABLE – 5B	TABLE – 5C	TABLE – 5D	TABLE – 5E	TABLE – 5F
Turnover as per audited financial statements	Unbilled revenue at the beginning of the FY (+)	Unbilled advances at the end of the FY (+)	Deemed Supply under Schedule –I (+)	Credit Notes issued after the end of the FY but reflected in the annual return (+)	Trade discounts accounted for in the audited financial statements but are not permissible under GST (+)
TABLE – 5G	**TABLE – 5H**	**TABLE – 5I**	**TABLE – 5J**	**TABLE – 5K**	**TABLE – 5L**
Turnover from April, 2017 to June, 2017 (-)	Unbilled revenue at the end of the FY (-)	Unbilled advances at the beginning of the FY (-)	Credit notes accounted for in the audited financial statements but are not permissible under GST (-)	Adjustments on account of supply of goods by SEZ to DTA (-)	Turnover for the period under composition scheme (-)
TABLE – 5M	**TABLE – 5N**	**TABLE – 5 O**	**TABLE – 5P**	**TABLE – 5Q**	**TABLE – 5R**
Adjustments in turnover u/s 15 (+/-)	Adjustments in Turnover due to foreign exchange fluctuations (+/-)	Adjustments in Turnover due to due to reasons not listed (+/-)	Annual turnover after adjustments from 5A to 5O	Turnover declared in GSTR - 9	Un-reconciled Turnover 5Q – 5P

ELABORATIVE INFORMATION REGARDING TABLE – 6 OF PART – II OF PART – A (Reasons for Un – Reconciled difference in Annual Gross Turnover) : -

TABLE – 6A	TABLE – 6B	TABLE – 6C
Reasons - 1	Reasons - 1	Reasons - 1

ELABORATIVE INFORMATION REGARDING TABLE – 7 OF PART – II OF PART – A(Reconciliation of Taxable TO):-

TABLE – 7A

Annual Turnover after adjustments (from 5P)

TABLE – 7B

Value of Exempted, Nil-Rated, Non-GST supplies, No-supply turnover (-)

TABLE – 7C

Zero rated supplies without payment of tax (-)

TABLE – 7D

Supplies on which tax is to be paid by the recipient on RCM (-)

TABLE – 7E

Taxable Turnover {(7A) – (7B) – (7C) – (7D)}

TABLE – 7F

Taxable Turnover as per GSTR - 9

TABLE – 7G

Un-reconciled taxable turnover {(7F) – 7(E)}

ELABORATIVE INFORMATION REGARDING TABLE – 8 OF PART – II OF PART – A (Reasons for Un – Reconciled difference in Taxable TO) : -

TABLE – 8A	TABLE – 8B	TABLE – 8C
Reasons - 1	Reasons - 1	Reasons - 1

ELABORATIVE INFORMATION REGARDING PART – III OF PART – A (Reconciliation of tax paid): -

TABLE 9

Reconciliation of rate wise liability and amount payable thereon

TABLE 10

Reasons for Un – Reconciled payment of amount

TABLE 11

Additional amount payable but not paid (due to reasons specified under Tables 6, 8 and 10 above)

ELABORATIVE INFORMATION REGARDING TABLE – 9 OF PART – III OF PART – A (Rate wise Liability) (Taxable Value, CGST, SGST/UGST, IGST, Cess if applicable): -

TABLE – 9A	TABLE – 9B	TABLE – 9C	TABLE – 9D	TABLE – 9E	TABLE – 9F
Rate – 5 %	Rate – 5 % (RCM)	Rate – 12 %	Rate – 12 % (RCM)	Rate – 18 %	Rate – 18 % (RCM)

TABLE – 9G	TABLE – 9H	TABLE – 9I	TABLE – 9J	TABLE – 9K	TABLE – 9L
Rate – 28 %	Rate – 28 % (RCM)	Rate – 3 %	Rate – 0.25 %	Rate – 0.10 %	Interest

TABLE – 9M	TABLE – 9N	TABLE – 9O	TABLE – 9P	TABLE – 9Q	TABLE – 9R
Late Fees	Penalty	Others	Total amount to be paid (Sum of [9A] to [9M])	Total Amount paid as declared in Annual Return (GSTR – 9)	Un-reconciled payment of amount

ELABORATIVE INFORMATION REGARDING TABLE – 10 OF PART – III OF PART – A (Reasons for Un - Reconciled payment of amount): -

TABLE – 10A	TABLE – 10B	TABLE – 10C
Reasons - 1	Reasons - 1	Reasons - 1

ELABORATIVE INFORMATION REGARDING TABLE – 11 OF PART – III OF PART – A (Additional amount payable) (Taxable Value, CGST, SGST/UGST, IGST, Cess if applicable): -

Additional Amount payable but not paid (due to reasons specified in Table 6, 8 and 10)

TABLE – 11A	TABLE – 11B	TABLE – 11C	TABLE – 11D	TABLE – 11E	TABLE – 11F	TABLE – 11G
Rate 5 %	Rate 12 %	Rate 18 %	Rate 28 %	Rate 3 %	Rate 0.25 %	Rate 0.10 %

TABLE – 11H	TABLE – 11I	TABLE – 11J	TABLE – 11K
Interest	Late Fees	Penalty	Others

ELABORATIVE INFORMATION REGARDING PART – IV OF PART – A (Reconciliation of Net Input tax Credit): -

TABLE 12

Reconciliation of Net Input Tax Credit (ITC)

TABLE 13

Reasons for un-reconciled difference in ITC

TABLE 14

Reconciliation of ITC declared in Annual Return (GSTR 9) with ITC availed on expenses as per audited Annual Financial Statements

TABLE 15

Reasons for un-reconciled differences in ITC

TABLE 16

Tax Payable on un-reconciled difference in ITC (due to reasons specified in 13 and 15 above)

ELABORATIVE INFORMATION REGARDING TABLE – 12 OF PART – IV OF PART – A (Reconciliation of Net ITC) (Taxable Value, CGST, SGST/UGST, IGST, Cess if applicable): -

Additional Amount payable but not paid (due to reasons specified in Table 6, 8 and 10)

TABLE – 11A	TABLE – 11B	TABLE – 11C	TABLE – 11D	TABLE – 11E	TABLE – 11F	TABLE – 11G
Rate 5 %	Rate 12 %	Rate 18 %	Rate 28 %	Rate 3 %	Rate 0.25 %	Rate 0.10 %

TABLE – 11H	TABLE – 11I	TABLE – 11J	TABLE – 11K
Interest	Late Fees	Penalty	Others

ELABORATIVE INFORMATION REGARDING TABLE – 13 OF PART – IV OF PART – A (Reasons for Un - Reconciled difference in ITC): -

TABLE – 13A	TABLE – 13B	TABLE – 13C
Reasons - 1	Reasons - 1	Reasons - 1

ELABORATIVE INFORMATION REGARDING TABLE – 14 OF PART – IV OF PART – A (Reconciliation of ITC declared in Annual Return with ITC availed on expenses as per audited financial statements): -

- **PART – 14A**: Purchases
- **PART – 14B**: Freight / Carriage
- **PART – 14C**: Power and Fuel
- **PART – 14D**: Imported goods (including goods received from SEZ)
- **PART – 14E**: Rent & Insurance
- **PART – 14F**: Goods lost, stolen, destroyed, written off, or disposed of by way of gift or free samples
- **PART – 14G**: Royalties
- **PART – 14H**: Employees' cost (Salaries, wages, Bonus etc.,)
- **PART – 14I**: conveyance Charges
- **PART – 14J**: Bank Charges
- **PART – 14K**: Entertainment Charges
- **PART – 14L**: Postage & Stationery Expenses
- **PART – 14M**: Repairs & Maintenance
- **PART – 14N**: Other Misc Expenses
- **PART – 14O**: Capital Goods
- **PART – 14P**: Any other Expenses 1
- **PART – 14Q**: Any other Expenses 2
- **PART – 14R**: Total amount of eligible ITC Sum of (14A) to (14Q)
- **PART – 14S**: ITC Claimed in Annual Return (GSTR 9)
- **PART – 14T**: Un – reconciled ITC

ELABORATIVE INFORMATION REGARDING TABLE – 15 OF PART – IV OF PART – A (Reasons for Un - Reconciled difference in ITC): -

TABLE – 15A	TABLE – 15B	TABLE – 15C
Reasons - 1	Reasons - 1	Reasons - 1

ELABORATIVE INFORMATION REGARDING TABLE – 16 OF PART – IV OF PART – A (Tax Payable on un-reconciled difference in ITC [due to reasons specified in 13 & 15 above]): -

Central Tax

State / UT Tax

Integrated Tax

Cess

Interest

Penalty

ELABORATIVE INFORMATION REGARDING PART – V OF PART – A (Auditor recommendation on additional liability due to non- reconciliation) (Taxable Value, CGST, SGST/UGST, IGST, Cess if applicable): -

- Rate 5%
- Rate 12%
- Rate 18%
- Rate 28%
- Rate 3%
- Rate 0.25%
- Rate 0.10%

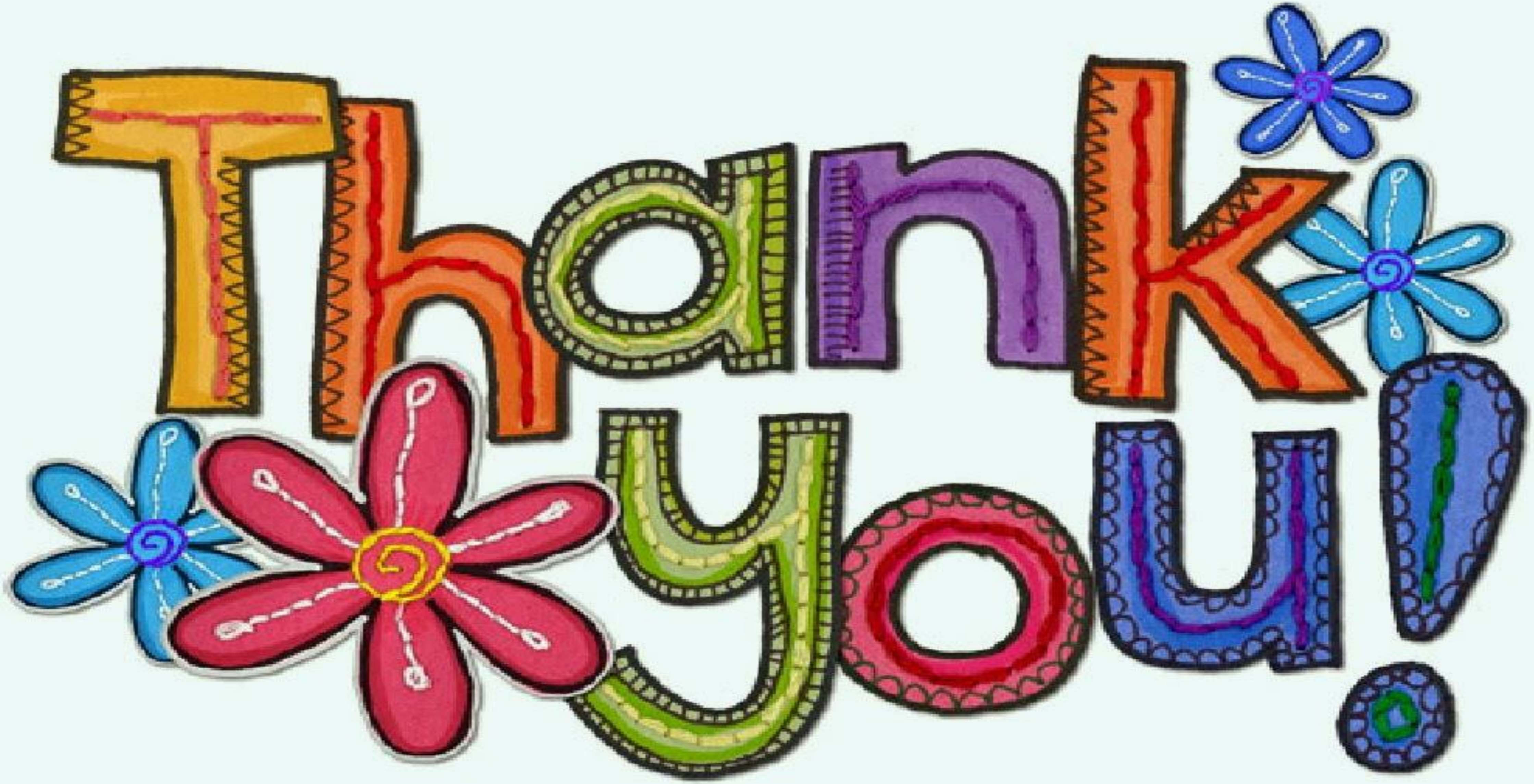
- Input Tax Credit
- Interest
- Late Fees
- Penalty

- Any other amount paid for supplies not included in Annual Return GSTR - 9
- Erroneous refund to be paid back
- Outstanding demands to be settled
- Others

VERIFICATION OF PART – A : -

A Chartered Accountant/ Cost Accountant has to declare that above information is true and correct by signing along with place, membership no, date.

PART – B : CERTIFICATE (As per annexure) -


Thank you!