

Goods and Service Tax Laws



E-Way Bill System

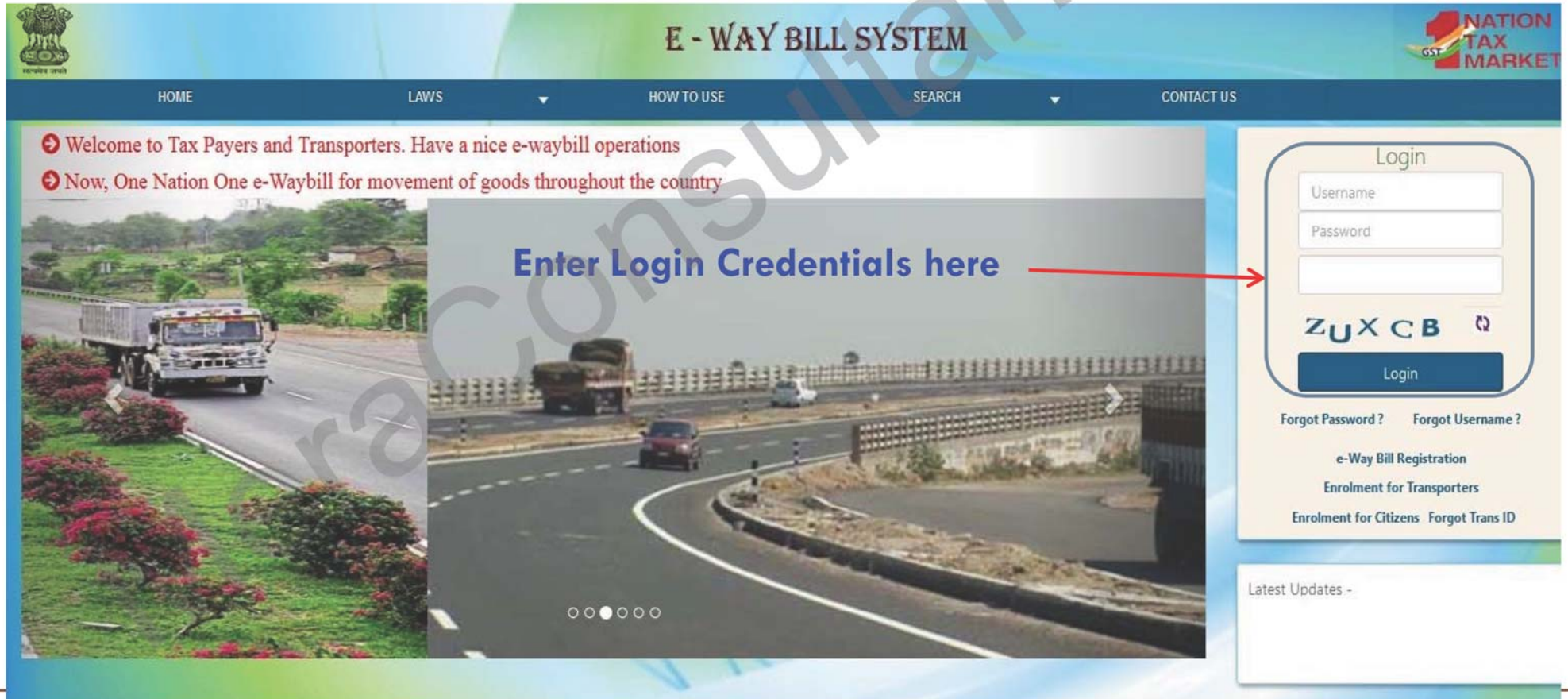
Generation of E-Way Bill

E-Way Bill System

E-way Bill Generation

Login

To use various services available on E-way Bill website at <http://ewaybillgst.gov.in>, the GST registered person or Transporter need to register or enroll on their website and create his Login credentials and using Login credentials with displayed captcha, LOGIN on E-way Bill website.



The screenshot displays the E-Way Bill System website. The header includes the Government of India emblem, the text "E - WAY BILL SYSTEM", and the "NATION TAX MARKET" logo. A navigation bar contains links for HOME, LAWS, HOW TO USE, SEARCH, and CONTACT US. The main content area features a large image of a truck on a road with the text "Enter Login Credentials here" overlaid. To the right, a "Login" form is visible, containing fields for Username and Password, a CAPTCHA image with the text "ZUXCB", and a "Login" button. Below the form are links for "Forgot Password?", "Forgot Username?", "e-Way Bill Registration", "Enrolment for Transporters", and "Enrolment for Citizens / Forgot Trans ID". A "Latest Updates -" section is at the bottom right.

E - WAY BILL SYSTEM

HOME LAWS HOW TO USE SEARCH CONTACT US

Welcome to Tax Payers and Transporters. Have a nice e-waybill operations
Now, One Nation One e-Waybill for movement of goods throughout the country

Enter Login Credentials here

Login

Username
Password

ZUXCB

Login

Forgot Password? Forgot Username?

e-Way Bill Registration
Enrolment for Transporters
Enrolment for Citizens / Forgot Trans ID

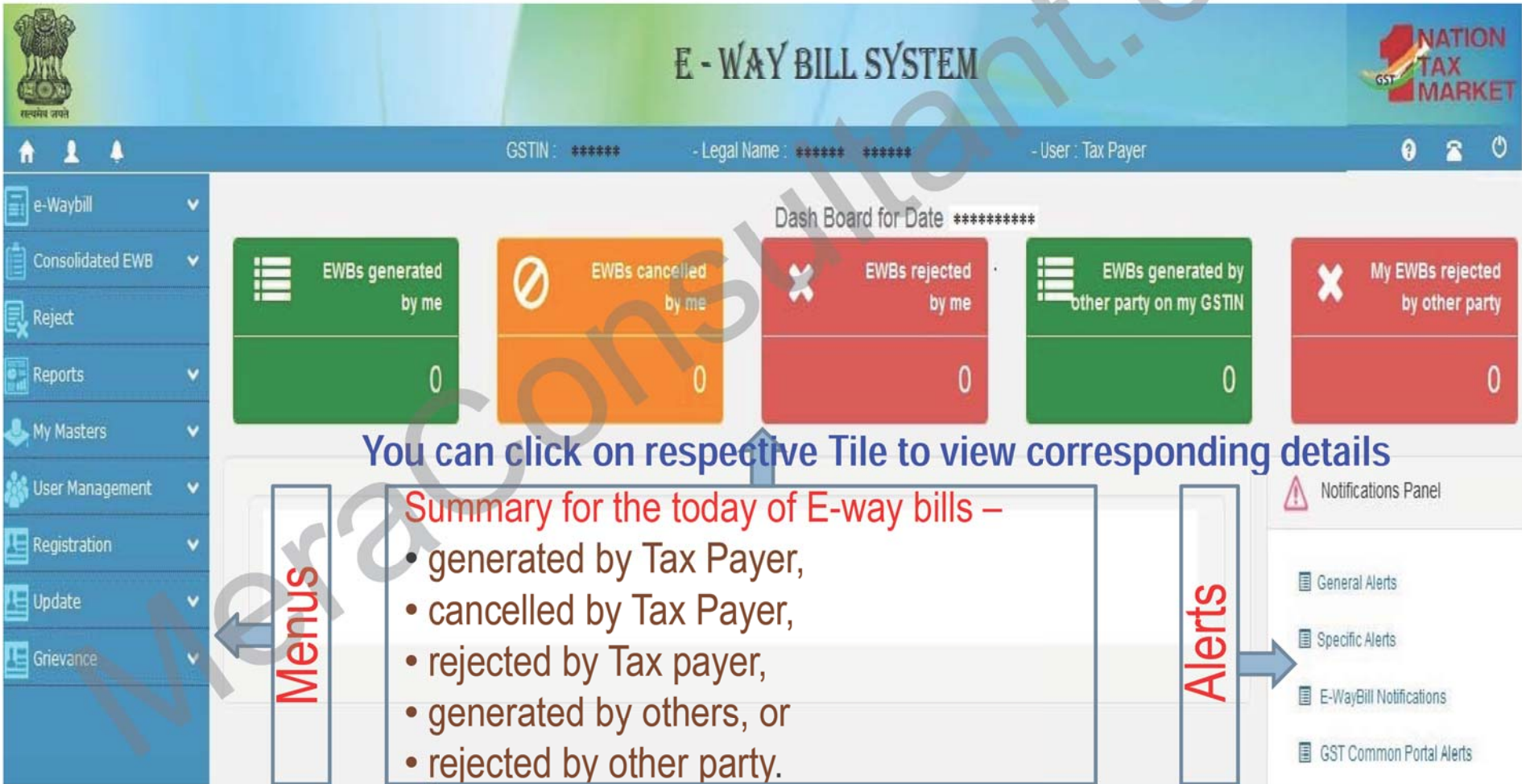
Latest Updates -

E-Way Bill System

E-way Bill Generation

Dashboard

On successful Login, Dashboard will display with various options -



The screenshot shows the E-Way Bill System dashboard. At the top, there is a header with the Indian emblem, the text 'E - WAY BILL SYSTEM', and a 'NATION TAX MARKET' logo. Below the header, a navigation bar displays 'GSTIN : *****', '- Legal Name : *****', and '- User : Tax Payer'. A left sidebar contains a menu with options: e-Waybill, Consolidated EWB, Reject, Reports, My Masters, User Management, Registration, Update, and Grievance. The main area features a 'Dash Board for Date *****' with five summary tiles: 'EWBs generated by me' (0), 'EWBs cancelled by me' (0), 'EWBs rejected by me' (0), 'EWBs generated by other party on my GSTIN' (0), and 'My EWBs rejected by other party' (0). Below these tiles, a text box states: 'You can click on respective Tile to view corresponding details'. To the right of this text box is a 'Notifications Panel' with a list of alerts: General Alerts, Specific Alerts, E-WayBill Notifications, and GST Common Portal Alerts. A red arrow labeled 'Menus' points to the left sidebar, and another red arrow labeled 'Alerts' points to the Notifications Panel.

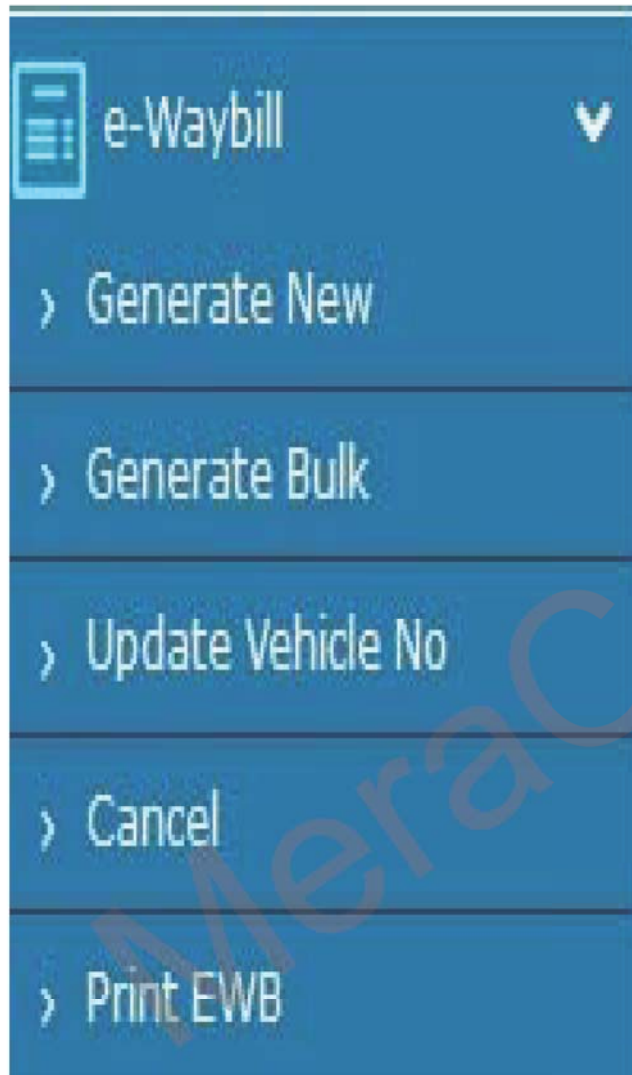
Summary for the today of E-way bills –

- generated by Tax Payer,
- cancelled by Tax Payer,
- rejected by Tax payer,
- generated by others, or
- rejected by other party.

E-Way Bill System

E-way Bill Generation

Menu Item 1 - e-Way Bill -



It contains options for very important and basic requirement i.e.

- **Generation** of E-way Bill
Allows to enter details for generation of single e-way bill
- **Bulk Generation** of E-way Bill
Allows to upload json file for generation of bulk e-way bills
- **Updation** of Vehicle Number by entering e-way Bill No or by selecting e-way bill displayed for generated date entered.
 - a) Allows to enter new details regarding Mode of Transport, Vehicle Number in case of Road and Document Number in case of Rail, Air or Ship.
 - b) It requires to enter Place and State of change alongwith reason for change.
 - c) Display the Vehicle Updation History at bottom.
- **Cancellation** of generated E-way Bill by entering E-way Bill No and selecting Reason for cancellation.
- **Printing** of generated E-way Bill by entering E-way Bill No in Normal and Detailed Format option.

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

By Clicking on “Generate New”, e-way Bill Entry Form will be displayed. Enter Basic Details

The screenshot shows the 'e- WayBill Entry Form' interface. At the top, a light blue header contains the title 'e- WayBill Entry Form' and a legend: '[• indicates mandatory fields for E-Way Bill and • indicates mandatory fields for GSTR-1]'. Below this is a dark blue section titled 'Transaction Details'. It contains three rows of form fields: 1. 'Transaction Type' with radio buttons for 'Outward' (selected) and 'Inward'. 2. 'Sub Type' with radio buttons for 'Supply' (selected), 'Export', 'Job Work', 'SKD/CKD', and 'Recipient Not Known'. 3. A row with radio buttons for 'For Own Use', 'Exhibition or Fairs', 'Line Sales', and 'Others'. Below these is the 'Document Type' field, which is a dropdown menu currently showing 'Tax Invoice'. A red arrow points from this dropdown to a separate, expanded list of document types on the right. This list includes 'Tax Invoice' (highlighted in blue), 'Bill of Supply', 'Bill of Entry', 'Challan', 'Credit Note', and 'Others'. Below the 'Document Type' field are two more fields: 'Document No.' (a text input field) and 'Document Date' (a date picker showing '24/01/2018' with minus and plus buttons for navigation).

e- WayBill Entry Form
[• indicates mandatory fields for E-Way Bill and • indicates mandatory fields for GSTR-1]

Transaction Details

Transaction Type • ☒ Outward ☐ Inward

Sub Type • ☒ Supply ☐ Export ☐ Job Work ☐ SKD/CKD ☐ Recipient Not Known

☐ For Own Use ☐ Exhibition or Fairs ☐ Line Sales ☐ Others

Document Type • Tax Invoice ▼

Document No. •

Document Date • 24/01/2018

Document Type

- Tax Invoice ▼
- Tax Invoice
- Bill of Supply
- Bill of Entry
- Challan
- Credit Note
- Others

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Enter Details of Consignor and Consignee

e- WayBill Entry Form

[• indicates mandatory fields for E-Way Bill and • indicates mandatory fields for GSTR-1]

From

Name

Address

GSTIN •

Place

Pincode •

-State-

GSTIN is auto populated and not editable under 'From' in case of Outward Supply and under 'To' in case of Inward Supply.

TO

Name

Name

Address

GSTIN •

Place

Pincode •

-State-

For Direct Import or Export, Select Other Country and enter PIN as 999999

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Enter Details of Items transported. HSN Code and Taxable Value are mandatory for e-way bill.

e- WayBill Entry Form

• indicates mandatory fields for E-Way Bill and • indicates mandatory fields for GSTR-1]

Item Details

Product Name	Description	HSN •	
Name	Description	HSN	
Quantity	Unit ?	Value/Taxable Value (Rs.) •	Tax Rate(C+S+I+Cess) •
Quantity	Unit		
			

 **To Add Product, Click on + sign** **To Delete Product, Click here**

Total Amount/Tax'ble Amount • CGST Amount •

SGST Amount • IGST Amount • CESS Amount •

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Enter Transportation Details

The screenshot displays the 'e- WayBill Entry Form' with a legend indicating that red dots (•) denote mandatory fields for E-Way Bill and green dots (•) denote mandatory fields for GSTR-1. The 'Transporter Details' section includes a 'Mode' dropdown menu with radio buttons for Road (selected), Rail, Air, and Ship. Below this is a text field for 'Approximate Distance (in KM)' with a help icon. The 'Transporter Name' section contains a 'Name' text field. The 'Transporter ID' section has a text field with a help icon. The 'Transporter Doc. No. & Date' section features a text field for the document number, a date field set to 24/01/2018 with minus and plus navigation buttons, and a red 'OR' button. Below the 'OR' button is the 'Part - B' section, which includes a 'Vehicle No.' text field with a help icon.

- Enter mandatory details by Selecting Transport Mode & by entering approximate Distance in KMs.
- Enter TransporterID OR Vehicle No in case of Mode of Transportation is Road.
- Enter following Document No and Date in case of Transportation mode is –
 - Rail-Railway Receipt (RR)
 - Air-Airway Bill
 - Ship-Bill of Lading
- Transporter Name and the Transport Document No and Date if Transportation mode is Road.

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Option of using Masters to fill Consignee Details –

- Consignee details can be auto populated if the user has entered the consignee details in 'Master - Clients'.
- After entering 2-3 characters of the consignee name, the system allow the user to select the consignee name which he has entered in the clients masters. All other fields like GSTIN, to address are auto populated after selection.
- However, it is editable and system allows user to edit except his own GSTIN auto populated.

Option of using Masters to fill Consignor Details –

- Consignor or Supplier details can be auto populated if the user has entered the consignor details in 'Master - Suppliers'.
- After entering 2-3 characters of the consignor name, the system allows the user to select the consignor name which he has entered in the suppliers masters. All other fields like GSTIN, from address are auto populated after selection.
- However, it is editable and system allows user to edit except his own GSTIN auto populated.

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Option of using Masters to fill Product Details –

- Product details to be entered under Items Details can be auto populated if the user has entered the product details in '**Masters – Products**'.
- After entering 2-3 characters of the product name, which is being transported, the system allows the user to select the product name which was updated in the masters by him previously. All other fields like description, HSN, Unit, Tax rate are auto filled from the master.
- The user needs to enter quantity and taxable value of the product mentioned in document.

Option of using Masters to fill Transporter Details –

- The transporter ID can be auto populated, if the user has entered the transporters details in '**Masters – Transporters**'.
- After entering 2-3 characters of the transporter's name, the system allow the user to select the transporter's name which was entered in the master.

E-Way Bill System

E-way Bill Generation

Generation of Single E-way Bill

Submitting the E-way Bill Entry Form –

- A) After filling up all the details properly, Click on 'SUBMIT' .
 - ▣ Either transporter ID or Vehicle number is required to generate the e-Way Bill if mode of Transport is by Road.
 - ▣ Where transporter ID is entered, generated E-Way Bill will be forwarded to concerned transporter login account, allowing the transporter to enter the vehicle number while goods are getting moved.
- B) Once a request for e-Way Bill is submitted, the system validates the entered values and pops up appropriate message if there is any error.
- C) Otherwise E-Way Bill in the EWB-01 form will be shown with the unique 12 digit number.
- D) The e-Way Bill will not be valid for movement without the vehicle entry in the e-way bill form.
- E) Once the vehicle number is entered, the system will show the validity of the e-way bill indicating that the user to get the goods moved within that valid date and time. Otherwise the movement of goods becomes illegal.

E-Way Bill System

E-way Bill Generation

Generation of Bulk E-way Bills

- A) For generating Bulk e-Way Bills, the user needs to have the **EWB bulk convertor** or the **excel file**, which helps user to convert multiple e-Way Bills excel file into a single JSON file.
- B) To Access Tools, click on '[How to Use](#)' → '[Tools](#)' → '[Bulk Generation Tools](#)' on Home page.

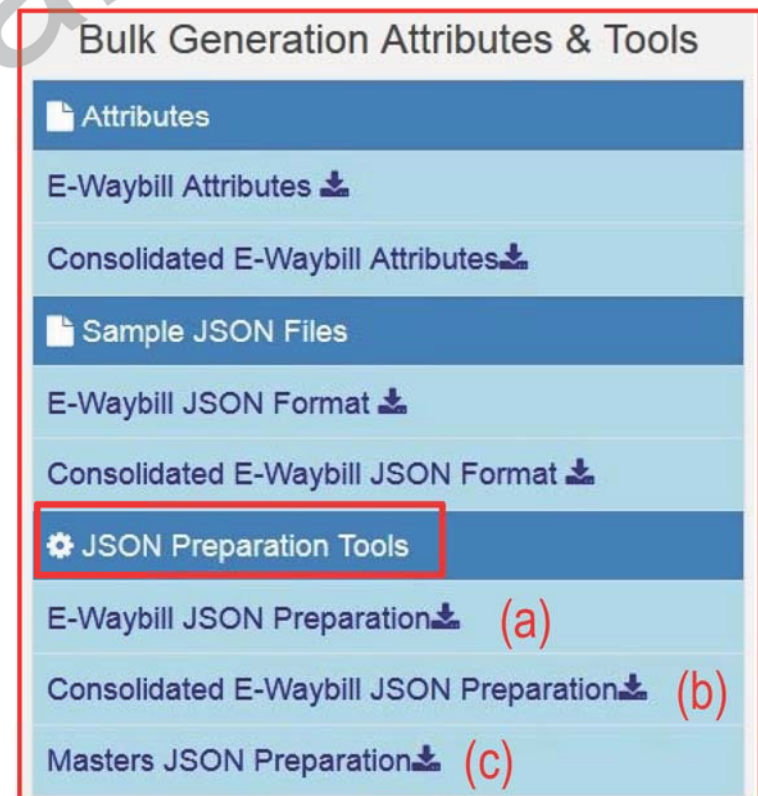
Options contains Tools for Generation of E-way Bills, Consolidated E-way Bills and Masters.

DOWNLOAD the **JSON Preparation Tools** for creating JSON from the entries in Excel Sheet

- (a) Generation of Bulk E-way Bills
- (b) Generation of Bulk Consolidated E-way Bills
- (c) Generation of Masters

First two viz. Attributes and Sample JSON Files are for Developers to built tailor made modules.

- a) 'Attributes' contains structure and instructions for generation of JSON file.
- b) 'Sample JSON Files' display look of JSON file.



E-Way Bill System

E-way Bill Generation

Generation of Bulk E-way Bills

Click on “**Generate Bulk**” option under E-way Bill Menu appearing on left side of Dashboard.

A Form to select the JSON file and to upload will appear as below -



Bulk Upload & Generate Eway Bill

Upload Json File (Max 1MB) No file selected.

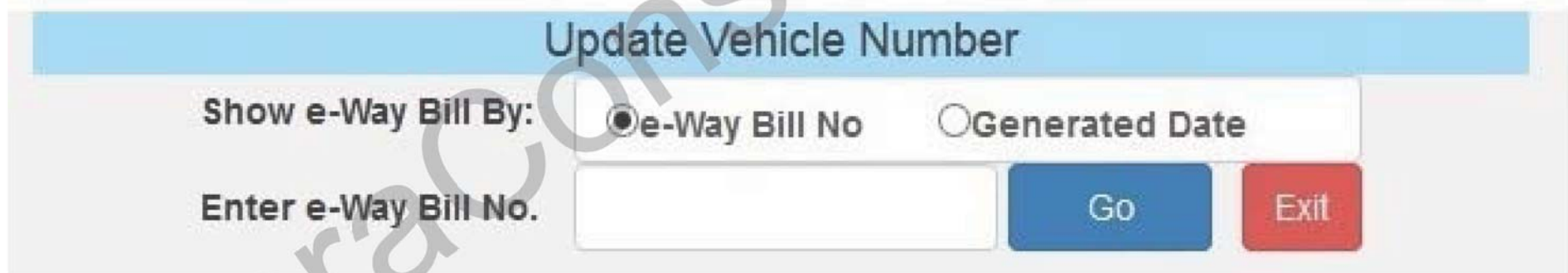
- A) **Browse** the JSON file generated by using E-wayBill JSON Preparation Tool and **UPLOAD** the same.
- B) After processing the JSON file, the system generates the E-Way Bills and shows the E-Way Bill for each request. If error is found out, it will show the error for each request.

E-Way Bill System

E-way Bill Generation

Update Vehicle No.

- The User or Transporter needs to update the vehicle number on the e-Way Bill before starting the movement of goods by road, if it has not been entered while generating e-Way Bill.
- Similarly, vehicle number or transport document number needs to be updated in certain circumstances such as change of mode of transport or vehicle, vehicle breakdown etc.
- Click on “Update Vehicle No” option under E-way Bill Menu appearing on left side of Dashboard.



The screenshot shows a web interface titled "Update Vehicle Number". It features a light blue header bar with the title. Below the header, there is a section with two radio buttons: "e-Way Bill No" (selected) and "Generated Date". To the left of these buttons is the label "Show e-Way Bill By:". Below this, there is a text input field labeled "Enter e-Way Bill No.". To the right of the input field are two buttons: a blue "Go" button and a red "Exit" button.

- Select either e-way Bill No or Date of Generation of E-way Bill.
- If Date of Generation is selected, list of generated bills on that date will be displayed and User need to select from the list for which he wants to update the vehicle number or details.

E-Way Bill System

E-way Bill Generation

Update Vehicle No.

Vehicle Updation For The EWB No:2 005 1

From	27 411 ,MAHARASTRA
To	URP ,,,,400001,MAHARASTRA
Mode Of Transport	☒ Road ☐ Rail ☐ Air ☐ Ship
Enter Vehicle No*	 (Format: AB12AB1234 or AB12A1234 OR AB121234 OR ABC1234 or AB123A1234)
Enter Place of Change*	
Select State of Change*	-State -
Select Reason*	- Select Reason -
Remarks	

Submit Exit

...: Vehicle Updation History ...

Trans Mode	Vehicle No	From Place	Cons.EWB No.	Updated By/Date
Road	MI12A1		NA	n 1/24/2018 :00 PM

Selected E-way Bill Number with Consignor and Consignee details will be displayed.

User can enter updated values for–

- a) Mode of Transport
- b) Vehicle No if Transport by Road
- c) Document No if mode of Transport is Rail, Air or Ship.

User must enter -

- d) Place and State of Change
- e) Reason for Change and
- f) Remarks, if any

Vehicle Updation History showing changes till date is displayed below.

E-Way Bill System

E-way Bill Generation

Cancellation of E-way Bill

- The generator of E-way bill may cancel the same in certain circumstances such as goods are not being moved, incorrect entry in the E-way bill entered by him etc.
- Click on “**Cancel**” option under E-way Bill Menu appearing on left side of Dashboard.
- The user should enter the e-Way Bill number which he intends to cancel.



Entered e-way bill is displayed and user need to select a suitable reason for cancellation.



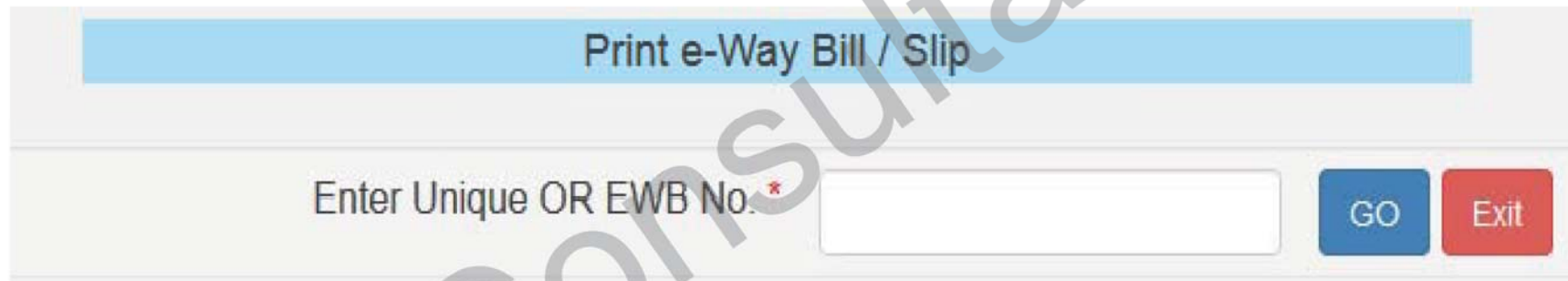
After giving a suitable reason for the cancellation, the user can cancel the e-way bill.

E-Way Bill System

E-way Bill Generation

Printing of E-way Bill

- The E-way bill can be printed only by the generator and the transporter of the e-Way Bill.
- Click on “**Print EWB**” option under E-way Bill Menu appearing on left side of Dashboard.
- The user should enter the e-Way Bill number which he intends to print.



Print e-Way Bill / Slip

Enter Unique OR EWB No.

GO Exit

- After entering the e-Way Bill number, the system display the corresponding e-Way Bill with an option to take the print.

The User can also take a detailed print of E-way Bill which display the consignor and consignee Name and Address alongwith products details including HSN and their values with the taxes thereon.

E-Way Bill System

E-way Bill Generation

Printing of E-way Bill

Print e-Way Bill / Slip

e-Way Bill



E-Way Bill No.: 20 00 5
E-Way Bill Date: 24/01/2018 : PM
Generated By: 27 - P
Valid From: 24/01/2018 : PM
Valid Till: 26/01/2018 : PM

Part - A

GSTIN of Recipient: GSTIN : URP
Place of Delivery: ,MAHARASHTRA-400001
Invoice /Challan No.: 001
Invoice /Challan Date: 24/01/2018
Value of Goods: ₹
HSN Code: 7201,7201
Reason for Transportation: Outward - Supply
Transport No. & Name:
Transport Doc. No. & Date:

Part - B

Mode	Vehicle No / Transport No	From	Entered Date	Entered By	CEWB No.
Road	MH12K4	P	24-01-2018 : PM	n	0

Print Detailed Print Exit

E-way Bill will be displayed and can be printed and it contains –

- 12-digit E-way Bill No
- E-way Bill Date and Time
- GSTIN and Legal Name of the Tax Payer who has generated the E-way Bill
- Validity Time–From and To
- Recipient GSTIN & Name
- Delivery Place-State/PIN
- Invoice / Chalan No.
- Invoice / Chalan Date
- Value of Goods
- HSN Codes
- Reason for Transportation
- Transporter ID and Name
- Document No and Date

E-Way Bill System

E-way Bill Generation

Printing of E-way Bill

Detailed Print of E-way Bill



सत्यमेव जयते

Government of India
e-Way Bill



1. E-WAY BILL Details

eWay Bill No: **20 00 5** Generated Date: **24/01/2018** : **PM** Generated By: **27** Valid Upto: **2 Days**
Mode: **Road** Approx Distance: **180km**
Type: **Outward - Supply** Document Details: **Tax Invoice - 001 - 24/01/2018**

2. Address Details

From
GSTIN : 27
P.
Pune, MAHARASHTRA-411

To
GSTIN : URP
MAHARASHTRA-400001

3. Goods Details

HSN Code	Product Description	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess)
7201		0.00	0.00	9+9+0+0
7201		0.00	0.00	2.5+2.5+0+0

Total Tax'ble Amount ₹ **0.00** CGST Amount ₹ **0.00** SGST Amount ₹ **0.00** IGST Amount ₹ **0.00** CESS Amount ₹ **0.00**

4. Transportation Details

Transporter ID & Name : Transporter Doc. No & Date :

5. Vehicle Details

Mode	Vehicle No	From	Entered Date	Entered By	CEWB No.
Road	MH12K4	P.	24-01-2018 : PM	n	0

Print

Exit

E-Way Bill System

E-way Bill Generation

Disclaimer

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Date : 26-01-2018

E-Way Bill System

E-way Bill Generation

Thank you!

ASK Solutions

Every Problem has a SOLUTION, just ASK it

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