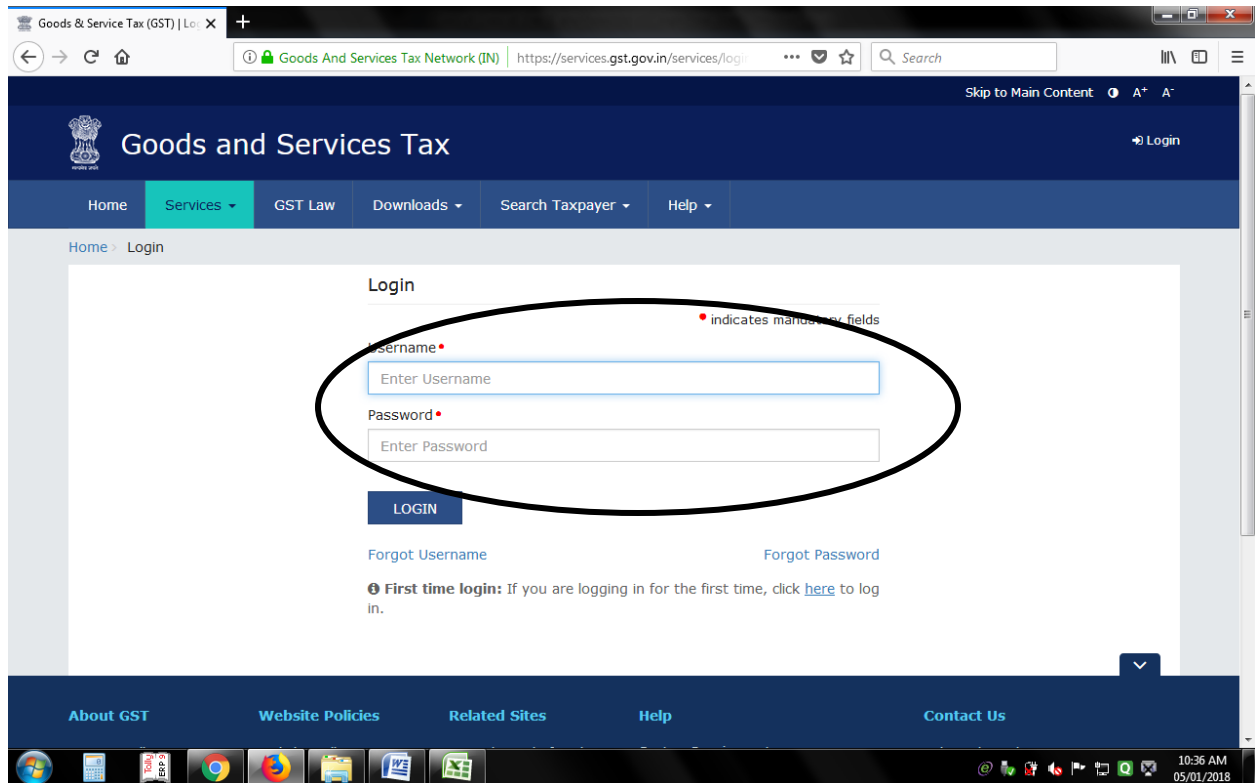


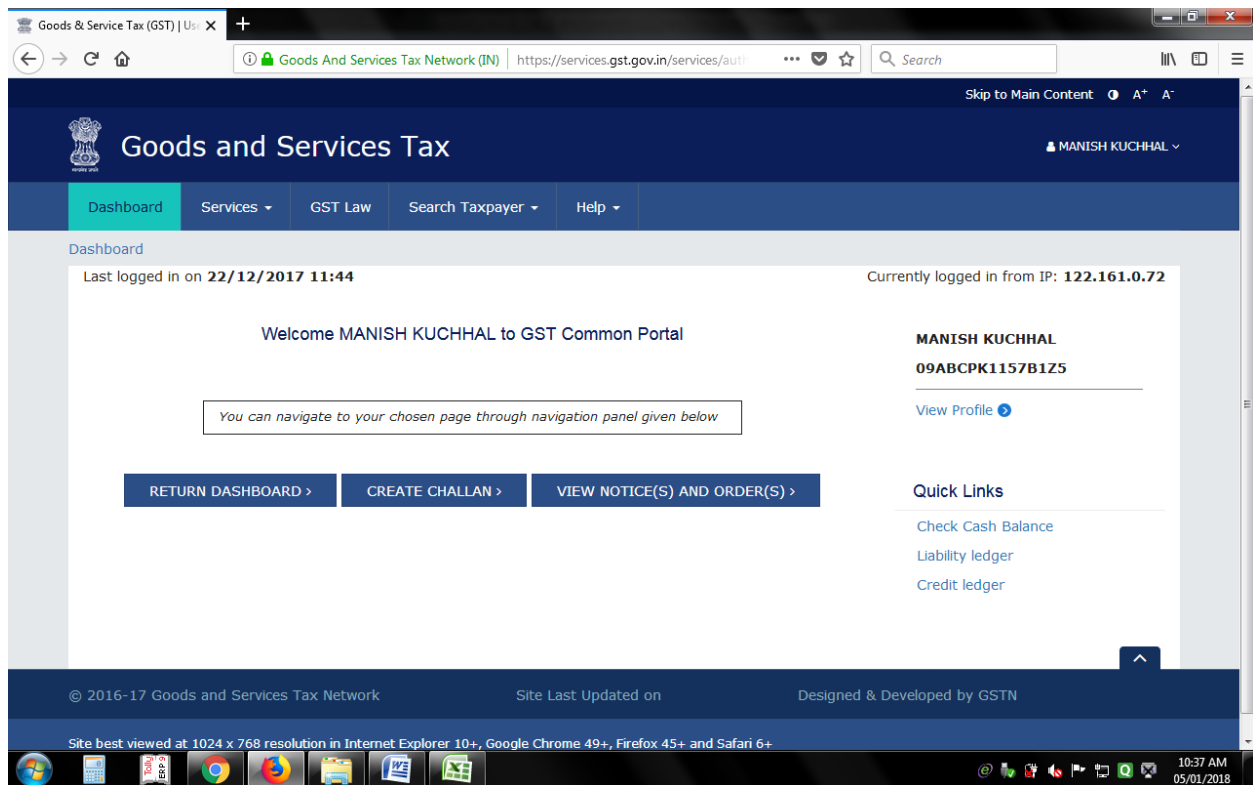
GST REG 16 – CANCELLATION OF REGISTRATION

- Login in gst portal www.gst.gov.in



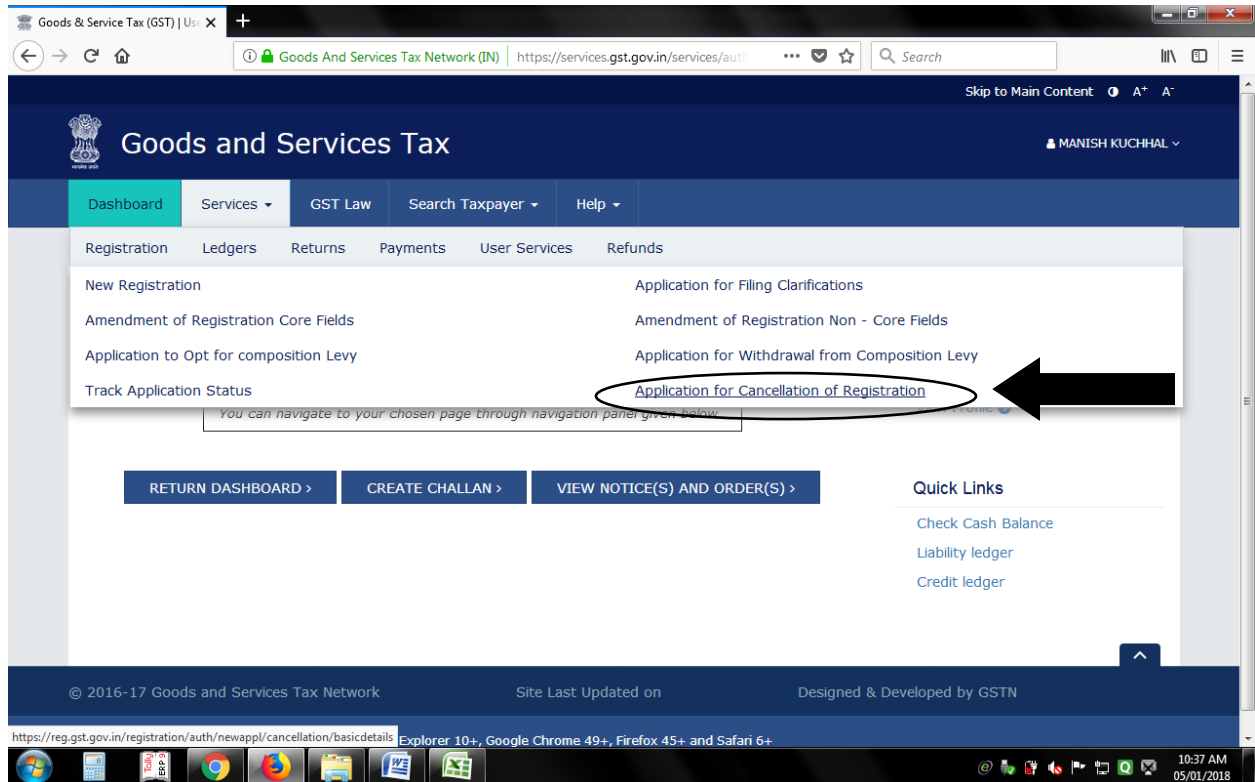
The screenshot shows the GST portal login page. The browser address bar displays "Goods And Services Tax Network (IN)" and the URL "https://services.gst.gov.in/services/login". The page header includes the GST logo and the text "Goods and Services Tax". A navigation bar contains links for Home, Services, GST Law, Downloads, Search Taxpayer, and Help. The main content area is titled "Login" and features a form with two input fields: "Enter Username" and "Enter Password". A red dot above the "Enter Username" field is accompanied by the text "indicates mandatory fields". Below the input fields is a blue "LOGIN" button. Links for "Forgot Username" and "Forgot Password" are positioned below the button. A note states: "First time login: If you are logging in for the first time, click [here](#) to log in." The footer contains links for "About GST", "Website Policies", "Related Sites", "Help", and "Contact Us". The Windows taskbar at the bottom shows the time as 10:36 AM on 05/01/2018.

GST REG 16 – CANCELLATION OF REGISTRATION

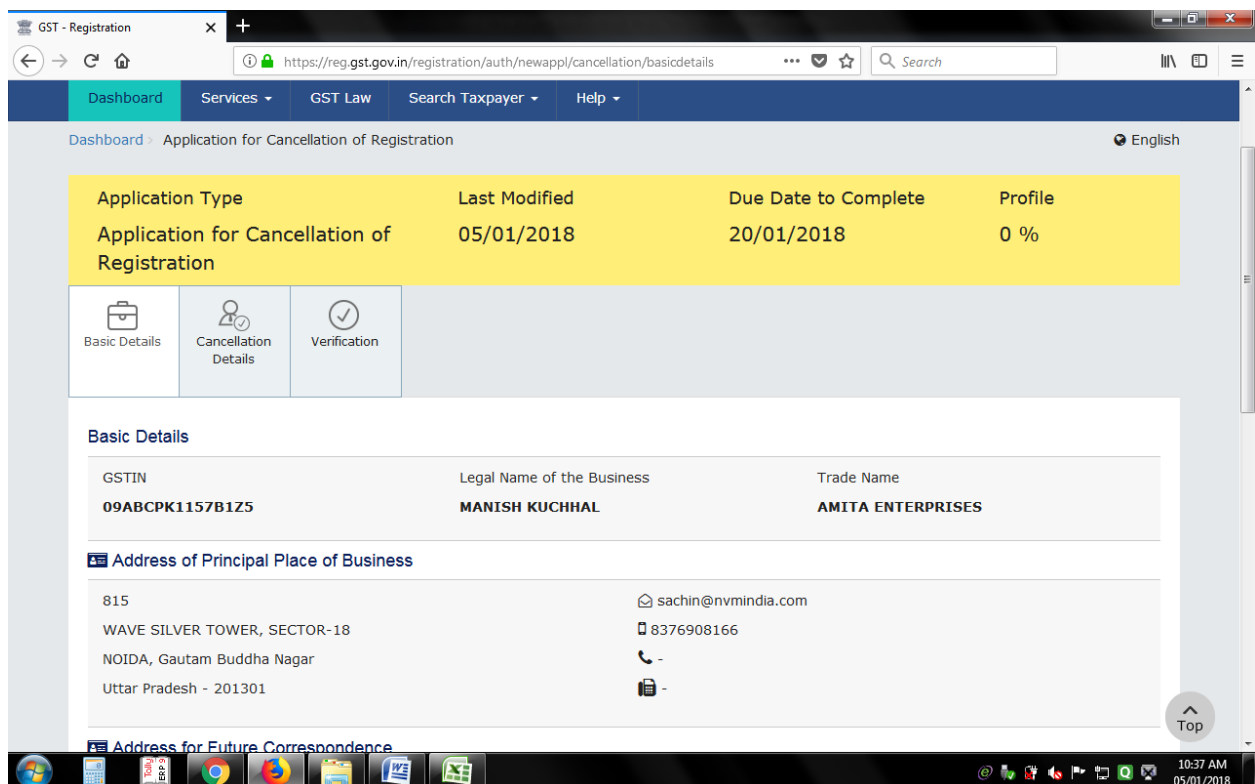


- Go to the Services >> Registration >> Application for Cancellation Of Registration

GST REG 16 – CANCELLATION OF REGISTRATION



- The screen shows as given below



Naveen Chand
@ navkailashchand1996@gmail.com

GST REG 16 – CANCELLATION OF REGISTRATION

- Tick on the Address same as above, if it is .

The screenshot shows the GST Registration portal interface. At the top, the address 'NOIDA, Gautam Buddha Nagar, Uttar Pradesh - 201301' is displayed. Below this, the section 'Address for Future Correspondence' is visible. A checkbox labeled 'Address Same as above' is circled in black. To the right of this checkbox, a red dot indicates mandatory fields. The form contains several input fields: 'Building No. / Flat No.', 'Floor No.', 'Name of the Premises / Building', 'Road / Street', 'City / Town / Locality / Village', 'State', 'District', 'PIN Code', 'Latitude', 'Longitude', 'Mobile Number', 'Telephone Number (with STD Code)', 'Email Address', and 'FAX Number (with STD Code)'. Each field has a placeholder text indicating what to enter. The bottom of the screen shows a Windows taskbar with various application icons and a system clock displaying '10:38 AM 05/01/2018'.

- After that Click on Save & Continue

GST REG 16 – CANCELLATION OF REGISTRATION

Building No. / Flat No. 815 Floor No. Enter Floor No. Name of the Premises / Building WAVE SILVER TOWER

Road / Street SECTOR-18 City / Town / Locality / Village NOIDA

State Uttar Pradesh District Gautam Buddha Nagar PIN Code 201301

Latitude Enter Latitude Longitude Enter Longitude Mobile Number +91 8376908166

Telephone Number (with STD Code) STD Enter Telephone Number Email Address sachin@nvmindia.com FAX Number (with STD Code) STD Enter Fax Number

BACK SAVE & CONTINUE

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- Give the reason for cancellation from the drop down .

Application for Cancellation of Registration 05/01/2018 20/01/2018 50 %

Basic Details Cancellation Details Verification

Reasons for Cancellation Select

Date from which registration is to be cancelled DD/MM/YYYY

No Last Returns Filed Details Available

BACK SAVE & CONTINUE

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GST REG 16 – CANCELLATION OF REGISTRATION

- If any of the reason is not suitable from the drop down then You can use Others and write the reason for the same

Application for Cancellation of Registration

05/01/2018 20/01/2018 50 %

Basic Details Cancellation Details Verification

Reasons for Cancellation *

Select

Change in constitution of business leading to change in PAN

Ceased to be liable to pay tax

Discontinuance of business/ Closure of business

Others

No transfer of business on account of amalgamation, merger, demerger, sale, leased or otherwise

Reason for Cancellation

BACK SAVE & CONTINUE

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Top

10:38 AM 05/01/2018

- After giving reason , give date from which registration to be cancelled

GST REG 16 – CANCELLATION OF REGISTRATION

Cancellation Details

Reasons for Cancellation * Others (Please specify) *

Date from which registration is to be cancelled * DD/MM/YYYY

No Last Returns Filed Details Available

Tax Payable on Stock

Amount of tax payable in respect of inputs/capital goods

Description	Value of Stock (Rs)	State Tax/ UT Tax	Cess
Inputs	0	0	0
Inputs contained in semi-finished goods	0	0	0
Inputs contained in finished goods	0	0	0
Capital goods/Plant and Machinery	0	0	0
Total	0	0	0

Top

- Save and continue

Debit Entry Number

Debit Entry Number	Central Tax	Integrated Tax	State Tax/ UT Tax	Cess
0	0.00	0.00	0.00	0.00

Payment from Electronic Credit Ledger

Debit Entry Number	Central Tax	Integrated Tax	State Tax/ UT Tax	Cess
0	0.00	0.00	0.00	0.00

SubTotal

Debit Entry Number	Central Tax	Integrated Tax	State Tax/ UT Tax	Cess
NA	0	0	0	0

BACK SAVE & CONTINUE

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Top

GST REG 16 – CANCELLATION OF REGISTRATION

- **Submit the Application With DSC or EVC , as the case may be.**

The screenshot shows the 'GST - Registration' web application. The browser address bar displays 'https://reg.gst.gov.in/registration/auth/newappl/cancellation/verification'. The page has three tabs: 'Basic Details', 'Cancellation Details', and 'Verification'. The 'Verification' tab is active, showing a 'Verification' section with a declaration checkbox, a 'Name of Authorized Signatory' dropdown menu, a 'Place' text input field, a 'Designation / Status' label, and a 'Date' field with the value '05/01/2018'. Below these fields, there are two informational messages: 'DSC is compulsory for Companies & LLP' and 'Facing problem using DSC? Click here for help'. At the bottom right of the form area are three buttons: 'BACK', 'SUBMIT WITH DSC', and 'SUBMIT WITH EVC'. The footer of the page includes copyright information for 2016-17, the date of last update (03-01-2018), and the developer (GSTN). The Windows taskbar at the bottom shows the time as 10:41 AM on 05/01/2018.

GST - Registration

https://reg.gst.gov.in/registration/auth/newappl/cancellation/verification

Basic Details Cancellation Details Verification

Verification

☐ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of Authorized Signatory* Place*

Select

Designation / Status Date

05/01/2018

DSC is compulsory for Companies & LLP

Facing problem using DSC? Click here for help

BACK SUBMIT WITH DSC SUBMIT WITH EVC

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10:41 AM 05/01/2018

- **Tick the box as given below**

GST REG 16 – CANCELLATION OF REGISTRATION

GST - Registration

https://reg.gst.gov.in/registration/auth/newappl/cancellation/verification

Basic Details Cancellation Details Verification

Verification

☒ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of Authorized Signatory* MANISH KUCHHAL[ABCPK1157B]

Place* Enter Place

Designation / Status PROPRIETOR

Date 05/01/2018

❗ DSC is compulsory for Companies & LLP

❗ Facing problem using DSC? [Click here for help](#)

BACK SUBMIT WITH DSC SUBMIT WITH EVC

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- Fill place and submit with DSC OR EVC

GST - Registration

https://reg.gst.gov.in/registration/auth/newappl/cancellation/verification

Details

Verification

☒ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of Authorized Signatory* MANISH KUCHHAL[ABCPK1157B]

Place* NEW DELHI

Designation / Status PROPRIETOR

Date 05/01/2018

❗ DSC is compulsory for Companies & LLP

❗ Facing problem using DSC? [Click here for help](#)

BACK SUBMIT WITH DSC SUBMIT WITH EVC

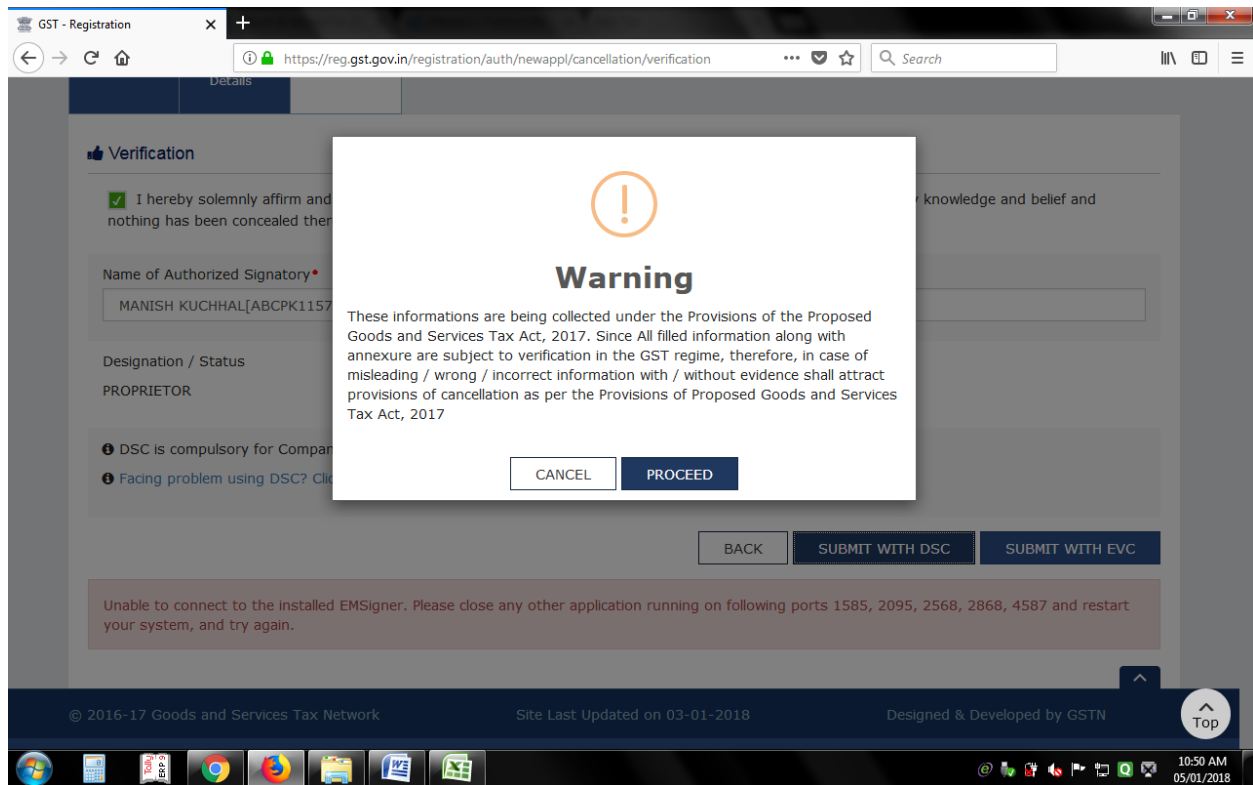
Submit with DSC

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GST REG 16 – CANCELLATION OF REGISTRATION

- **CLICK on Proceed**



- **Filed the application with DSC**

GST REG 16 – CANCELLATION OF REGISTRATION

The screenshot shows the 'Verification' page of the GST Registration portal. The user has filled in the 'Name of Authorized Signatory' as 'MANISH KUCHHAL[ABCPK1157B]' and the 'Place' as 'NEW DELHI'. The 'Designation / Status' is 'PROPRIETOR' and the 'Date' is '05/01/2018'. A message box in the center says 'Initiating Signing request....'. Below the form, there are buttons for 'BACK', 'SUBMIT WITH DSC', and 'SUBMIT WITH EVC'. A status bar at the bottom indicates 'Retrieving installed digital signatures..'. The footer contains copyright information for 2016-17 Goods and Services Tax Network, last updated on 03-01-2018, and designed by GSTN.

Verification

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of Authorized Signatory*
MANISH KUCHHAL[ABCPK1157B]

Place*
NEW DELHI

Designation / Status
PROPRIETOR

Date
05/01/2018

Initiating Signing request....

DSC is compulsory for Companies & LLP
Facing problem using DSC? Click here for help

BACK SUBMIT WITH DSC SUBMIT WITH EVC

Retrieving installed digital signatures..

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- AFTER successfully submitted , the screen shows as given below

The screenshot shows the 'Success' page of the GST Registration portal. The user has successfully submitted the application for cancellation of registration. The message 'SUCCESS' is highlighted with a red oval. Below the message, it says 'Thank you for submission. System will verify / validate the information submitted after which acknowledgement will be sent in next 15 minutes'. The footer contains copyright information for 2016-17 Goods and Services Tax Network, last updated on 03-01-2018, and designed by GSTN.

Goods and Services Tax

MANISH KUCHHAL

Dashboard Services GST Law Search Taxpayer Help

Dashboard > Application for Cancellation of Registration

English

✓ SUCCESS

Thank you for submission.
System will verify / validate the information submitted after which acknowledgement will be sent in next 15 minutes

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Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

GST REG 16 – CANCELLATION OF REGISTRATION

GENERAL INSTRUCTION ::

- After successfully submitted the GST REG – 16 , there is intimation @ registered e-mail & Mobile No.
- And after 15 minutes, you will get the ARN for the same and You can check the status of application submitted from SERVICES >> REGISTRATION >> TRACK APPLICATION STATUS
- **IMPORTANT:** If u registered under GST as Voluntary Registration then You can only Apply for cancellation of registration after 1 year.