

GSTR-2A > View of Inward Supplies Return

How can I view the Inward Supplies Return GSTR-2A?

GSTR-2A will be generated in below scenarios,

- When the supplier uploads the B2B transaction details in GSTR-1 & 5/ &
- ISD details will be auto-populated on submission of GSTR-6 by the counterparty / &
- TDS & TCS details will be auto-populated on filing of GSTR-7 & 8 respectively by the counter party.

GSTR-2A is a Read view form only and you cannot take any action in GSTR-2A.

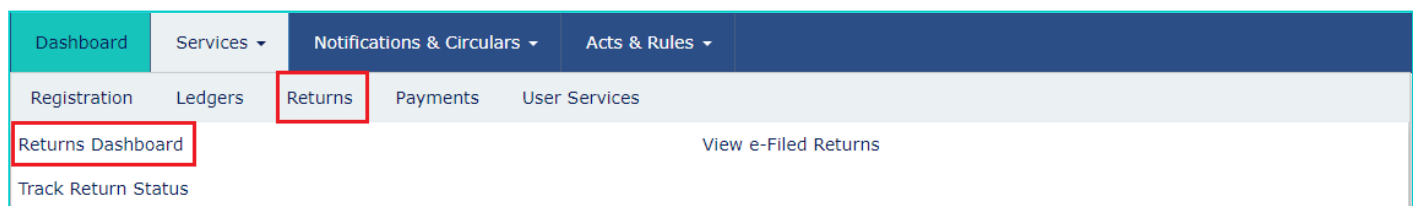
GSTR-2A will be generated in the following manner.

When GSTR – (1) has not been submitted by the taxpayer, the details will be auto-populated to GSTR-2A of current tax period if -

- Counterparty adds Invoices / Credit notes / Debit Notes / Amendments in GSTR-1/5
- GSTR-6 is submitted for distribution of credit in the form of ISD credit
- GSTR-7 & 8 filed by the counterparty for TDS & TCS credit respectively.

To view the Inward Supplies Return GSTR-2A, perform the following steps:

1. Access the **www.gst.gov.in** URL. The GST Home page is displayed.
2. Login to the GST Portal with valid credentials.
3. Click the **Services > Returns > Returns Dashboard** command.



4. The **File Returns** page is displayed. Select the **Financial Year & Return Filing Period** (Month) for which you want to file the return from the drop-down list.
5. Click the **SEARCH** button.



6. The **File Returns** page is displayed. In the **GSTR 2A** tile, click the **VIEW** button.

Auto Drafted details GSTR2A	Monthly Return GSTR3	Monthly Return GSTR3B
VIEW DOWNLOAD	Due Date - 20/05/2017 GENERATE GSTR3	Due Date - 20/05/2017 PREPARE ONLINE

The **GSTR-2A – AUTO DRAFTED DETAILS** page is displayed.

Dashboard > Returns > GSTR2A
English

GSTR2A - AUTO DRAFTED DETAILS

GSTIN - 18AAAAS0311A1ZD
FY - 2017-18
Business Name - AS TaxPayer 311 Ltd
Return Period - July

PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits

PART-C - TDS Credits

PART-D - TCS Credits

ISD Credits

TDS Credits

TCS Credits

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Click the tile names to know more details:

PART- A

- [B2B Invoices](#)
- [Amendments to B2B INVOICES](#)
- [Credit/Debit Notes](#)
- [Amendments to Credit/Debit Notes](#)

[PART- B - ISD Credits](#)

[PART- C - TDS Credits](#)

[PART- D - TCS Credits](#)

PART- A (B2B Invoices)

B2B Invoices displays all the invoices added by the supplier through their GSTR-1 and/ or GSTR 5. The B2B section of PART A of GSTR-2A is auto-populated on uploading or saving of invoices by the Supplier in their respective returns of GSTR 1 and GSTR 5.

1. Click the **B2B Invoices** button. The **B2B Invoices - Supplier Details** page is displayed.

Dashboard > Returns > GSTR2A
English

GSTR2A - AUTO DRAFTED DETAILS

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PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits
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ISD Credits

TDS Credits

TCS Credits

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2. Click the **GSTIN** hyperlink to view the invoices uploaded by the supplier.

Dashboard > Returns > GSTR3B > Outward and Reverse Charge Inward
English

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supplies	Total Taxable value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				

CANCEL
CONFIRM

3. Click the **Invoice No.** hyperlink to view the invoice details.

Note: If no of invoices are more that the desired limit of 500, then you need to download the invoices in GSTR-2A. Click the **GENERATE FILE** button in the GSTR-2A tile to generate the file and then click the **DOWNLOAD** button to download the file.

B2B Invoice Summary

Uploaded by Supplier

Invoice No.	Invoice Date	Invoice Type	Place Of Supply	Supply attract Reverse Charge	Total Invoice Value (₹)	Total Taxable Value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT tax (₹)	CESS (₹)
B2BG1	20/04/2016	R	18	N	1,00,000.00	10,000.00	0.00	250.00	250.00	100.00

The item details are displayed.

B2B Invoice Summary

Item Details

Rate (%)	Taxable Value (₹)	Amount of Tax			
		Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
5	10000		250	250	100

PART- A (Amendments to B2B Invoices)

Amended B2B Invoices section covers the invoices which are amended by the supplier in their returns of GSTR-1/5 respectively.

1. Click the **Amendments to B2B Invoices** button. The **Amend B2B Invoice** page is displayed.

[Dashboard](#) > [Returns](#) > [GSTR2A](#)English

GSTR2A - AUTO DRAFTED DETAILS

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FY - 2017-18

Business Name - AS TaxPayer 311 Ltd
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PART-A

B2B Invoices

Credit/Debit Notes

Amendments to B2B INVOICES

Amendments to Credit/Debit Notes

PART-B - ISD Credits

ISD Credits

PART-C - TDS Credits

TDS Credits

PART-D - TCS Credits

TCS Credits

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PART- A (Credit/Debit Notes)

This section covers the Credit/Debit notes added by the supplier in their respective returns (GSTR-1/5).

1. Click the **Credit/Debit Notes** button. The **Credit/Debit Notes – Supplier Details** page is displayed.

Dashboard > Returns > GSTR2A English

GSTR2A - AUTO DRAFTED DETAILS

GSTIN - 18AAAAS0311A1ZD Business Name - AS TaxPayer 311 Ltd
FY - 2017-18 Return Period - July

PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits PART-C - TDS Credits PART-D - TCS Credits

ISD Credits

TDS Credits

TCS Credits

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2. Click the **GSTIN** hyperlink to view the credit or debit notes uploaded by the supplier.

Credit/Debit Notes - Supplier Details

Supplier GSTIN/UID

[18AAAAS0251A1Z6](#)

3. Click the **Credit/Debit Note No** hyperlink to view the details.

Credit/Debit Notes- Summary											
Uploaded by Supplier											
Note Type	Credit/Debit Note No	Credit/Debit Note Date	Original Invoice No	Original Invoice Date	Reason for Issuing Note(₹)	Pre GST Regime	Taxable Value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
C	CDNG1	21/04/2016	B2BG1	20/04/2016	Correction in Invoice	N	1000	0.00	25.00	25.00	10.00

The item details are displayed.

Credit/Debit Notes- Summary

Item Details

Rate (%)	Taxable Value (₹)	Amount of Tax			
		Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
5	1000		25	25	10

PART- A (Amendments to Credit/Debit Notes)

Amendments to Credit/Debit Notes section covers the amendments of Debit / credit notes done by the supplier in their respective returns (GSTR-1/5).

1. Click the **Amendments to Credit/Debit Notes** button. The **Amend Credit/Debit Notes - Supplier Details** page is displayed.

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GSTR2A - AUTO DRAFTED DETAILS

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FY - 2017-18

Business Name - AS TaxPayer 311 Ltd
Return Period - July

PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits
ISD Credits

PART-C - TDS Credits
TDS Credits

PART-D - TCS Credits
TCS Credits

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PART- B (ISD Credits)

1. Click the **ISD Credits** button. The **ISD Credit Received** page is displayed.

PART B of GSTR-2A will be auto-populated on submission of GSTR-6.

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English

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PART-A

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Ammendments to Credit/Debit Notes

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ISD Credits

TDS Credits

TCS Credits

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PART- C (TDS Credits)

1. Click the **TDS Credits** button. The **TDS Credit Received** page is displayed.
PART C of GSTR-2A is auto-populated on filing of GSTR-7 by TDS Deductor.

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PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits

PART-C - TDS Credits

PART-D - TCS Credits

ISD Credits

TDS Credits

TCS Credits

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PART- D (TCS Credits)

1. Click the **TCS Credits** button. The **TCS Credit Received** page is displayed.

PART D of GSTR-2A will be auto-populated on filing of GSTR-8 by TCS Collector.

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GSTR2A - AUTO DRAFTED DETAILS

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FY - 2017-18

Business Name - AS TaxPayer 311 Ltd
Return Period - July

PART-A

B2B Invoices

Credit/Debit Notes

Ammendments to B2B INVOICES

Ammendments to Credit/Debit Notes

PART-B - ISD Credits

ISD Credits

PART-C - TDS Credits

TDS Credits

PART-D - TCS Credits

TCS Credits

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