

Essential Information Required for GST Registration

Please find list of major and/or essential information required for applying GST Registration in GST REG-01:-

Sl No	Particular	
1.	Legal Name of the Business (As mentioned in PAN)	
2.	PAN (Enter PAN of the Business; PAN of Individual in case of Proprietorship concern)	
3.	Email Address	
4.	Mobile Number	
5.	Trade Name, if any	
6.	Constitution of Business (Please Select the Appropriate)	(i) Proprietorship (ii) Partnership (iii) HUF (iv) Private Limited Company (v) Public Limited Company (vi) Society/Trust/Club/AOP (vii) Government Department (viii) Local Authority (ix) Statutory Body
7.	Date of commencement of business	
8.	Date on which liability to register arises	
9.	Are you applying for registration as a SEZ Unit?	
10.	Reason to obtain registration:	(i) Crossing the threshold (ii) Inter-State supply (iii) Liability to pay tax as recipient of goods or services u/s 9(3) or 9(4) (iv) Input Service Distributor (v) Person liable to pay tax u/s 9(5) (vi) Taxable person supplying through e-Commerce portal (vii) Voluntary Basis (viii) Persons supplying goods and/or services on behalf of other taxable person(s) (ix) Others (Not covered above) – Specify
11.	Indicate existing registrations wherever applicable	(i) Registration number under VAT (TIN) (ii) Central Sales Tax Registration Number (iii) Entry Tax Registration Number (iv) Entertainment Tax Registration Number (v) Hotel and Luxury Tax Registration Number (vi) Central Excise Registration Number (vii) Service Tax Registration Number (viii) CIN/Foreign Company Registration No (ix) LLP Number (x) Importer/Exporter Code Number (xi) Registration number under Medicinal and Toilet Preparations (Excise Duties) Act (xii) Registration number under Shops and Establishment Act (Gumasta)

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12.	Address of Principal Place of Business (along with Latitude and Longitude)	
13.	Details of Additional Place of Business	
14.	Nature of premises	(i) Own (ii) Leased (iii) Rented (iv) Consent (v) Shared (vi) Others (Specify)
15.	Nature of business activity being carried out at above mentioned premises (Please tick applicable)	
16.	Details of Bank Accounts (s) Total number of Bank Accounts maintained by the applicant for conducting business (Upto 10 Bank Accounts to be reported)	A/c Number Type of Account IFSC
17.	Details of the Goods supplied by the Business	Description of Goods HSN Code
18.	Details of Services supplied by the Business	Description of Services Service Accounting Code
19.	Nature of business activity being carried out at above mentioned premises (Please tick applicable)	(i) Factory / Manufacturing (ii) Wholesale Business (iii) Retail Business (iv) Warehouse / Depot (v) Bonded Warehouse (vi) Supplier of Service (vii) Office /Sale Office (viii) Leasing Business (ix) Recipient of goods or services (x) EOU / STP / EHTP (xi) Works Contract (xii) Export (xiii) Import (xiv) Other (Specify)
20.	Details of Proprietor /all Partners /Karta /Managing Directors and whole time Director /Members of Managing Committee of Associations /Board of Trustees etc.	(i) Name (ii) Father Name (iii) Date of Birth (iv) Gender (v) Mobile Number (vi) Email (vii) PAN (viii) Aadhaar Number (ix) Resident Address (x) DIN No, If Director
21.	Details of Authorized Signatory Checkbox for Primary Authorized Signatory	Same as per above
22.	State Specific Information	Profession Tax Enrolment Code (EC) No. Profession Tax Registration Certificate (RC) No.