

SCAN / DOCUMENTS CHECK LIST

DEALER BUSINESS NAME (VAT / TOT) :

PROPRIETOR / PARTNER NAME :

EMAIL ID / MOBILE REGD :

STATUS: FIRM / INDL , ETC

DOCUMENTS RECEIVED:

- 1 VAT / CST /TOT RC Copy
- 2 Passport size photo of Proprietor \ Mg.Partners of P.Firm
- 3 Rent Agreement copy of SHOP & Godown if any with
Municipal Tax Demand / Receipt or Electricity Bill
- 4 PAN Card copy of Proprietor \ Mg.Partner & FIRM
- 5 Aadhar Card Copy of Proprietor \ Mg. Partner
- 6 Bank Account copy with Address, IFSC Code: C/A or S/B (or)
Bank passbook opening page.
- 7 Partnership Deed copy

TO SCAN:

- 1 VAT /TOT RC_1MB
- 2 PHOTO OF INDL / PARTNERS _100 KB **ONLY JPEG**
- 3 BANK ACCOUNT_1MB / Pass book page_100KB
- 4 RENT AGREEMENT SHOP & GODOWNS: WITH M.TAX/ELEC.BILL_200 KB
- 5 PARTNERSHIP DEED COPY_1MB

COMMODITIES TRADED (VAT/CST):

HSN CODES FILLED in GST Enrolment :

SECRET Q & A:

ANSWERS

- 1 D.O.B OF PROP / D.O.F:
- 2 MOTHER'S NAME:
- 3 MAIN COMMODITY:
- 4 FIRST EMPLOYEE NAME:
- 5 PERSONAL CELL NO:

NEW USER NAME (GST Network) :

NEW PASSWORD (GST Network) :

PENDING ISSUES / INFO REQUIRED ??

APPLICATION APPROVED BY DSC / E-Sign (Aadhar-Mobile Regd)

ENROLLED SUCCESSFULLY ON:

FEES COLLECTED:

Desinged by
Manohar Ch L (CA)
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