

25-Apr-11	6 monthly service tax return
30-Apr-11	Monthly TDS payment - for March provisions
5-May-11	payment of service tax
15-May-11	TDS return for the quarter
30-May-11	Issue of form 16 to employees and Form 16A for quarter
1-Jun-11	advance tax working for June
5-Jun-11	payment of service tax
7-Jun-11	Monthly TDS payment
15-Jun-11	payment of advance tax - 15% for corporates
15-Jun-11	commence process of obtaining details needed for assessment
30-Jun-11	Issue of form 16A for the quarter
5-Jul-11	payment of service tax
7-Jul-11	Monthly TDS payment
15-Jul-11	review the data collected for assessment
15-Jul-11	TDS return for the quarter
30-Jul-11	Issue of form 16A for the quarter
5-Aug-11	payment of service tax
7-Aug-11	Monthly TDS payment
15-Aug-11	review position of tax filing
15-Aug-11	review position of Tax Audit Report
15-Aug-11	initiate process of listing TDS to be claimed
15-Aug-11	review assessment proceedings
31-Aug-11	review status of TP report with Auditors
1-Sep-11	advance tax working for Sept
1-Sep-11	draft first cut of computation of income
5-Sep-11	payment of service tax
7-Sep-11	Monthly TDS payment
15-Sep-11	payment of advance tax
15-Sep-11	complete first cut of ITR as well as computation
15-Sep-11	review assessment proceedings
30-Sep-11	filing of Income Tax Return
30-Sep-11	filing of Wealth Tax Return
30-Sep-11	filing for form 3CEB
5-Oct-11	payment of service tax
5-Oct-11	review status of Scrutiny Assessment
7-Oct-11	Monthly TDS payment
15-Oct-11	review assessment proceedings
15-Oct-11	TDS return for the quarter
25-Oct-11	6 monthly service tax return
30-Oct-11	Issue of form 16A for the quarter
5-Nov-11	payment of service tax
7-Nov-11	Monthly TDS payment
15-Nov-11	review assessment proceedings
1-Dec-11	advance tax working for Dec
5-Dec-11	payment of service tax
7-Dec-11	Monthly TDS payment
15-Dec-11	payment of advance tax
5-Jan-12	payment of service tax
7-Jan-12	Monthly TDS payment
15-Jan-12	TDS return for the quarter
30-Jan-12	Issue of form 16A for the quarter
5-Feb-12	payment of service tax
7-Feb-12	Monthly TDS payment
1-Mar-12	advance tax working for Mar
15-Mar-12	payment of advance tax
31-Mar-12	payment of service tax