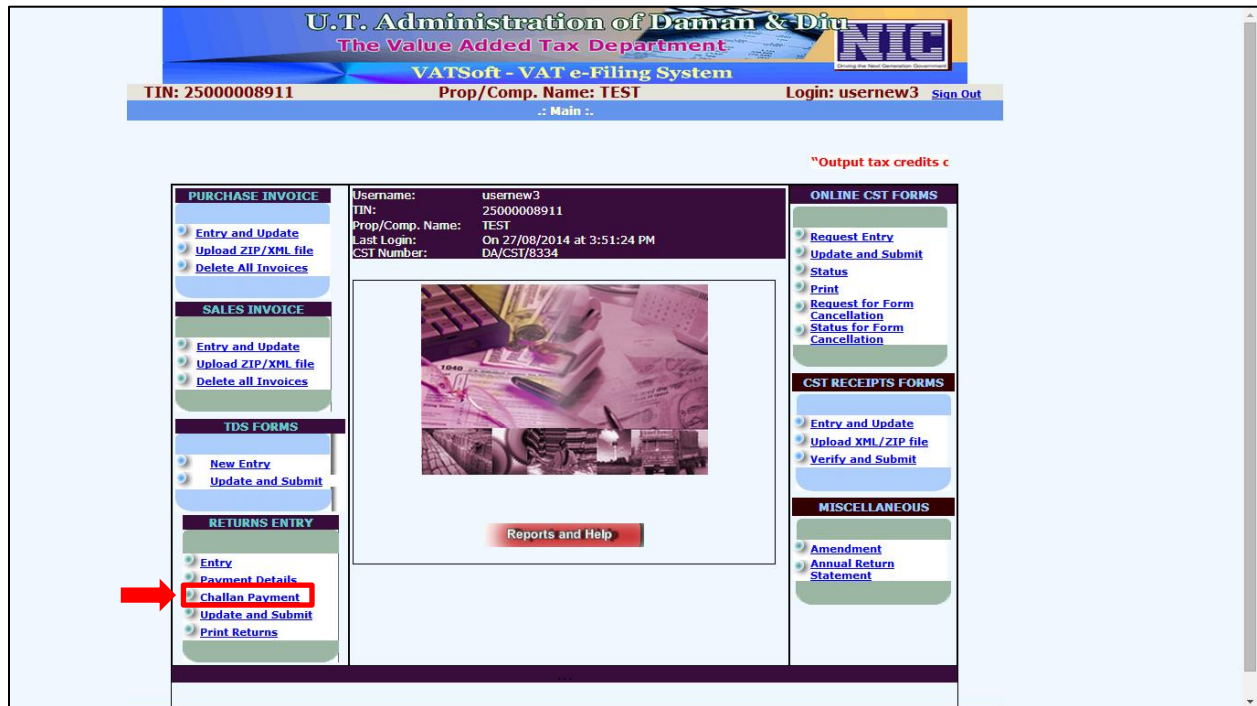


User manual for generating e-Challans for payment of returns.

Step 1:- After login, click on “Challan Payment” link



Step 2: Click on “Generate Challan”



Step 3: **select** the challan entry for the period

U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System
TIN: 25000008911 Prop/Comp. Name: TEST Login: usernew3 Sign Out
:: Challan Entry ::

Select	Tin No.	Return Period Start	Return Period End	Return Type	Tax Payable VAT	Tax Payable CST	Amount Payable
Select	25000008911	201310	201312	0	10	66	76

Exit

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Step 4: Select "Registration type" and "Payment type" and Click "Save" button

U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System
TIN: 25000008911 Prop/Comp. Name: TEST Login: usernew3 Sign Out
:: Challan Entry ::

RETURN PERIOD	FROM 201310 TO 201312
SELECT REGISTRATION TYPE	☒ VAT ☐ CST
PAYMENT TYPE	☒ FULL PAYMENT ☐ PART PAYMENT
AMOUNT	10

SAVE

Exit

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Step 4 (a): Example with VAT selected in Step 4



U.T. Administration of Daman & Diu
The Value Added Tax Department

VATSoft - VAT e-Filing System

TIN: 25000008911
Prop/Comp. Name: TEST
Login: usernew3 [Sign Out](#)

.. Challan Entry ..

RETURN PERIOD	FROM 201310 TO 201312
SELECT REGISTRATION TYPE	☒ VAT ☐ CST
PAYMENT TYPE	☒ FULL PAYMENT ☐ PART PAYMENT
AMOUNT	0

CHALLAN DETAILS HAVE BEEN SAVED SUCCESSFULLY

SELECT	RETURN PERIOD START	RETURN PERIOD END	RETURN TYPE	PAID TYPE	CHALLAN REGISTRATION TYPE	CHALLAN NO.	AMOUNT PAID	PRINT
SELECT	201310	201312	0	FULL PAYMENT	VAT	1408V0039	10	PRINT

[Exit](#)

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Step 4 (b): Example with CST selected in Step 4



U.T. Administration of Daman & Diu
The Value Added Tax Department

VATSoft - VAT e-Filing System

TIN: 25000008911
Prop/Comp. Name: TEST
Login: usernew3 [Sign Out](#)

.. Challan Entry ..

RETURN PERIOD	FROM 201310 TO 201312
SELECT REGISTRATION TYPE	☐ VAT ☒ CST
PAYMENT TYPE	☒ FULL PAYMENT ☐ PART PAYMENT
AMOUNT	66

[SAVE](#)

[Exit](#)

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Step 5: Printing the challan:

U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System
TIN: 25000008911 Prop/Comp. Name: TEST Login: usernew3 Sign Out
Challan Entry ..

RETURN PERIOD	FROM 201310 TO 201312
SELECT REGISTRATION TYPE	☒ VAT ☐ CST
PAYMENT TYPE	☒ FULL PAYMENT ☐ PART PAYMENT
AMOUNT	0

CHALLAN DETAILS HAVE BEEN SAVED SUCCESSFULLY

SELECT	RETURN PERIOD START	RETURN PERIOD END	RETURN TYPE	PAID TYPE	CHALLAN REGISTRATION TYPE	CHALLAN NO.	AMOUNT PAID	PRINT
SELECT	201310	201312	0	FULL PAYMENT	VAT	1408V0039	10	PRINT

Exit

Click "Print" to print the generated challan. Ensure that the pop-up blocker is disabled in your browser

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Step 6: Uploading of paid Challans

U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System
TIN: 25000008911 Prop/Comp. Name: TEST Login: usernew3 Sign Out
Challan Payment ..

GENERATE CHALLAN
CANCEL CHALLAN
CHALLAN STATUS CHECK
PRINT CHALLAN
PAYMENT DETAILS
UPLOAD CHALLAN
Exit

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Step 6 (a): Select Period

TIN: 25000008911		Prop/Comp. Name: TEST		Login: usernew3 Sign Out	
Upload VAT/CST Challan .:					
SELECT YEAR:	2014-2015				
CHALLAN NUMBER:					
RETURN TYPE					
CHALLAN DATE:					
RETURN PERIOD:	FROM: TO:				
AMOUNT:					
PAYMENT FOR:	☒ VAT ☐ CST				
PAYMENT TYPE:	☒ FULL PAYMENT ☐ PART PAYMENT				
PAYMENT MODE:	☒ MANUAL ☐ E - PAYMENT				
REFERENCE NO.:					
PAYMENT DATE:					
BANK NAME:					
BANK IFSC CODE:					
UPLOAD CHALLAN:	Choose File No file chosen				
Upload Challan					
Submit EXIT					

Step 6(b): Select Challan number:

U.T. Administration of Daman & Diu		The Value Added Tax Department		NIG	
VATSoft - VAT e-Filing System					
TIN: 25000008911		Prop/Comp. Name: TEST		Login: usernew3 Sign Out	
Upload VAT/CST Challan .:					
SELECT YEAR:	2013-2014				
CHALLAN NUMBER:	--Select-- --Select-- 1408V0039 1408C0040				
RETURN TYPE					
CHALLAN DATE:					
RETURN PERIOD:	FROM: TO:				
AMOUNT:					
PAYMENT FOR:	☒ VAT ☐ CST				
PAYMENT TYPE:	☒ FULL PAYMENT ☐ PART PAYMENT				
PAYMENT MODE:	☒ MANUAL ☐ E - PAYMENT				
REFERENCE NO.:					
PAYMENT DATE:					
BANK NAME:					
BANK IFSC CODE:					
UPLOAD CHALLAN:	Choose File No file chosen				
Upload Challan					
Submit EXIT					

Step 6(c): Details of selected challan are automatically filled by the system. Enter details of Bank and upload scanned copy of paid challan (Size should be less than 1MB)

VATSoft - VAT e-Filing System
TIN: 25000008911 **Prop/Comp. Name: TEST** **Login: usernew3** [Sign Out](#)
:: Upload VAT/CST Challan ::

SELECT YEAR:	2013-2014	
CHALLAN NUMBER:	1408V0039	
RETURN TYPE	0	
CHALLAN DATE:	27/08/2014	
RETURN PERIOD:	FROM: 201310	TO: 201312
AMOUNT:	10	
PAYMENT FOR:	☒ VAT ☐ CST	
PAYMENT TYPE:	☒ FULL PAYMENT ☐ PART PAYMENT	
PAYMENT MODE:	☒ MANUAL ☐ E - PAYMENT	
REFERENCE NO.:		
PAYMENT DATE:		
BANK NAME:		
BANK IFSC CODE:		
UPLOAD CHALLAN:	Choose File	No file chosen

Refer note below for details of part payment option

Upload Challan

Submit **EXIT**

Step 6(d): After Successful upload, Click Submit

:: Upload VAT/CST Challan ::

SELECT YEAR:	2013-2014	
CHALLAN NUMBER:	1408V0039	
RETURN TYPE	0	
CHALLAN DATE:	27/08/2014	
RETURN PERIOD:	FROM: 201310	TO: 201312
AMOUNT:	10	
PAYMENT FOR:	☒ VAT ☐ CST	
PAYMENT TYPE:	☒ FULL PAYMENT ☐ PART PAYMENT	
PAYMENT MODE:	☒ MANUAL ☐ E - PAYMENT	
REFERENCE NO.:	12345	
PAYMENT DATE:	27/08/2014	
BANK NAME:	sbi	
BANK IFSC CODE:	54321	
UPLOAD CHALLAN:	Choose File	No file chosen

FILE SIZE: 407 KB

DOCUMENT NAME	DOCUMENT TYPE	DOCUMENT SIZE
COPY OF CHALLAN	.PDF	407KB

DELETE **VIEW**

Submit **EXIT**

RETURN TYPE	0							
CHALLAN DATE:	27/08/2014							
RETURN PERIOD:	FROM: 201310	TO: 201312						
AMOUNT:	10							
PAYMENT FOR:	☒ VAT ☐ CST							
PAYMENT TYPE:	☒ FULL PAYMENT ☐ PART PAYMENT							
PAYMENT MODE:	☒ MANUAL ☐ E - PAYMENT							
REFERENCE NO.:	12345							
PAYMENT DATE:	27/08/2014							
BANK NAME:	sbi							
BANK IFSC CODE:	54321							
UPLOAD CHALLAN:	Choose File No file chosen							
Upload Challan								
FILE SIZE:407 KB								
<table border="1"> <thead> <tr> <th>DOCUMENT NAME</th> <th>DOCUMENT TYPE</th> <th>DOCUMENT SIZE</th> </tr> </thead> <tbody> <tr> <td>DELETE COPY OF CHALLAN</td> <td>.PDF</td> <td>407KB VIEW</td> </tr> </tbody> </table>			DOCUMENT NAME	DOCUMENT TYPE	DOCUMENT SIZE	DELETE COPY OF CHALLAN	.PDF	407KB VIEW
DOCUMENT NAME	DOCUMENT TYPE	DOCUMENT SIZE						
DELETE COPY OF CHALLAN	.PDF	407KB VIEW						
EXIT								
CHALLAN DETAILS HAVE BEEN SAVED SUCCESSFULLY								

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Note on e-Challan generation:-

1. Generation of challan will **only** be allowed for a given period if the corresponding returns have been saved by the dealer.
2. The system will not allow modification/revision of returns if there are any active, unpaid challans for the period. Once the entire payment for a given period has been made successfully, the system will allow the returns to be submitted. If any payments are still due, then return submission will not be possible.
3. If the dealer wants to revise a return, he will need to cancel all the active challans for the period first.
4. In case of "Part payment" :-
 - a. The system will automatically track the balance remaining and will include this in the next challan generation amount.
 - b. The minimum allowed part payment will be 10% of the total amount due, subject to a minimum of Rs. 25,000/-.
 - c. Part payments will not be allowed for amounts less than Rs. 50,000.
5. Only currently active, unpaid challans can be cancelled.
6. Upload of challans is required only for manual payments.