Document Name	**User Manual**
Module Name	**e-Returns**
User Type	**Dealer**
Location	**Daman & Diu**

Prepared by	**M/s. Wipro Ltd**
Reviewed by	**NIC Bangalore**
Submitted to	**The Value Added Tax Department- U.T. Administration of Daman & Diu**

Version No	**0.3**
Submission Date	**09th February, 2012**

Version Control

Version no	Submission Date	Description of Changes made
0.1	09/01/2012	Version (0.1)
0.2	28/01/2012	Version 0.2 • Changes in the workflow as mentioned in the feedback document • Screenshots changed as per the application
0.3	09/02/2012	version 0.3 • Integrated the User Manual for ePurchase & eSales with the eReturns manual • Changes incorporated as per the feedback provided

Table of Contents

List of Abbreviations

Abbreviation	Expansion
CST	Central Sales Tax Act
DoVAT	Department of Value Added Tax
FAQ	Frequently Asked Questions
NIC	National Informatics Centre
U.T.	Union Territory
VAT	Value Added Tax
PAN	Permanent Account Number
.jpg	Joint Photographic Group. Used as a file extension
.pdf	Portable Document Format. Used as a file extension

About this Manual

Purpose

The purpose of this manual is to describe the e-Returns functionality available through the web portal of The Value Added Tax Department, Daman & Diu for the dealers who wishes to file e-Returns for VAT & CST.

Intended Audience

This document is intended to the dealers and other business men in Daman & Diu who file their returns with the Value Added Tax Department.

Organization of the manual

Information on this manual has been organized as follows:-

Chapter	Description
Chapter 1	It provides brief introduction of Web Portal.
Chapter 2	It provides brief overview of VAT e-Returns module
Chapter 3	Describes the VAT e-Returns functionality.

Introduction to VATSoft application

VATSoft is a software application developed and customized by National Informatics Center (NIC) for the benefit of the Value Added Tax Department for the administration of tax that comes under their purview. A link for the VATSoft application is provided in the departmental website under the 'e-services Online' menu. The application mainly caters to the dealers and department officials bringing in the benefits of computerization and modernizing their operations through information technology.

Services offered through VATSoft application

1. e-Registration
2. e-Returns
3. e-Payment
4. e-CST
5. e-Purchase & Sales
6. e-TDS
7. e-Audit
8. e-Refund

Introduction to web portal

The Value Added Tax Department, Daman & Diu has launched a web portal with the URL http://ddvat.gov.in/. The web portal offers different kinds of e-services to the dealers under Value Added Tax (VAT) and Central Excise Tax (CST).

The portal offers major functionalities like:-

- e-services such as e-registration, e-returns , e-refund, e-payment, , e-purchase/e-sales, e-Audit, e-TDS, e-CST etc.
- Tracking the status of various applications on-line
- Various dealer services such as Information on Schedules,Tax rates etc.
- Latest News, updates
- Acts,Rules,Notifications
- FAQs, Query posting and replying

Introduction to e – Returns Module

Since e-Return is a new concept to the U.T. of Daman & Diu, this booklet has been prepared with a view to provide step-by-step guidance to the dealers for filing e-Return through the e-Return module. This booklet contains details and screenshots for filling the e-Purchase/Sales and then filling the e-Return for VAT for a monthly and quarterly dealer who is registered with the Department of Taxes.

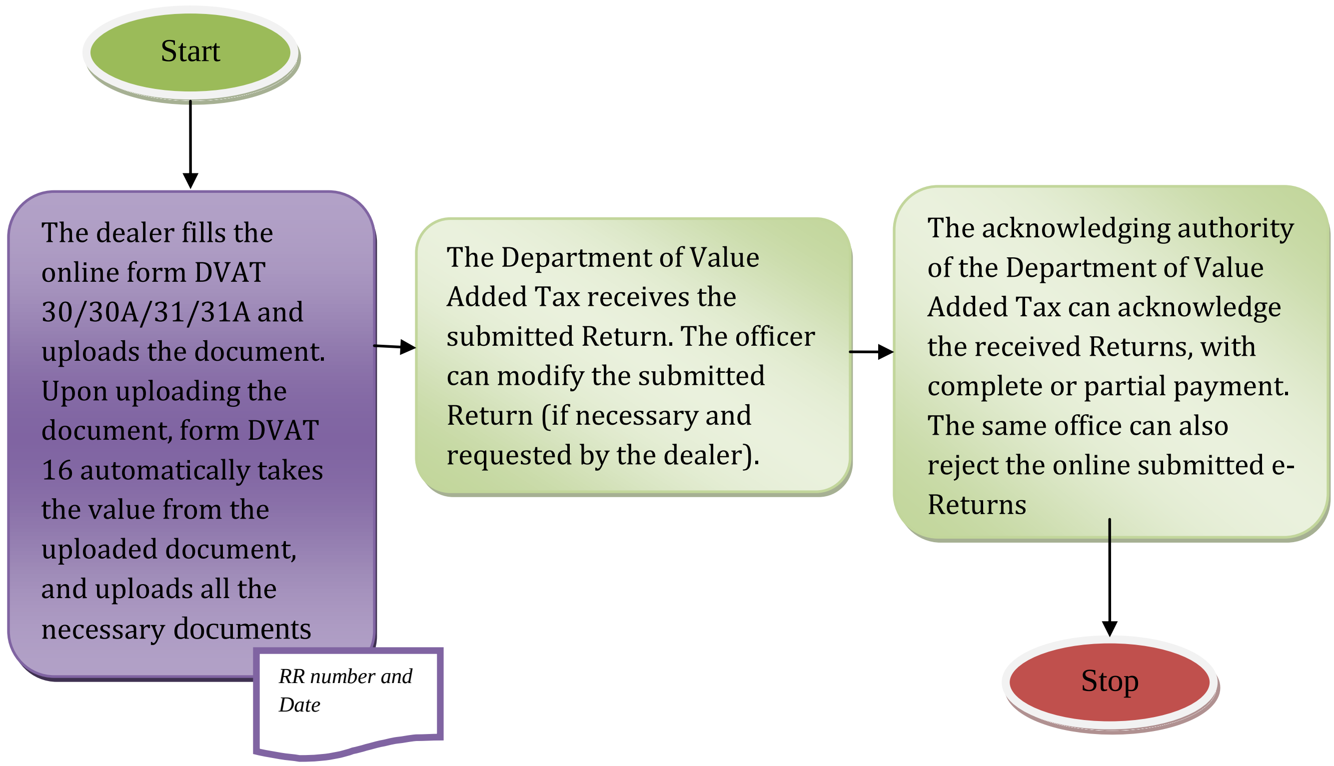
The Salient features of the e - Purchase/Sales Modules are:-

- Online submission of DVAT 30 – local purchase invoice details
- Online submission of DVAT 30A – inter-state purchase invoice details
- Online submission of DVAT 31 – local sales invoice details
- Online submission of DVAT 31A – inter-state sales invoice details

The Salient features of the e-Returns Modules are:-

- Online filing of monthly/quarterly Returns (Form DVAT 16)
- Online generation of acknowledgement number upon e-Returns submission
- No departmental visits to submit returns

Process of new e-Returns for VAT/CST (Monthly / Quarterly)



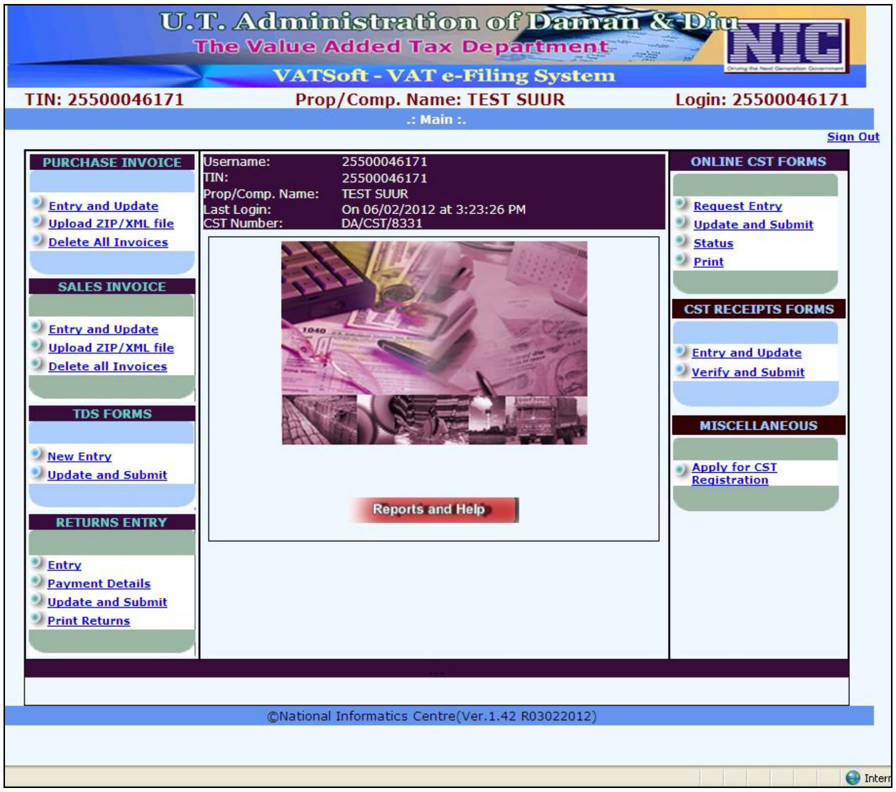
Steps to Perform e-Returns (Monthly/Quarterly):-

Visit http://ddvat.gov.in/, and click on the button e-Services as shown in the below screen.

Upon clicking the button 'e-Services' the following screen for e-Purchase & Sales shall be displayed. The dealer shall fill the form DVAT 30/30A/31/31A.

Enter the user id and password provided by the DoVAT to the dealer.

Upon entering the User name and password, the following screen shall be displayed.



Details of Purchase & Sales invoices can be entered in to the application by 2 ways.

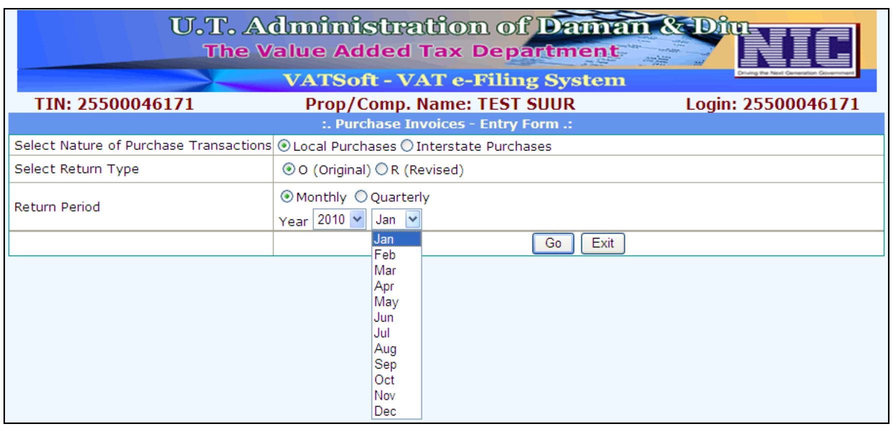
1. Directly enter the details using the screen

2. Upload XML file of DVAT 30/30A/31/31A

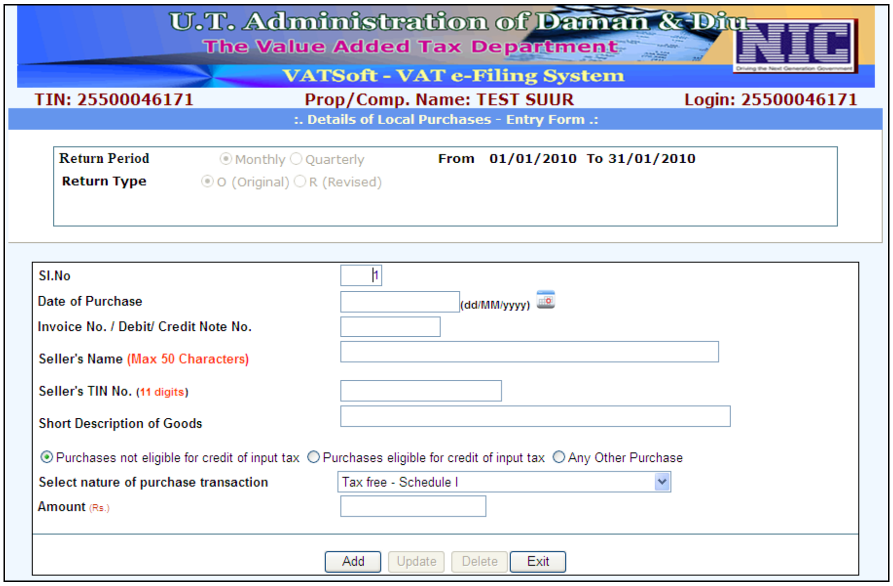
To directly enter the invoice details using screen

To enter purchase invoice details the dealer shall click on the link 'Entry and Update' under the heading PURCHASE INVOICE in the below screen.

Upon clicking 'Entry and Update' under Purchase Invoice, the screen mwntioned below shall be displayed. The dealer shall select the nature of purchase of trasactions (local purchase or interstate purchase), return type (original or revised) and the return period (monthly or quarterly). Upon entering the details, the dealer shall enter the year and the month.

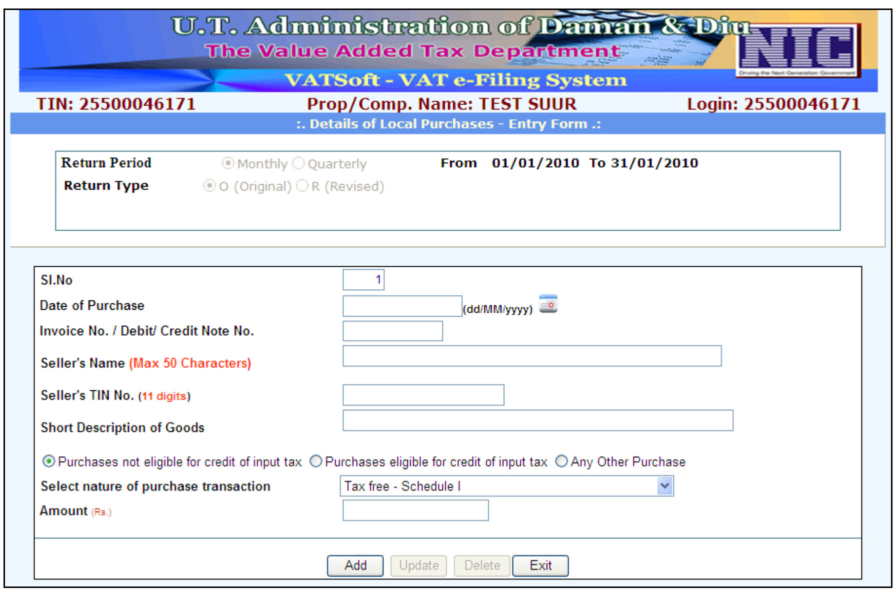


Upon entering the details, the dealer shall click on the button 'Go'. Upon clicking the button, the following screen shall be displayed.



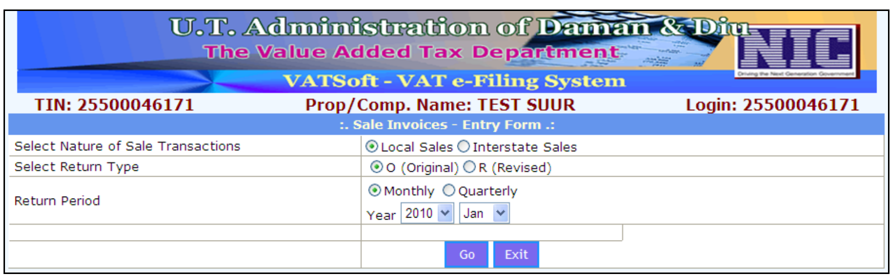
The dealer shall enter the details such as Date of purchase, Invoice no./Debit/Credit note no. Seller's name, Seller's TIN, short description of goods. Upon entering the details the dealer shall select from the following, 'Purchase not eligible for credit of input tax/Purchase eligible for credit of input tax/Any other purchase'. Upon selecting, the dealer shall enter the amount.

Upon entering the invoice details and click on the button 'Add'.

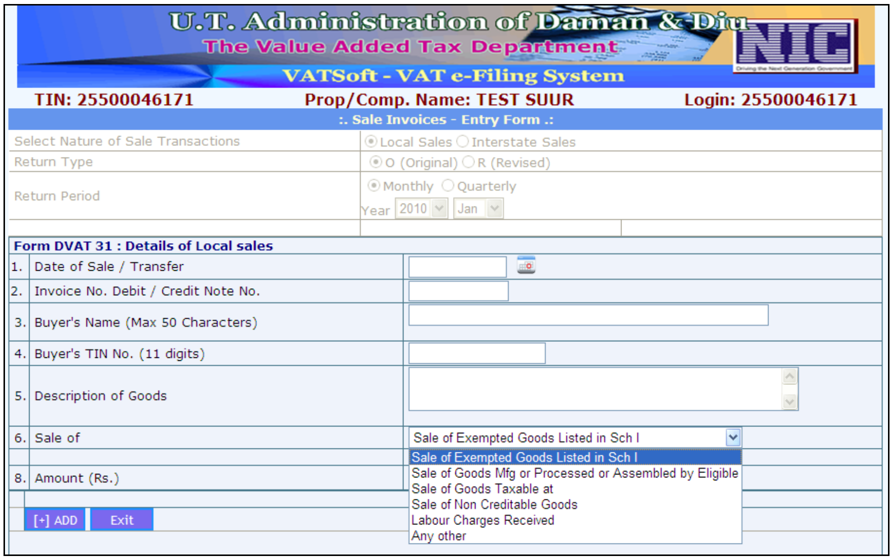


To enter Sales Invoice details, the dealer shall click on the link 'Entry and Update' under the section SALES INVOICE, in the below screen.

Upon clicking on the link 'Entry and Update' under Sales Invoice, the following screen shall be displayed. The dealer shall select the nature of sales transactions (local sales or interstate sales), return type (original or revised) and return period (monthly or quarterly). Upon entering the details, the dealer shall enter the year and month. Upon entering the details, the dealer shall click on the button 'Go'.



Upon clicking on the button 'Go', the following screen shall be displayed. The below screen shown is the Form DVAT 31. The dealer shall enter the details such as date of sale/transfer, invoice no. debit/ credit no. buyer's name, buyer's TIN number, description of goods. The dealer shall select the Sale of goods from the drop down and enter the amount details.



Upon entering the details, the dealer shall click on the button 'Add'.

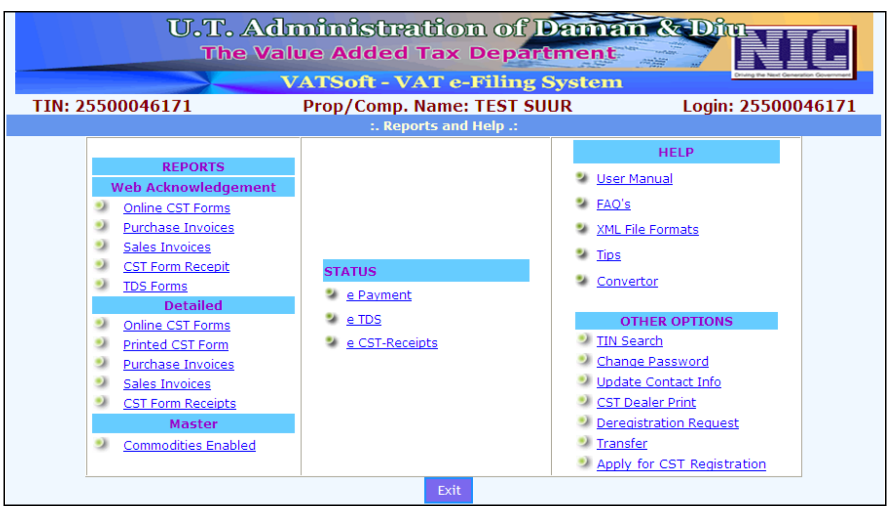
To Upload XML file of DVAT 30/30A/31/31A

To upload XML file of DVAT 30/30A/31/31A, the dealer shall download the coverter.

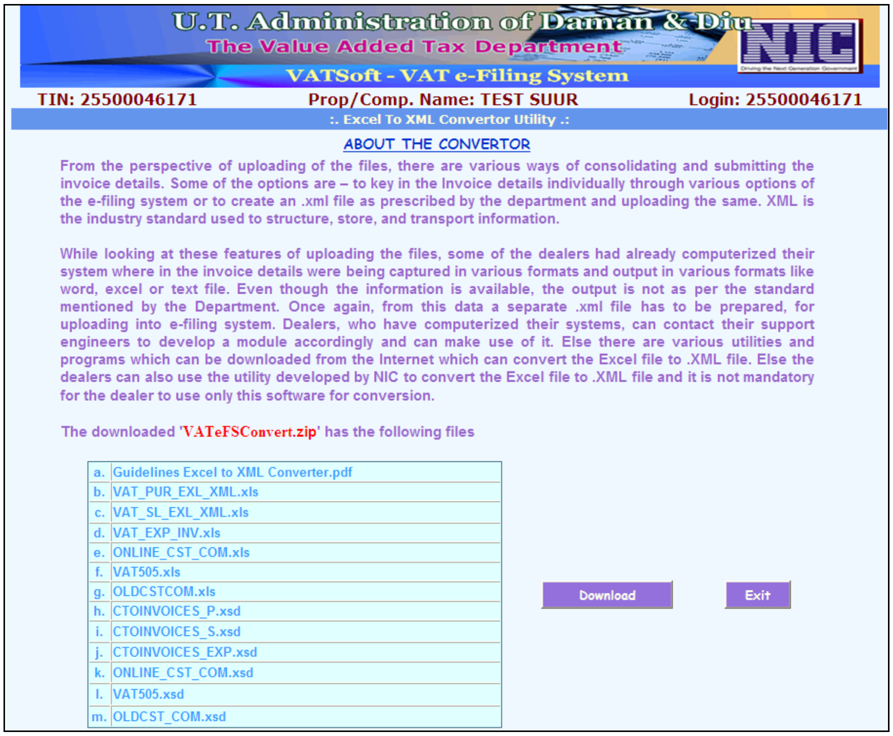
Download convertor + Unzip Convertor + Enter invoice details & Convert to XML + Upload XML

To Download Convertor, the dealer shall click on the button 'Reports and Help' as shown in the below screen.

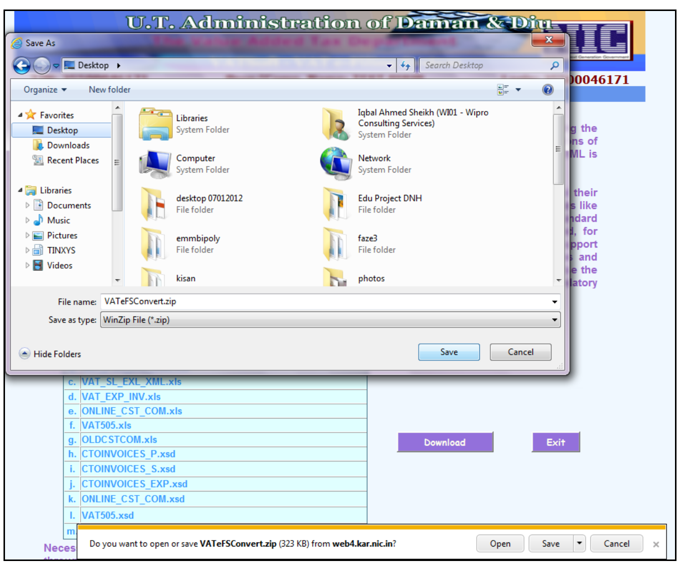
Upon clicking the button 'Reports and Help', the dealer shall click on the link 'Convertor' as shown in the screen below.



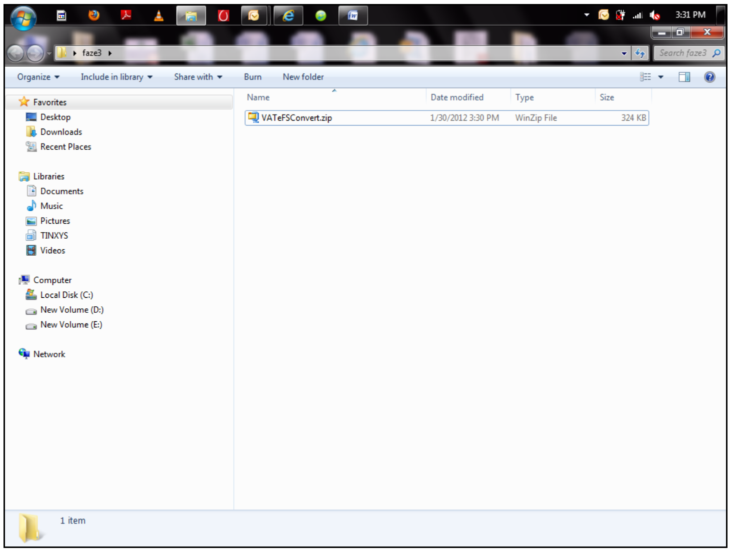
Upon clicking the button ‘Converter’, the dealer shall click on the button ‘Download’ to download the converter.



Upon downloading the converter, save the zipped file VATeFSConvert.zip in the computer.



To Unzip the Convertor(VATeFSConvert), the dealer shall Rightclick on the file and select option to extract or unzip.



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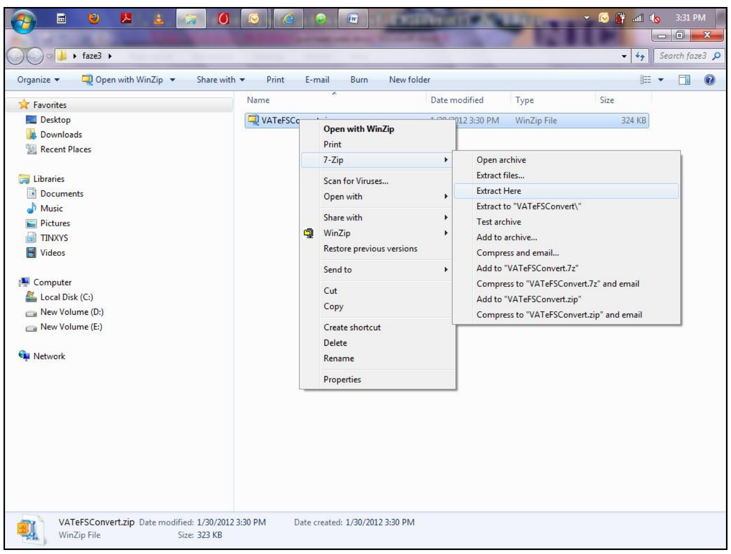
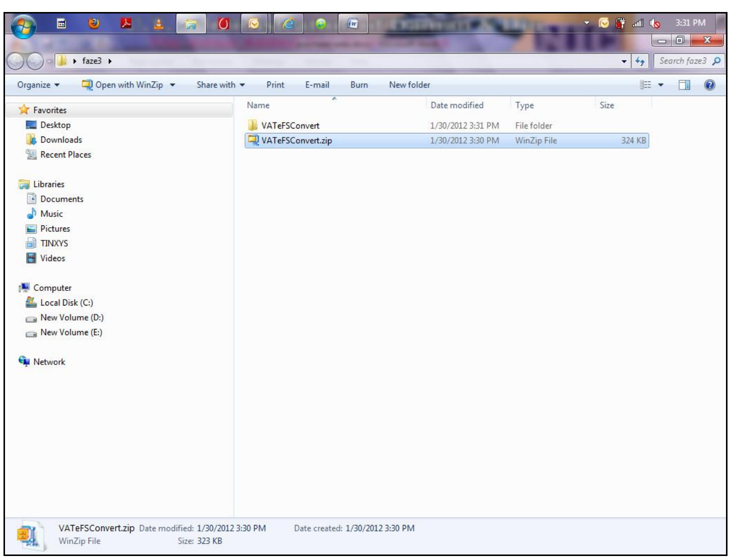
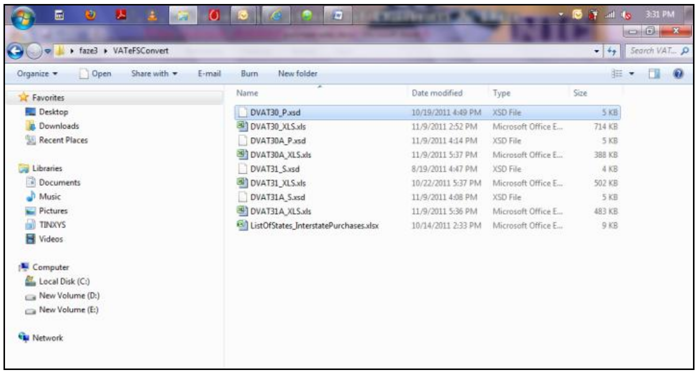
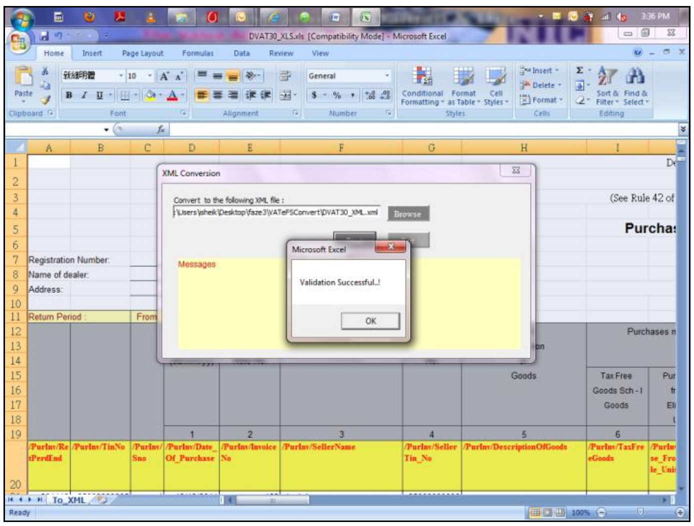




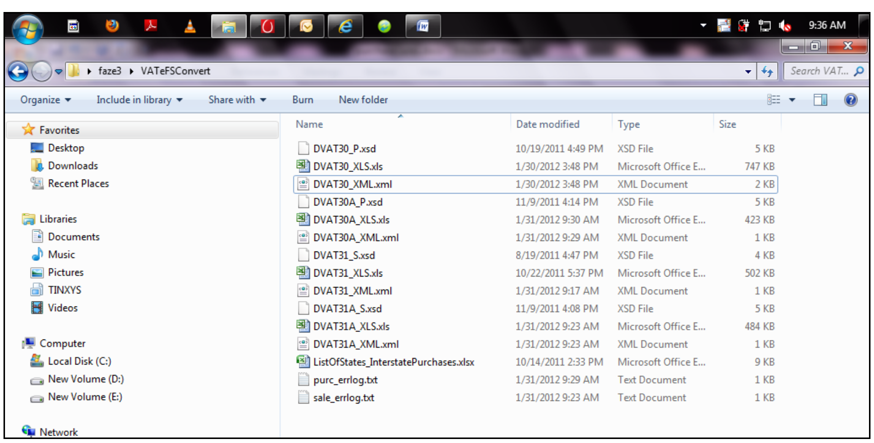
If the dealer wants to Enter invoice details and convert to XML file, the dealer shall open the excel sheets and enter respective invoice details in DVAT 30/30A/31/31A and click on the button 'Convert to XML' provided in the right hand side of the excel sheet.



Click ok to validate the entered invoice details



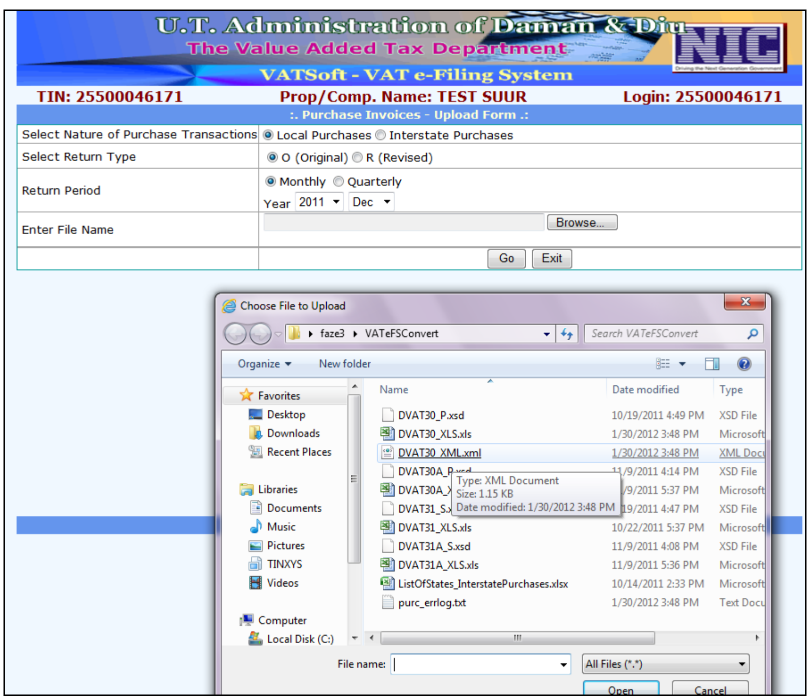
Note: if error in invoice details entered, then the validation will be unsucessful. In this case, the user has to correct the data and then convert to XML.



Upon successful conversion of all Excel files, an XML file will be respectively created.

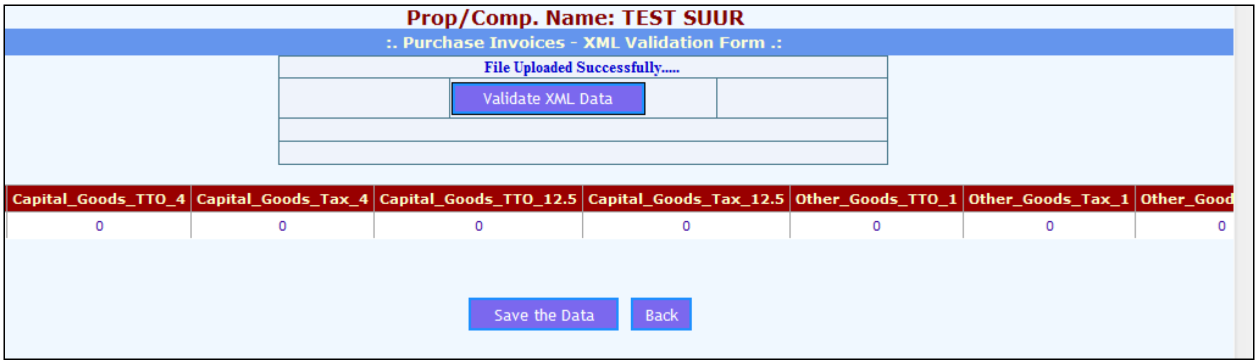
The dealer shall click on the link 'Upload ZIP/XML File' under the section Pucrhase Invoice/Sales Invoice, w.r.t the XML file being uploaded.

Upon clicking on the button 'Upload ZIP/XML file' the following screen shall be displayed. The dealer shall select the nature of purchase of transactions (local purchase or interstate purchase), select the return type (local or interstate) and enter the return period (monthly or quarterly). Upon entering the details the dealer shall enter the year and the month. The dealer shall browse for the XML file of DVAT 30/30A/31/31A and click on the button 'Go'.



Once the file gets uploaded successfully, the application shall once again check for data error. To validate the data, click on the button 'Validate XML Data'.

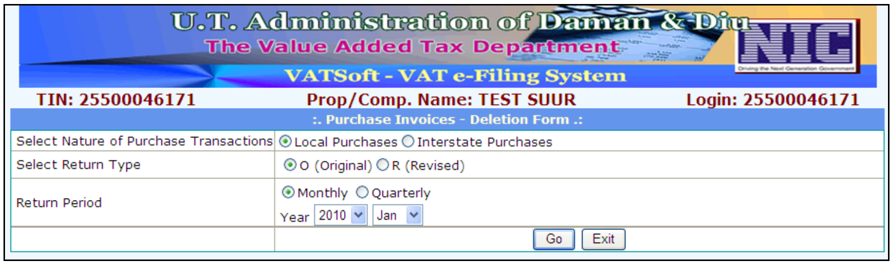
After validation, if there is errors in the data, the user has to remove the error in the excel file, convert to xml and then upload the xml file with correct data. Upon successful validation, the user will be able to save the data as shown in the below screen.



Delete all Invoices

If the dealer wants to delete invoices, the dealer shall click on the button 'Delete all invoices'.

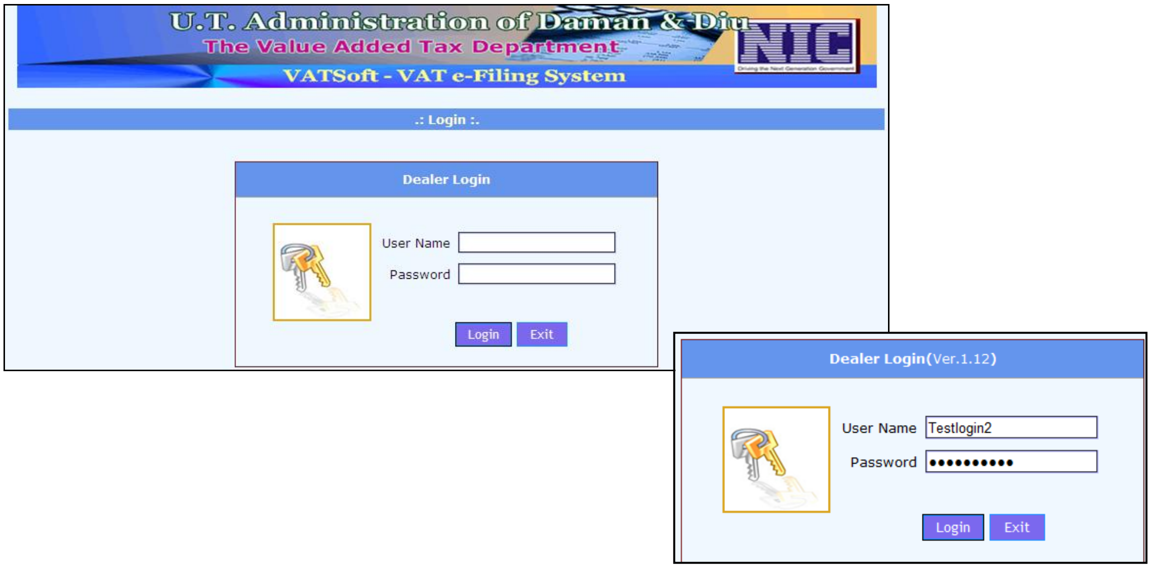
Upon clicking on the button, the following screen shall be displayed. The dealer shall select the nature of purchase transaction (local purchase or interstate purchase), select the return type (original or revised) and enter the return period. Upon entering the return period, the dealer shall enter the year and the month.



Upon entering the details, the dealer shall click on the button ‘Go’. Upon clicking the button, the following screen be displayed.

(Screenshot and test data missing)

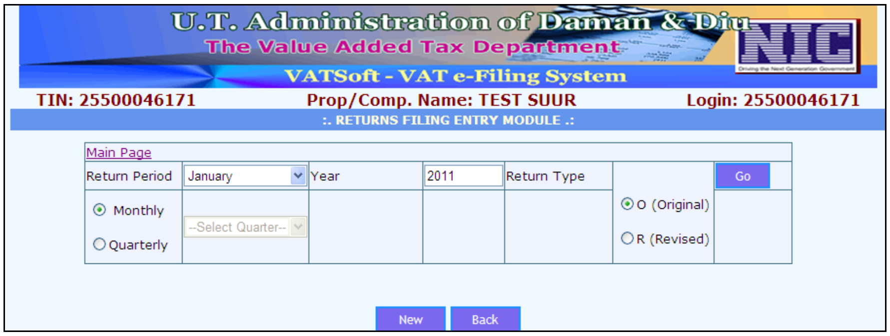
Upon completing the e-Purchase/Sales details, the dealer shall login to the e-Services application using the User Name & Password as provided by the DoVAT to fill the DVAT form 16.

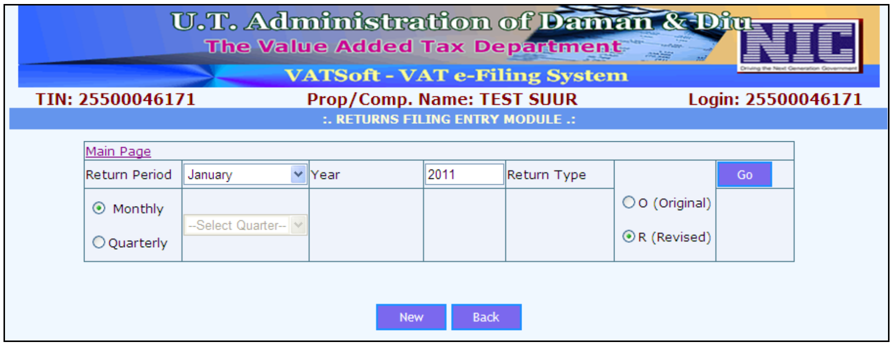


Fill the e - Form DVAT-16

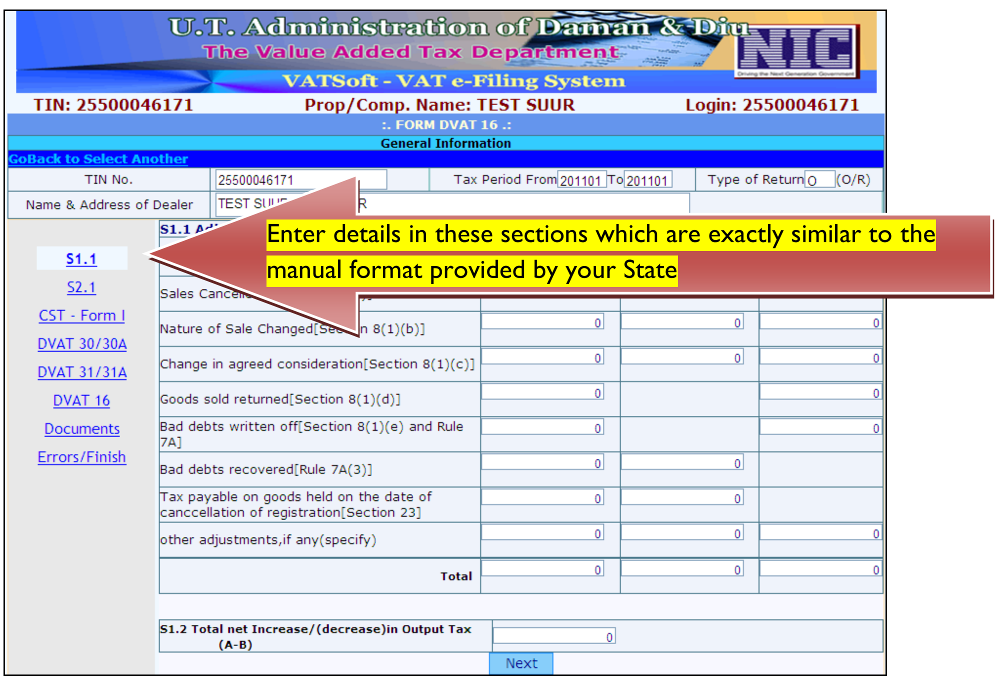
To fill the online form DVAT-16, the dealer has to click on the link "Entry" under "Returns Entry" as shown in the below screen.

The year and the period (month or quarter) and the return type (original or revised) should be entered in the below screen. And then click on the button 'New' upon which the eForm shall be displayed.

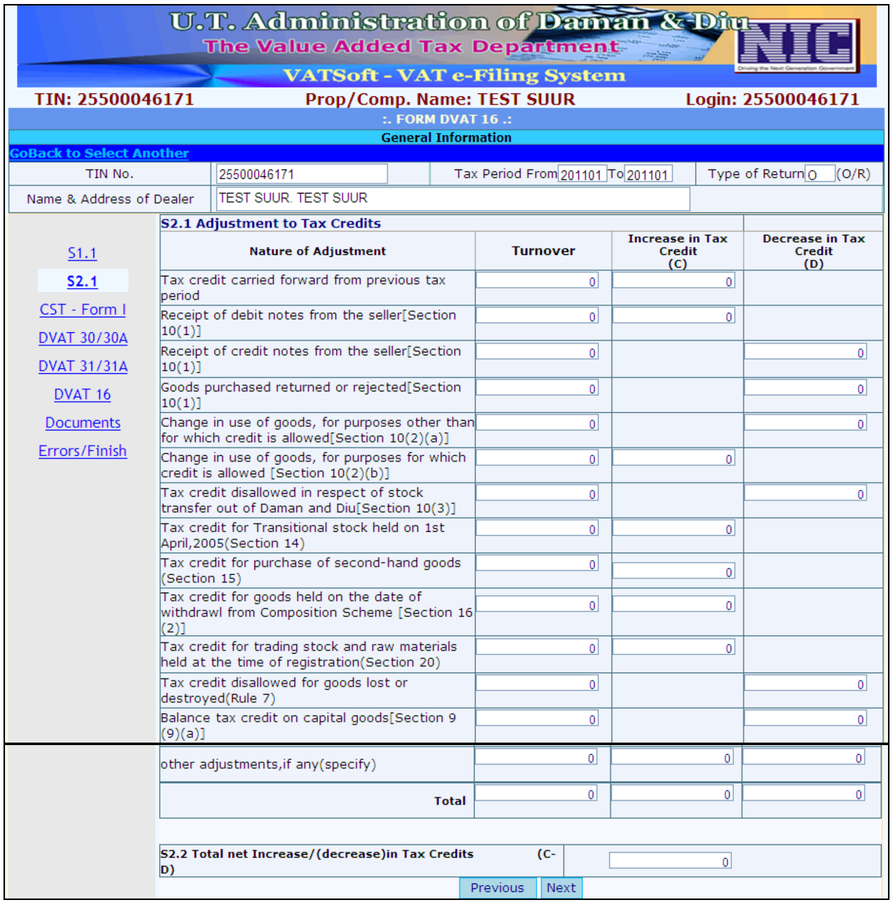




In the below shown screen, the dealer has to fill all the necessary details of their Returns (Original or revised) in all the links provided. Any field if has to have auto calculated values, then it shall be displayed automatically.



Upon filling the details in S1.1, the dealer has to click on the button ‘Next’ to fill the details in S 2.1. Any field if has to have auto calculated values, then it shall be displayed automatically.



U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System

TIN: 25500046171 Prop/Comp. Name: TEST SUUR Login: 25500046171

:. FORM DVAT 16 .:

General Information

GoBack to Select Another

TIN No.	25500046171	Tax Period From 201101 To 201101	Type of Return O (O/R)
Name & Address of Dealer	TEST SUUR. TEST SUUR		

S1.1
S2.1
CST - Form I
DVAT 30/30A
DVAT 31/31A
DVAT 16
Documents
Errors/Finish

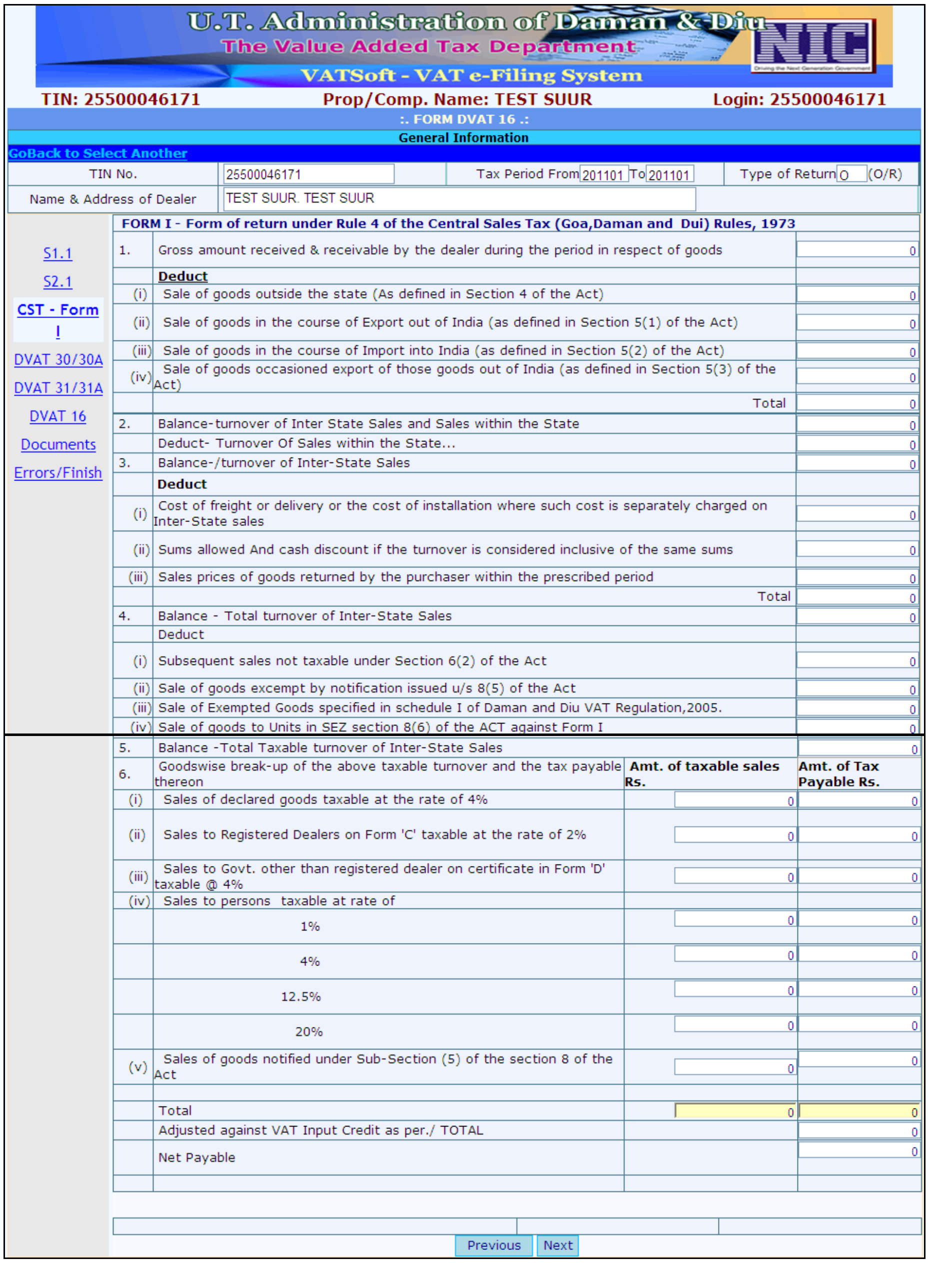
S2.1 Adjustment to Tax Credits

Nature of Adjustment	Turnover	Increase in Tax Credit (C)	Decrease in Tax Credit (D)
Tax credit carried forward from previous tax period	0	0	
Receipt of debit notes from the seller[Section 10(1)]	0	0	
Receipt of credit notes from the seller[Section 10(1)]	0		0
Goods purchased returned or rejected[Section 10(1)]	0		0
Change in use of goods, for purposes other than for which credit is allowed[Section 10(2)(a)]	0		0
Change in use of goods, for purposes for which credit is allowed [Section 10(2)(b)]	0	0	
Tax credit disallowed in respect of stock transfer out of Daman and Diu[Section 10(3)]	0		0
Tax credit for Transitional stock held on 1st April,2005(Section 14)	0	0	
Tax credit for purchase of second-hand goods (Section 15)	0	0	
Tax credit for goods held on the date of withdrawl from Composition Scheme [Section 16 (2)]	0	0	
Tax credit for trading stock and raw materials held at the time of registration(Section 20)	0	0	
Tax credit disallowed for goods lost or destroyed(Rule 7)	0		0
Balance tax credit on capital goods[Section 9 (9)(a)]	0		0
other adjustments,if any(specify)	0	0	0
Total	0	0	0

S2.2 Total net Increase/(decrease)in Tax Credits (C-D) 0

Previous Next

Upon filling the details in S 2.1, the dealer has to click on the button ‘Next’ to fill the details in CST-Form 1. Any field if has to have auto calculated values, then it shall be displayed automatically.



U.T. Administration of Daman & Diu
The Value Added Tax Department
VATSoft - VAT e-Filing System

TIN: 25500046171 Prop/Comp. Name: TEST SUUR Login: 25500046171

:. FORM DVAT 16 .:

General Information

GoBack to Select Another

TIN No.	25500046171	Tax Period From 201101 To 201101	Type of Return O (O/R)
Name & Address of Dealer	TEST SUUR. TEST SUUR		

S1.1
S2.1
CST - Form I
DVAT 30/30A
DVAT 31/31A
DVAT 16
Documents
Errors/Finish

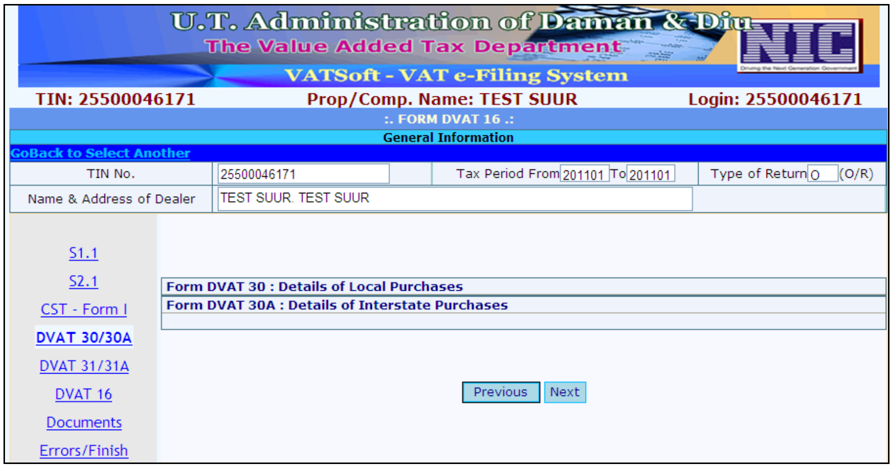
FORM I - Form of return under Rule 4 of the Central Sales Tax (Goa,Daman and Dui) Rules, 1973

1.	Gross amount received & receivable by the dealer during the period in respect of goods	0
	Deduct	
(i)	Sale of goods outside the state (As defined in Section 4 of the Act)	0
(ii)	Sale of goods in the course of Export out of India (as defined in Section 5(1) of the Act)	0
(iii)	Sale of goods in the course of Import into India (as defined in Section 5(2) of the Act)	0
(iv)	Sale of goods occasioned export of those goods out of India (as defined in Section 5(3) of the Act)	0
	Total	0
2.	Balance-turnover of Inter State Sales and Sales within the State	0
	Deduct- Turnover Of Sales within the State...	0
3.	Balance-/turnover of Inter-State Sales	0
	Deduct	
(i)	Cost of freight or delivery or the cost of installation where such cost is separately charged on Inter-State sales	0
(ii)	Sums allowed And cash discount if the turnover is considered inclusive of the same sums	0
(iii)	Sales prices of goods returned by the purchaser within the prescribed period	0
	Total	0
4.	Balance - Total turnover of Inter-State Sales	0
	Deduct	
(i)	Subsequent sales not taxable under Section 6(2) of the Act	0
(ii)	Sale of goods excempt by notification issued u/s 8(5) of the Act	0
(iii)	Sale of Exempted Goods specified in schedule I of Daman and Diu VAT Regulation,2005.	0
(iv)	Sale of goods to Units in SEZ section 8(6) of the ACT against Form I	0
5.	Balance -Total Taxable turnover of Inter-State Sales	0

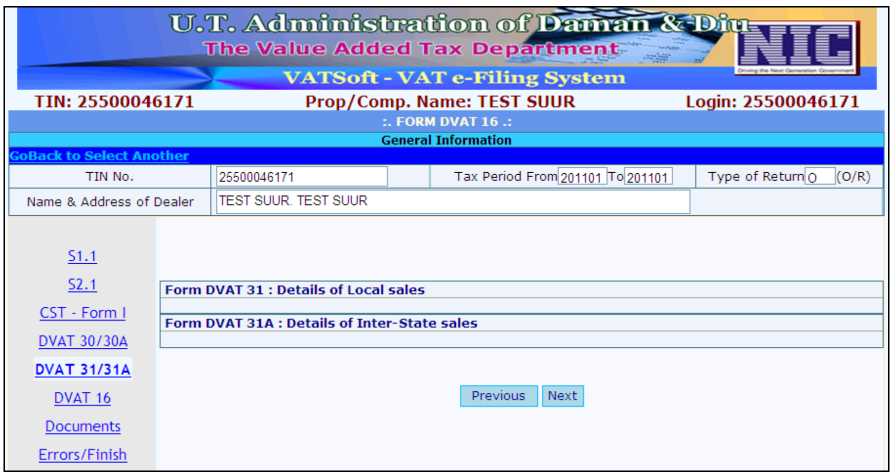
6.	Goodswise break-up of the above taxable turnover and the tax payable thereon	**Amt. of taxable sales Rs.**	**Amt. of Tax Payable Rs.**
(i)	Sales of declared goods taxable at the rate of 4%	0	0
(ii)	Sales to Registered Dealers on Form 'C' taxable at the rate of 2%	0	0
(iii)	Sales to Govt. other than registered dealer on certificate in Form 'D' taxable @ 4%	0	0
(iv)	Sales to persons taxable at rate of		
	1%	0	0
	4%	0	0
	12.5%	0	0
	20%	0	0
(v)	Sales of goods notified under Sub-Section (5) of the section 8 of the Act	0	0
	Total	0	0
	Adjusted against VAT Input Credit as per./ TOTAL		0
	Net Payable		0

Previous Next

Upon filling the details in CST Form-1, the dealer has to click on the button ‘Next’ to fill the details in DVAT 30/ DVAT 30A.



Upon filling the details in DVAT 30/ DVAT 30A, the dealer has to click on the button 'Next' to fill the details in DVAT 31/ DVAT 31A.



Upon filling the details in DVAT 31/ DVAT 31A., the dealer has to click on the button 'Next' to fill the details in DVAT 16.

U.T. Administration of Daman & Diu

The Value Added Tax Department

VATSoft - VAT e-Filing System

NIC

TIN: 25500046171 **Prop/Comp. Name: TEST SUUR** **Login: 25500046171**

:. FORM DVAT 16 .:

General Information

GoBack to Select Another

TIN No.	25500046171	Tax Period From 201101 To 201101	Type of Return O (O/R)
Name & Address of Dealer	TEST SUUR. TEST SUUR		

S1.1
S2.1
CST - Form I
DVAT 30/30A
DVAT 31/31A
DVAT 16
Documents
Errors/Finish

R4 Turnover	Turnover(Rs.)	Output Tax(Rs.)
R4.1 Goods taxable at 1%	0	0
R4.2 Goods taxable at 4%	0	0
R4.3 Goods taxable at 12.5%	0	0
R4.4 Goods taxable at 20%	0	0
R4.5 Works contract taxable at 4%	0	0
R4.5.1 Works contract taxable at 12.5%	0	0
R4.6 Exempt sales(Items in 1st schedule)	0	
R4.7 Goods Manufactured,Processed and assembled by eligible unit	0	
R4.8 Turnover/Output tax before adjustments Sub Total(A)	0	0
R4.9 Adjustment to Turnover/Output tax(complete schedule 1 and enter Total s1.2 here) (B)	0	0
R4.10 Turover/Total Output tax (A+B)	0	0

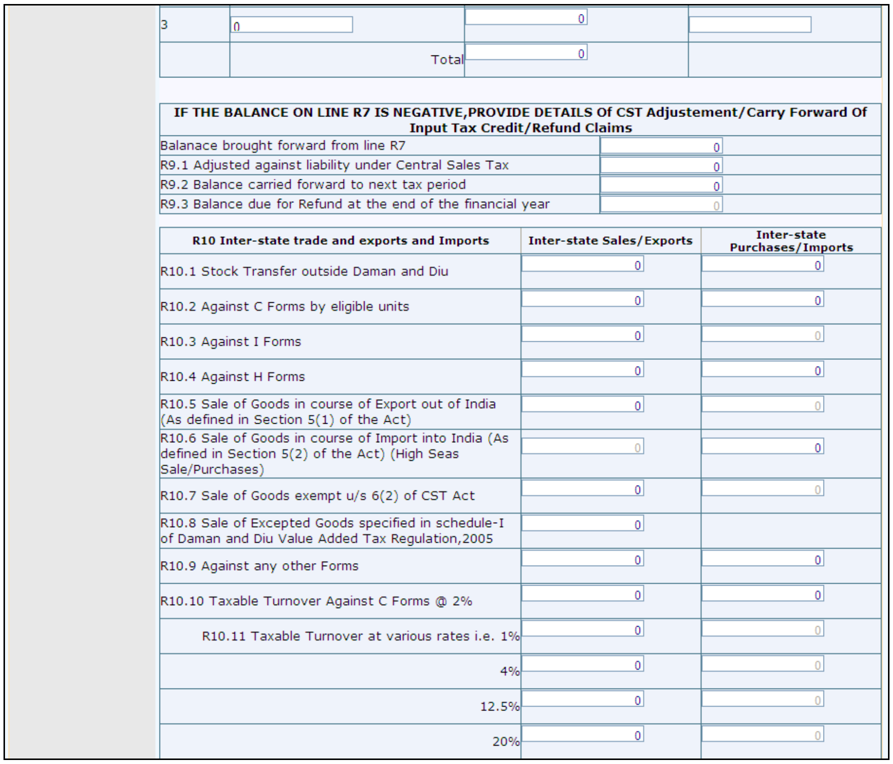
R5 Turnover of purchases of Goods in Daman and Diu	Purchases(Rs.)	Tax Credits(Rs.)
R5.1 Purchases Eligible for input Tax Credit		
Capital goods		
R5.1.1 Taxable @ 4%	0	0
R5.1.2 Taxable @ 12.5%	0	0
R5.2 Other Goods		
R5.2.1 Taxable @ 1%	0	0
R5.2.2 Taxable @ 4%	0	0
R5.2.3 Taxable @ 12.5%	0	0
R5.2.4 Taxable @ 20%	0	0
R5.3 Purchases not Eligible for input Tax Credit		
Capital Goods		
R5.3.1 Purchases form Eligible units	0	
R5.3.2 Purchases from Unregistered Dealer	0	
R5.3.3 Others (To Specify)	0	
R5.4 Others Goods		
R5.4.1 Purchases form Eligible units	0	
R5.4.2 Purchases from Unregistered Dealer	0	
R5.4.3 Exempt Goods (schedule-I)	0	
R5.4.4 Others (To Specify)	0	
R5.5 Purchases of Non Creditable Goods	0	
R5.6 Turnover/Tax credit before adjustments Sub Total(A)	0	0
R5.7 Adjustments to Turnover/tax credits(complete schedule 1 and enter Total s2.2 here) (B)	0	0
R5.8 Total Turnover/Tax Credit (A+B)	0	0

R6.1 Net Tax (R4.10)-(R5.8)	0
R6.2 Add:Intrest,penalty or other goverrnment dues	0
R6.3 Less : Tax deducted at source (attached TDS certificate in Original)	0
R7 Balance (R6.1+R6.2)-R6.3	0

IF THE BALANCE ON LINE 7 IS POSITIVE, PAY TAX AND PROVIDE DETAILS IN THIS BOX

Balanace brought forward from line R7: 0

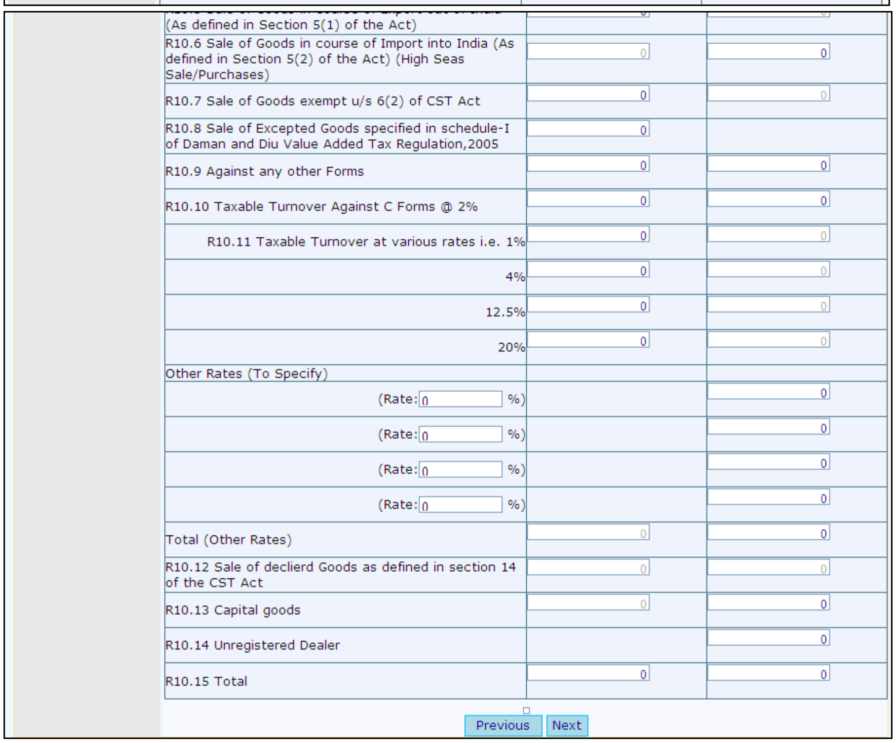
Sl.No.	R8.1 Challan number	Amount	R8.2 Date of Payment
1	0	0	
2	0	0	



3	0	0	
	Total	0	

IF THE BALANCE ON LINE R7 IS NEGATIVE,PROVIDE DETAILS Of CST Adjustement/Carry Forward Of Input Tax Credit/Refund Claims	
Balanace brought forward from line R7	0
R9.1 Adjusted against liability under Central Sales Tax	0
R9.2 Balance carried forward to next tax period	0
R9.3 Balance due for Refund at the end of the financial year	0

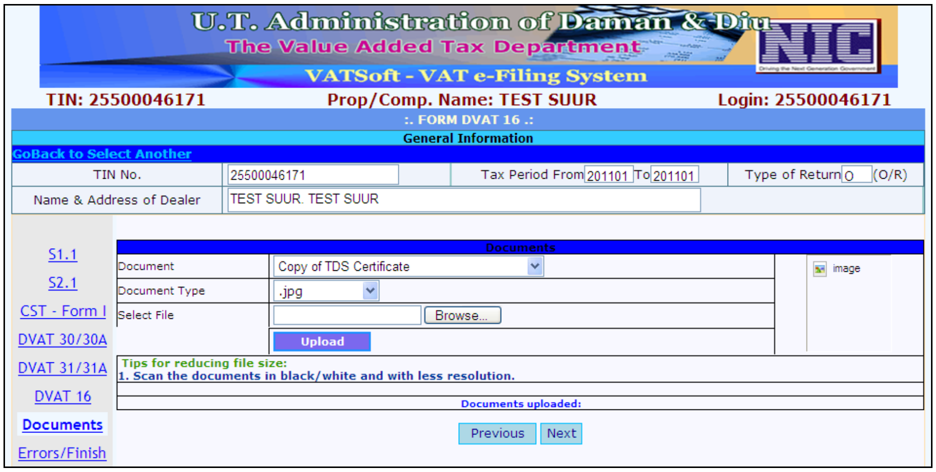
R10 Inter-state trade and exports and Imports	Inter-state Sales/Exports	Inter-state Purchases/Imports
R10.1 Stock Transfer outside Daman and Diu	0	0
R10.2 Against C Forms by eligible units	0	0
R10.3 Against I Forms	0	0
R10.4 Against H Forms	0	0
R10.5 Sale of Goods in course of Export out of India (As defined in Section 5(1) of the Act)	0	0
R10.6 Sale of Goods in course of Import into India (As defined in Section 5(2) of the Act) (High Seas Sale/Purchases)	0	0
R10.7 Sale of Goods exempt u/s 6(2) of CST Act	0	0
R10.8 Sale of Excepted Goods specified in schedule-I of Daman and Diu Value Added Tax Regulation,2005	0	
R10.9 Against any other Forms	0	0
R10.10 Taxable Turnover Against C Forms @ 2%	0	0
R10.11 Taxable Turnover at various rates i.e. 1%	0	0
4%	0	0
12.5%	0	0
20%	0	0



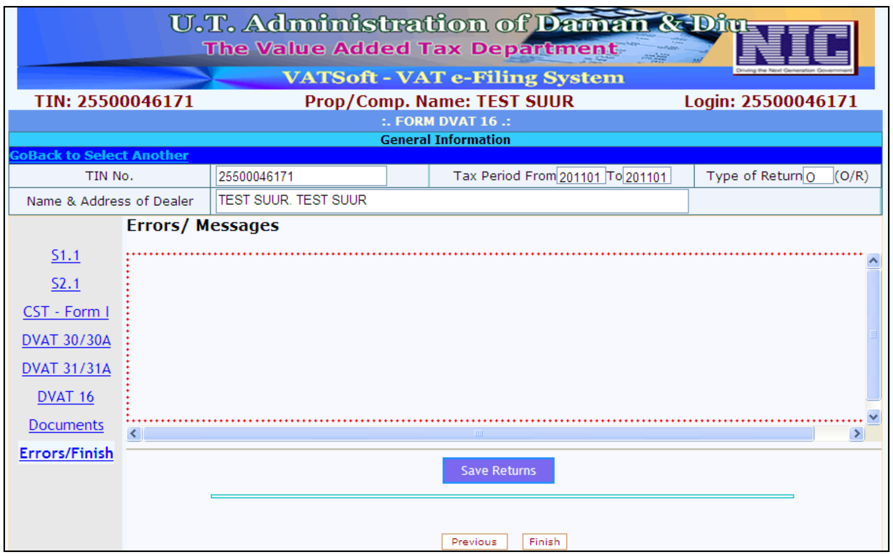
(As defined in Section 5(1) of the Act)		
R10.6 Sale of Goods in course of Import into India (As defined in Section 5(2) of the Act) (High Seas Sale/Purchases)	0	0
R10.7 Sale of Goods exempt u/s 6(2) of CST Act	0	0
R10.8 Sale of Excepted Goods specified in schedule-I of Daman and Diu Value Added Tax Regulation,2005	0	
R10.9 Against any other Forms	0	0
R10.10 Taxable Turnover Against C Forms @ 2%	0	0
R10.11 Taxable Turnover at various rates i.e. 1%	0	0
4%	0	0
12.5%	0	0
20%	0	0
Other Rates (To Specify)		
(Rate: 0 %)		0
(Rate: 0 %)		0
(Rate: 0 %)		0
(Rate: 0 %)		0
Total (Other Rates)	0	0
R10.12 Sale of declierd Goods as defined in section 14 of the CST Act	0	0
R10.13 Capital goods	0	0
R10.14 Unregistered Dealer		0
R10.15 Total	0	0

Previous Next

Upon filling the entire form DVAT-16, the dealer has to click on the button ‘Next’ and the below screen shall be displayed in which the necessary required documents can be uploaded. The document to be uploaded should be scanned in Black & White with less resolution.



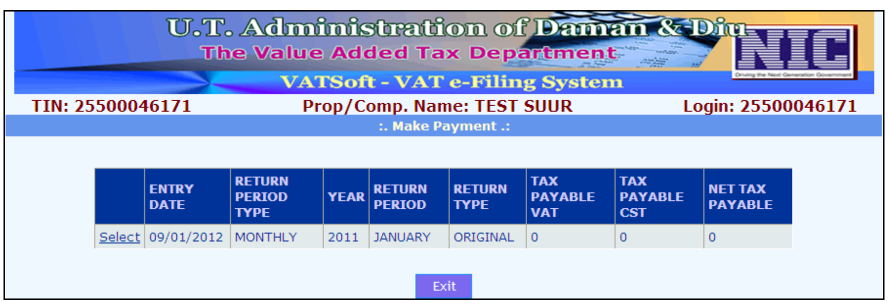
Upon uploading of the necessary reuired documents, the dealer has to click on the button 'Next' and the below screen shal be diplayed in which the form can be saved. To save the form, the dealer has to click on the button 'Save returns'.



To update payment details

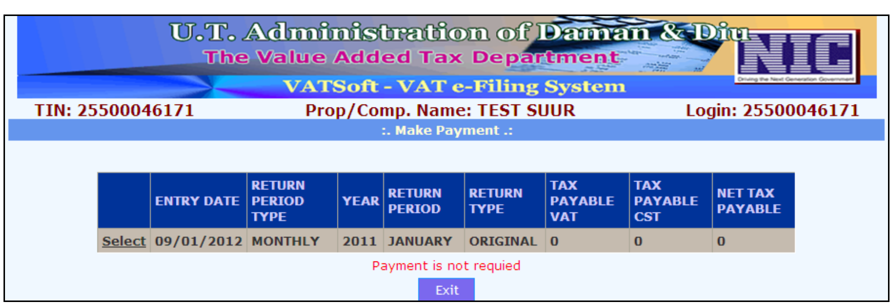
If the tax payable is positve, then the payment details have to be entered before final submission of the eReturns. To update payment details, click on the button 'Payment Details' as shown in the below screen.

Upon clicking the 'Payment Details', the following shall be displayed with the entry date, return type period, year, return period, return type, tax payable VAT, tax payable CST and net tax payable.



	ENTRY DATE	RETURN PERIOD TYPE	YEAR	RETURN PERIOD	RETURN TYPE	TAX PAYABLE VAT	TAX PAYABLE CST	NET TAX PAYABLE
Select	09/01/2012	MONTHLY	2011	JANUARY	ORIGINAL	0	0	0

Upon selecting the period for which the payment details is to be updated, the below screen shall be displayed. Enter values in the below screen reference to the details mentioned in the respective table below.

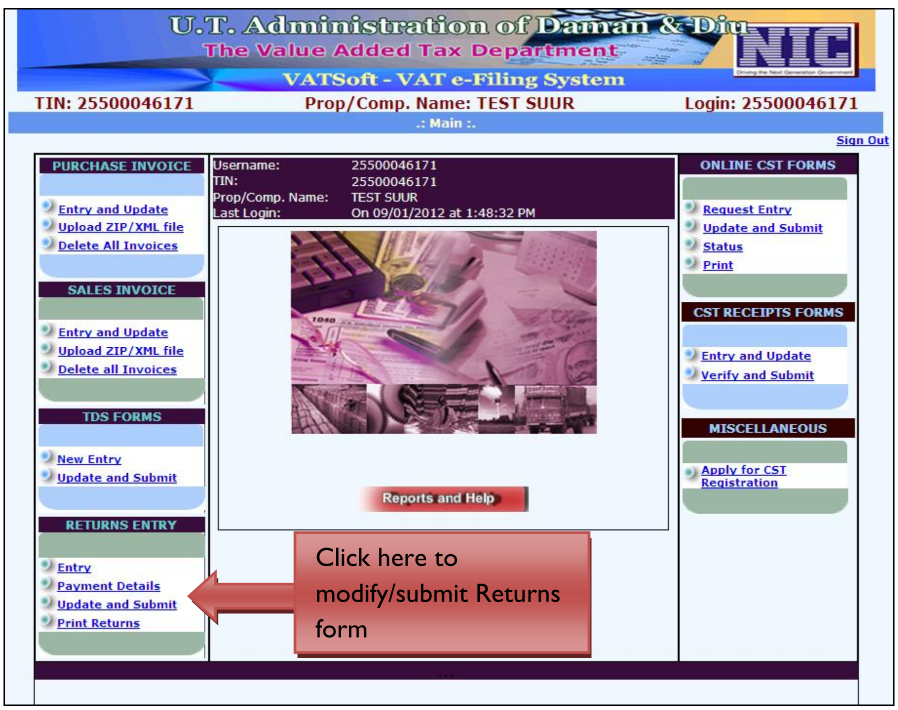


	ENTRY DATE	RETURN PERIOD TYPE	YEAR	RETURN PERIOD	RETURN TYPE	TAX PAYABLE VAT	TAX PAYABLE CST	NET TAX PAYABLE
Select	09/01/2012	MONTHLY	2011	JANUARY	ORIGINAL	0	0	0

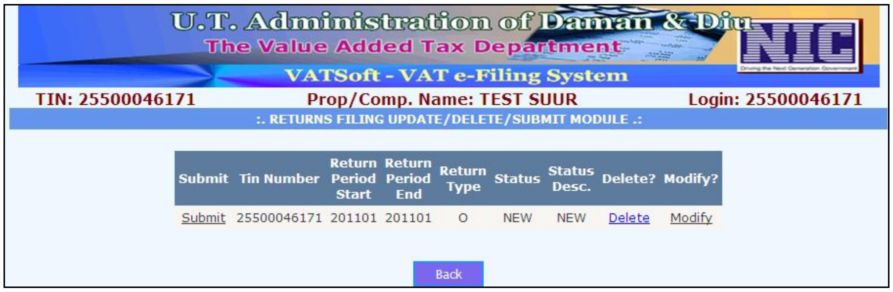
Label no.	Label name	Action to be performed
-	Payment Mode	Select the mode of payment from the following:- • e-Payment • Challan
-	Month to which Payment is made	Month on which the e-payment or challan was prepared
-	TV number	Enter the TV number provided by the bank
-	TV date	Enter the TV date
-	MICR code	Not a mandatory field, MICR code of the bank is to be written
-	Bank /Office/Details	Enter the name of the bank/office/details
-	Amount already paid for the period	Enter the amount already paid for the period mentioned above

To update/submit e-Returns

After ensuring the form is completely filled with all the necessary documents uploaded and payment details updated, the dealer can submit the form by clicking on the button 'update and submit' as shown in the below screen.



Upon clicking the button 'Update and Submit', the folowing screen shall be displayed.



Select the period of the Return which is to be submitted by clicking on the button 'Submit' as shown in the below screen.

Upon selecting the said option, the filledin form shall again be displayed. The form should be checked for any corrections or modifations and changes to be made accordingly. If the details are correct, once again in the end of the form, a button named 'Submit' to be selected. Upon which the eReturns shall be submitted successfully to the Department of Taxes, against which the RR number and submission date is generated. If the dealer wanst to save the filledin form as pdf, then the dealer shall select the button 'select as pdf'.

DEPARTMENT OF VALUE ADDED TAX

Form DVAT 16

(See Rule 28 and 29 of the daman and Diu Value Added Tax Rules,2005)

Daman and Diu Value Added Tax Return

R1.1 Tax Period From January,2011 To January,2011 Return Type : ORIGINAL	R1.2 RR No:

R2.1 TIN No.	25500046171
R2.2 Full Name and Address of Dealer	TEST SUUR. TEST SUUR
R2.3 Entitlement Certificate No. and date of Completion of Exemption	

R3 Description of top 3 items you deal in	

R4 Turnover	Turnover(Rs.)	Output Tax(Rs.)
R4.1 Goods taxable at 1%	0	0
R4.2 Goods taxable at 4%	0	0
R4.3 Goods taxable at 12.5%	0	0
R4.4 Goods taxable at 20%	0	0
R4.5 Works contract taxable at 4%	0	0
R4.5.1 Works contract taxable at 12.5%	0	0
R4.6 Exempt sales(Items in 1st schedule)	0	
R4.7 Goods Manufactured,Processed and assembled by eligible unit	0	
R4.8 Turnover/Output tax before adjustments Sub Total(A)	0	0
R4.9 Adjustment to Turnover/Output tax(complete schedule 1 and enter Total s1.2 here) (B)	0	0
R4.10 Turover/Total Output tax (A+B)	0	0
R5 Turnover of purchases of Goods in Daman and Diu	**Purchases(Rs.)**	**Tax Credits(Rs.)**
R5.1 Purchases Eligible for input Tax Credit		
Capital goods		
R5.1.1 Taxable @ 4%	0	0
R5.1.2 Taxable @ 12.5%	0	0
R5.2 Other Goods		
R5.2.1 Taxable @ 1%	0	0
R5.2.2 Taxable @ 4%	0	0
R5.2.3 Taxable @ 12.5%	0	0
R5.2.4 Taxable @ 20%	0	0
R5.3 Purchases not Eligible fot input Tax Credit		
Capital Goods		
R5.3.1 Purchases form Eligible units	0	
R5.3.2 Purchases from Unregistered Dealer	0	
R5.3.3 Others (To Specify)	0	
R5.4 Others Goods		
R5.4.1 Purchases form Eligible units	0	
R5.4.2 Purchases from Unregistered Dealer	0	
R5.4.3 Exempt Goods (schedule-I)	0	
R5.4.4 Others (To Specify)	0	
R5.5 Purchases of Non Creditable Goods	0	
R5.6 Turnover/Tax credit before adjustments Sub Total(A)	0	0
R5.7 Adjustments to Turnover/tax credits(complete schedule 1 and enter Total s2.2 here) (B)	0	0
R5.8 Total Turnover/Tax Credit (A+B)	0	0

R6.1 Net Tax (R4.10)-(R5.8)	0
R6.2 Add:Intrest,penalty or other government dues	0
R6.3 Less : Tax deducted at source (attached TDS certificate in Original)	0
R7 Balance (R6.1+R6.2)-R6.3	0

IF THE BALANCE ON LINE 7 IS POSITIVE, PAY TAX AND PROVIDE DETAILS IN THIS BOX

Balanace brought forward from line R7		0	
Sl.No.	R8.1 Challan number	Amount	R8.2 Date of Payment
1	0	0	
2	0	0	
3	0	0	
	Total	0	

IF THE BALANCE ON LINE R7 IS NEGATIVE,PROVIDE DETAILS Of CST Adjustement/Carry Forward Of Input Tax Credit/Refund Claims

Balanace brought forward from line R7	0
R9.1 Adjusted against liability under Central Sales Tax	0
R9.2 Balance carried forward to next tax period	0
R9.3 Balance due for Refund at the end of the financial year	0

R10 Inter-state trade and exports and Imports	Inter-state Sales/Exports	Inter-state Purchases/Imports
R10.1 Stock Transfer outside Daman and Diu	0	0
R10.2 Against C Forms by eligible units	0	0
R10.3 Against I Forms	0	0
R10.4 Against H Forms	0	0

R10.5 Sale of Goods in course of Export out of India (As defined in Section 5(1) of the Act)	0	0
R10.6 Sale of Goods in course of Import into India (As defined in Section 5(2) of the Act) (High Seas Sale/Purchases)	0	0
R10.7 Sale of Goods exempt u/s 6(2) of CST Act	0	0
R10.8 Sale of Excepted Goods specified in schedule-I of Daman and Diu Value Added Tax Regulation,2005	0	
R10.9 Against any other Forms	0	0
R10.10 Taxable Turnover Against C Forms @ 2%	0	0
R10.11 Taxable Turnover at various rates i.e. 1%	0	0
4%	0	0
12.5%	0	0
20%	0	0
Other Rates (To Specify) (Rate: %)	0	0
R10.12 Sale of declierd Goods as defined in section 14 of the CST Act	0	0
R10.13 Capital goods	0	0
R10.14 Unregistered Dealer		0
R10.15 Total	0	0

R11 Verification

I/We ***TEST SUUR*** hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Signature of Authorised Signatory	
Full Name	***TEST AUTH***
Designation	***Auth. Signatory***
Place	***Daman and Diu***
Date	***09/01/2012***

S1.1 Adjustment to Output Tax

Nature of Adjustment	Turnover	Increase in Output Tax (A)	Decrease in Output Tax (B)
Sales Cancelled[Section 8(1)(a)]	0		0
Nature of Sale Changed[Section 8(1)(b)]	0	0	0
Change in agreed consideration[Section 8(1)(c)]	0	0	0
Goods sold returned[Section 8(1)(d)]	0		0
Bad debts written off[Section 8(1)(e) and Rule 7A]	0		0
Bad debts recovered[Rule 7A(3)]	0	0	
Tax payable on goods held on the date of canccellation of registration[Section 23]	0	0	
other adjustments,if any(specify)	0	0	0
Total	0	0	0

S1.2 Total net Increase/(decrease)in Output Tax (A-B)	0

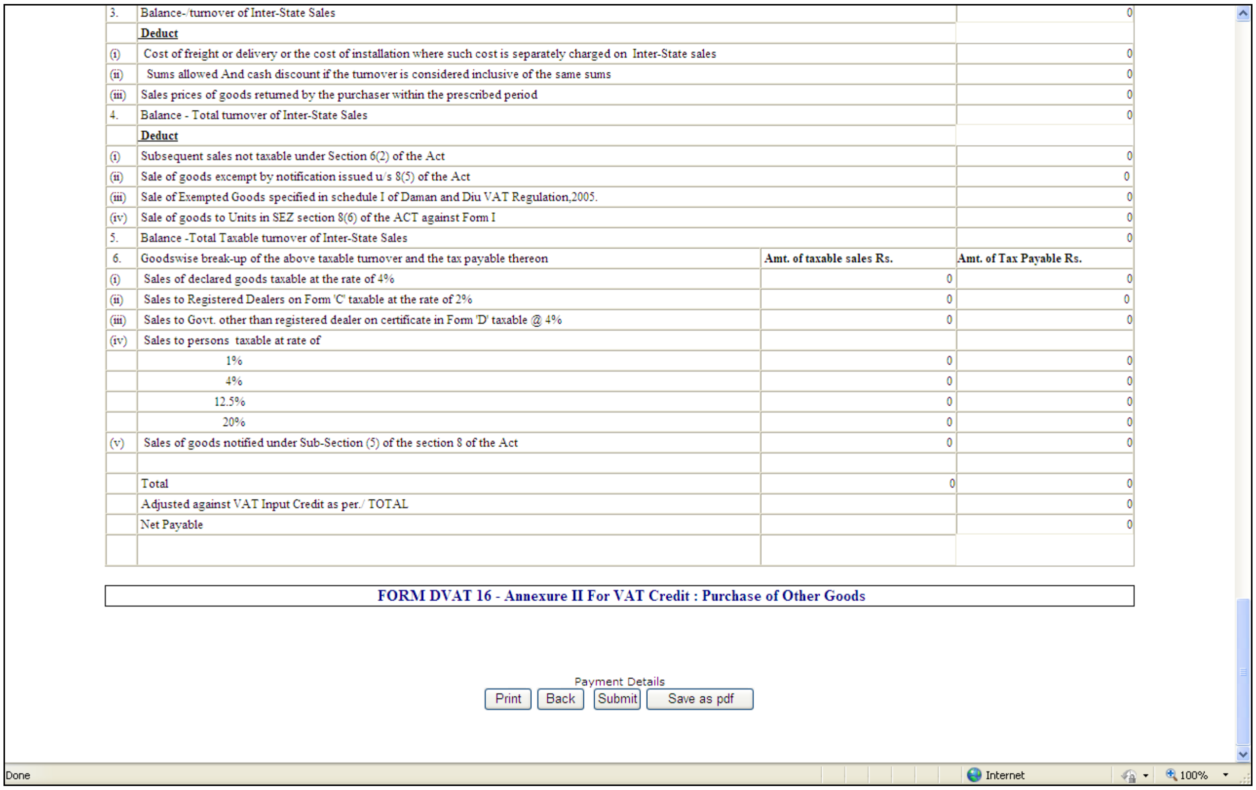
S2.1 Adjustment to Tax Credits

Nature of Adjustment	Turnover	Increase in Tax Credit (C)	Decrease in Tax Credit (D)
Tax credit carried forward from previous tax period	0	0	
Receipt of debit notes from the seller[Section 10(1)]	0	0	
Receipt of credit notes from the seller[Section 10(1)]	0		0
Goods purchased returned or rejected[Section 10(1)]	0		0
Change in use of goods, for purposes other than for which credit is allowed[Section 10(2)(a)]	0		0
Change in use of goods, for purposes for which credit is allowed [Section 10(2)(b)]	0	0	
Tax credit disallowed in respect of stock transfer out of Daman and Diu[Section 10(3)]	0		0
Tax credit for Transitional stock held on 1st April,2005(Section 14)	0	0	
Tax credit for purchase of second-hand goods(Section 15)	0	0	
Tax credit for goods held on the date of withdrawl from Composition Scheme [Section 16(2)]	0	0	
Tax credit for trading stock and raw materials held at the time of registration(Section 20)	0	0	
Tax credit disallowed for goods lost or destroyed(Rule 7)	0		0
Balance tax credit on capital goods[Section 9(9)(a)]	0		0
other adjustments,if any(specify)	0	0	0
Total	0	0	0

S2.2 Total net Increase/(decrease)in Tax Credits (C-D)	0

FORM I - Form of return under Rule 4 of the Central Sales Tax (Goa,Daman and Dui) Rules, 1973

1.	Gross amount received & receivable by the dealer during the period in respect of goods	0
	Deduct	
(i)	Sale of goods outside the state (As defined in Section 4 of the Act)	0
(ii)	Sale of goods in the course of Export out of India (as defined in Section 5(1) of the Act)	0
(iii)	Sale of goods in the course of Import into India (as defined in Section 5(2) of the Act)	0
(iv)	Sale of goods occasioned export of those goods out of India (as defined in Section 5(3) of the Act)	0
2.	Balance-turnover of Inter State Sales and Sales within the State	0
	Deduct- Turnover Of Sales within the State...	0
3.	Balance-/turnover of Inter-State Sales	0



3.	Balance-/turnover of Inter-State Sales		0
	Deduct		
(i)	Cost of freight or delivery or the cost of installation where such cost is separately charged on Inter-State sales		0
(ii)	Sums allowed And cash discount if the turnover is considered inclusive of the same sums		0
(iii)	Sales prices of goods returned by the purchaser within the prescribed period		0
4.	Balance - Total turnover of Inter-State Sales		0
	Deduct		
(i)	Subsequent sales not taxable under Section 6(2) of the Act		0
(ii)	Sale of goods excempt by notification issued u/s 8(5) of the Act		0
(iii)	Sale of Exempted Goods specified in schedule I of Daman and Diu VAT Regulation,2005.		0
(iv)	Sale of goods to Units in SEZ section 8(6) of the ACT against Form I		0
5.	Balance -Total Taxable turnover of Inter-State Sales		0
6.	Goodswise break-up of the above taxable turnover and the tax payable thereon	**Amt. of taxable sales Rs.**	**Amt. of Tax Payable Rs.**
(i)	Sales of declared goods taxable at the rate of 4%	0	0
(ii)	Sales to Registered Dealers on Form 'C' taxable at the rate of 2%	0	0
(iii)	Sales to Govt. other than registered dealer on certificate in Form 'D' taxable @ 4%	0	0
(iv)	Sales to persons taxable at rate of		
	1%	0	0
	4%	0	0
	12.5%	0	0
	20%	0	0
(v)	Sales of goods notified under Sub-Section (5) of the section 8 of the Act	0	0
	Total	0	0
	Adjusted against VAT Input Credit as per./ TOTAL		0
	Net Payable		0

FORM DVAT 16 - Annexure II For VAT Credit : Purchase of Other Goods

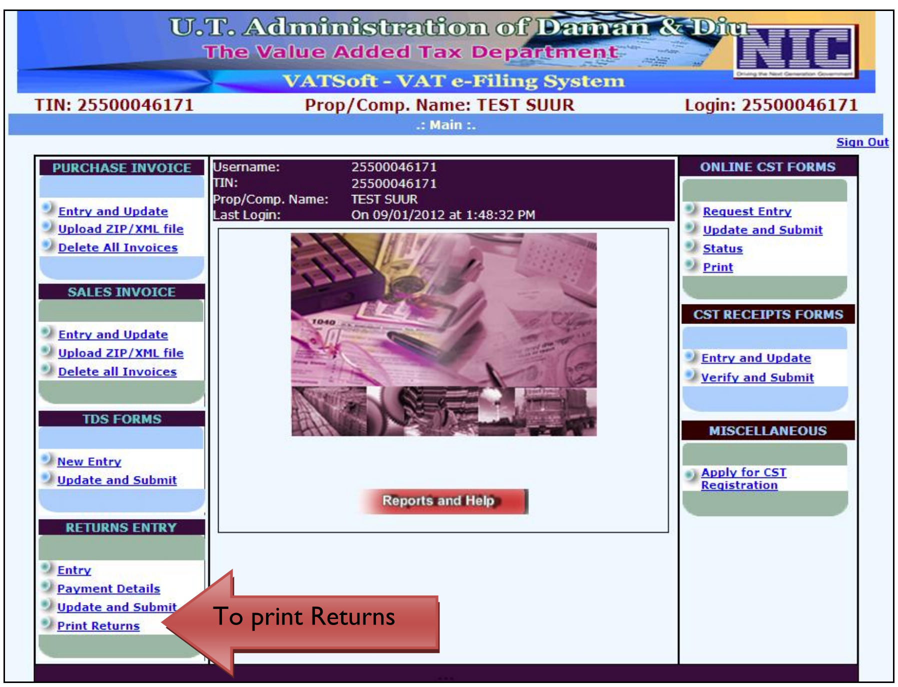
Payment Details

Print Back Submit Save as pdf

Done Internet 100%

To Print Returns

After ensuring the form is completely filled and submitted with all the necessary documents uploaded and payment details updated, the dealer can print the form by clicking on the button 'Print Returns' as shown in the below screen.



Upon clicking the button ‘Print Returns’ the following screen shall be displayed. The screen displayed shall have the details such as Year, Return Period (Monthly or Quarterly), Return Type (Original or Revised), and then click on the button ‘Go’. Upon clicking the button ‘Go’, the following screen shall be displayed with the TIN number, Serial number, Date of Entry, Start Period, End Period, Return date, Status.

Click on the button ‘Show’ to print the returns.

DEPARTMENT OF VALUE ADDED TAX

Form DVAT 16

(See Rule 28 and 29 of the daman and Diu Value Added Tax Rules,2005)

Daman and Diu Value Added Tax Return

R1.1 Tax Period From January,2011 To January,2011 Return Type : ORIGINAL	R1.2 RR No: 11101

R2.1 TIN No.	25500046171
R2.2 Full Name and Address of Dealer	TEST SUUR. TEST SUUR
R2.3 Entitlement Certificate No. and date of Completion of Exemption	

R3 Description of top 3 items you deal in	

R4 Turnover	Turnover(Rs.)	Output Tax(Rs.)
R4.1 Goods taxable at 1%	0	0
R4.2 Goods taxable at 4%	0	0
R4.3 Goods taxable at 12.5%	0	0
R4.4 Goods taxable at 20%	0	0
R4.5 Works contract taxable at 4%	0	0
R4.5.1 Works contract taxable at 12.5%	0	0
R4.6 Exempt sales(Items in 1st schedule)	0	
R4.7 Goods Manufactured,Processed and assembled by eligible unit	0	
R4.8 Turnover/Output tax before adjustments Sub Total(A)	0	0
R4.9 Adjustment to Turnover/Output tax(complete schedule 1 and enter Total s1.2 here) (B)	0	0
R4.10 Turover/Total Output tax (A+B)	0	0
R5 Turnover of purchases of Goods in Daman and Diu	**Purchases(Rs.)**	**Tax Credits(Rs.)**
R5.1 Purchases Eligible for input Tax Credit		
Capital goods		
R5.1.1 Taxable @ 4%	0	0
R5.1.2 Taxable @ 12.5%	0	0
R5.2 Other Goods		
R5.2.1 Taxable @ 1%	0	0
R5.2.2 Taxable @ 4%	0	0
R5.2.3 Taxable @ 12.5%	0	0
R5.2.4 Taxable @ 20%	0	0
R5.3 Purchases not Eligible fot input Tax Credit		
Capital Goods		
R5.3.1 Purchases form Eligible units	0	
R5.3.2 Purchases from Unregistered Dealer	0	
R5.3.3 Others (To Specify)	0	
R5.4 Others Goods		
R5.4.1 Purchases form Eligible units	0	
R5.4.2 Purchases from Unregistered Dealer	0	
R5.4.3 Exempt Goods (schedule-I)	0	
R5.4.4 Others (To Specify)	0	
R5.5 Purchases of Non Creditable Goods	0	
R5.6 Turnover/Tax credit before adjustments Sub Total(A)	0	0
R5.7 Adjustments to Turnover/tax credits(complete schedule 1 and enter Total s2.2 here) (B)	0	0
R5.8 Total Turnover/Tax Credit (A+B)	0	0

R6.1 Net Tax (R4.10)-(R5.8)	0
R6.2 Add:Intrest,penalty or other government dues	0
R6.3 Less : Tax deducted at source (attached TDS certificate in Original)	0
R7 Balance (R6.1+R6.2)-R6.3	0

IF THE BALANCE ON LINE 7 IS POSITIVE, PAY TAX AND PROVIDE DETAILS IN THIS BOX

Balanace brought forward from line R7		0	
Sl.No.	R8.1 Challan number	Amount	R8.2 Date of Payment
1	0	0	
2	0	0	
3	0	0	
	Total	0	

IF THE BALANCE ON LINE R7 IS NEGATIVE,PROVIDE DETAILS Of CST Adjustement/Carry Forward Of Input Tax Credit/Refund Claims

Balanace brought forward from line R7	0
R9.1 Adjusted against liability under Central Sales Tax	0
R9.2 Balance carried forward to next tax period	0
R9.3 Balance due for Refund at the end of the financial year	0

R10 Inter-state trade and exports and Imports	Inter-state Sales/Exports	Inter-state Purchases/Imports
R10.1 Stock Transfer outside Daman and Diu	0	0
R10.2 Against C Forms by eligible units	0	0
R10.3 Against I Forms	0	0
R10.4 Against H Forms	0	0

R10.5 Sale of Goods in course of Export out of India (As defined in Section 5(1) of the Act)	0	0
R10.6 Sale of Goods in course of Import into India (As defined in Section 5(2) of the Act) (High Seas Sale/Purchases)	0	0
R10.7 Sale of Goods exempt u/s 6(2) of CST Act	0	0
R10.8 Sale of Excepted Goods specified in schedule-I of Daman and Diu Value Added Tax Regulation,2005	0	
R10.9 Against any other Forms	0	0
R10.10 Taxable Turnover Against C Forms @ 2%	0	0
R10.11 Taxable Turnover at various rates i.e. 1%	0	0
4%	0	0
12.5%	0	0
20%	0	0
Other Rates (To Specify) (Rate: %)	0	0
R10.12 Sale of declierd Goods as defined in section 14 of the CST Act	0	0
R10.13 Capital goods	0	0
R10.14 Unregistered Dealer		0
R10.15 Total	0	0

R11 Verification

I/We *TEST SUUR* hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Signature of Authorised Signatory	
Full Name	*TEST AUTH*
Designation	*Auth. Signatory*
Place	*Daman and Diu*
Date	*09/01/2012*

S1.1 Adjustment to Output Tax

Nature of Adjustment	Turnover	Increase in Output Tax (A)	Decrease in Output Tax (B)
Sales Cancelled[Section 8(1)(a)]	0		0
Nature of Sale Changed[Section 8(1)(b)]	0	0	0
Change in agreed consideration[Section 8(1)(c)]	0	0	0
Goods sold returned[Section 8(1)(d)]	0		0
Bad debts written off[Section 8(1)(e) and Rule 7A]	0		0
Bad debts recovered[Rule 7A(3)]	0	0	
Tax payable on goods held on the date of canccellation of registration[Section 23]	0	0	
other adjustments,if any(specify)	0	0	0
Total	0	0	0

S1.2 Total net Increase/(decrease)in Output Tax (A-B)	0

S2.1 Adjustment to Tax Credits

Nature of Adjustment	Turnover	Increase in Tax Credit (C)	Decrease in Tax Credit (D)
Tax credit carried forward from previous tax period	0	0	
Receipt of debit notes from the seller[Section 10(1)]	0	0	
Receipt of credit notes from the seller[Section 10(1)]	0		0
Goods purchased returned or rejected[Section 10(1)]	0		0
Change in use of goods, for purposes other than for which credit is allowed[Section 10(2)(a)]	0		0
Change in use of goods, for purposes for which credit is allowed [Section 10(2)(b)]	0	0	
Tax credit disallowed in respect of stock transfer out of Daman and Diu[Section 10(3)]	0		0
Tax credit for Transitional stock held on 1st April,2005(Section 14)	0	0	
Tax credit for purchase of second-hand goods(Section 15)	0	0	
Tax credit for goods held on the date of withdrawl from Composition Scheme [Section 16(2)]	0	0	
Tax credit for trading stock and raw materials held at the time of registration(Section 20)	0	0	
Tax credit disallowed for goods lost or destroyed(Rule 7)	0		0
Balance tax credit on capital goods[Section 9(9)(a)]	0		0
other adjustments,if any(specify)	0	0	0
Total	0	0	0

S2.2 Total net Increase/(decrease)in Tax Credits (C-D)	0

FORM I - Form of return under Rule 4 of the Central Sales Tax (Goa,Daman and Dui) Rules, 1973

1.	Gross amount received & receivable by the dealer during the period in respect of goods	0
	Deduct	
(i)	Sale of goods outside the state (As defined in Section 4 of the Act)	0
(ii)	Sale of goods in the course of Export out of India (as defined in Section 5(1) of the Act)	0
(iii)	Sale of goods in the course of Import into India (as defined in Section 5(2) of the Act)	0
(iv)	Sale of goods occasioned export of those goods out of India (as defined in Section 5(3) of the Act)	0
2.	Balance-turnover of Inter State Sales and Sales within the State	0
	Deduct- Turnover Of Sales within the State...	0
3.	Balance-/turnover of Inter-State Sales	0

	Deduct		
(i)	Cost of freight or delivery or the cost of installation where such cost is separately charged on Inter-State sales		0
(ii)	Sums allowed And cash discount if the turnover is considered inclusive of the same sums		0
(iii)	Sales prices of goods returned by the purchaser within the prescribed period		0
4.	Balance - Total turnover of Inter-State Sales		0
	Deduct		
(i)	Subsequent sales not taxable under Section 6(2) of the Act		0
(ii)	Sale of goods excempt by notification issued u/s 8(5) of the Act		0
(iii)	Sale of Exempted Goods specified in schedule I of Daman and Diu VAT Regulation,2005.		0
(iv)	Sale of goods to Units in SEZ section 8(6) of the ACT against Form I		0
5.	Balance -Total Taxable turnover of Inter-State Sales		0
6.	Goodswise break-up of the above taxable turnover and the tax payable thereon	**Amt. of taxable sales Rs.**	**Amt. of Tax Payable Rs.**
(i)	Sales of declared goods taxable at the rate of 4%	0	0
(ii)	Sales to Registered Dealers on Form 'C' taxable at the rate of 2%	0	0
(iii)	Sales to Govt. other than registered dealer on certificate in Form 'D' taxable @ 4%	0	0
(iv)	Sales to persons taxable at rate of		
	1%	0	0
	4%	0	0
	12.5%	0	0
	20%	0	0
(v)	Sales of goods notified under Sub-Section (5) of the section 8 of the Act	0	0
	Total	0	0
	Adjusted against VAT Input Credit as per./ TOTAL		0
	Net Payable		0

FORM DVAT 16 - Annexure II For VAT Credit : Purchase of Other Goods

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