

User Manual for e-filing of TN VAT Returns

வணிகவரித் துறை
Commercial Taxes
Department, Tamil Nadu

Home | தமிழ் வடிவம்

Dealer Services

- VAT Clarifications
- VAT Circulars
- GOs & Notifications
- Commodities Rates
- Commodities Search
- TIN Search
- Dealer Registration
- Refunds
- Auction
- Helpline

Tamil Nadu Value Added Tax

Tamil Nadu Value Added Tax Act 2006 has come into effect from 1st January 2007.

VAT is a multi-stage tax on goods that is levied across various stages of production and supply with credit given for tax paid at each stage of Value addition.

VAT is the most progressive way of taxing consumption rather than business.

Happy New Year 2008 !!!

Toll Free No: 1800 425 0960

eReturns

What's New

Help file for filing e-Returns

Login

Username: 33750540163

Password:

Submit

[Check Login Account](#) [Sign up](#)

General Information

- Acts
- Rules
- Forms
- FAQs
- Citizen Charter
- RTI Act
- About Us
- Contacts
- Feedback

Total No. of Visitors (Since 31/12/2007): 8992

Commercial Taxes Department
Ezhilagam, Chepauk, Chennai - 600 005.
E-Mail: cct@tn.nic.in

Designed, developed and hosted by:
National Informatics Centre
email: vatfeedback@tn.nic.in

JANUARY 2008

Government of Tamil Nadu
Commercial Taxes Department
Ezhilagam, Chepauk
Chennai – 600 006

Government of India
National Informatics Centre
Tamil Nadu State Centre
Chennai – 600 090

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E-Filing of Returns

Top Dealers can file returns through internet by accessing the site <http://tnvat.gov.in>. On accessing the site, the web page will appear as follows.

Home Page

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Commercial Taxes
Department, Tamil Nadu

Dealer Services

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The dealer has to fill the login with their TIN number and the respective password that has been given to them and click on 'Submit' Button. On Successful login the following page will appear

Home Page after Login

The screenshot shows the home page of the Tamil Nadu Commercial Taxes Department website. The header features the department's logo and name in Tamil and English. A navigation bar includes links for Home and Tamil. The main content area is divided into several sections:

- Dealer Services:** A list of links including VAT Clarifications, VAT Circulars, GOs & Notifications, Commodities Rates, Commodities Search, TIN Search, Dealer Registration, Refunds, Auction, and Helpline.
- Tamil Nadu Value Added Tax:** A central section with a heading, a paragraph about the 2006 Act, a definition of VAT, and a "Happy New Year 2008 !!!" message with a flower graphic.
- General Information:** A list of links including Acts, Rules, Forms, FAQs, Citizen Charter, RTI Act, About Us, Contacts, and Feedback.
- What's New:** A section with three items: "Tender Notice for the procurement of Risograph to CTSTI, Chennai", "Saleable Forms - Stock status", and "ITC adjusted on inter-state sale not accepted".
- Login:** A section with a "Welcome HINDUSTAN PETROLEUM CORPORATION" message and a "Logout" link.
- eReturns:** A prominent button in the bottom left corner.

At the bottom, there is a footer with visitor statistics, contact information for the Commercial Taxes Department, and a disclaimer.

Click on eReturns button for filling monthly returns. On Click of eReturns button the following page will appear.

E>Returns Page

வணிகவரித் துறை
Commercial Taxes
Department, Tamil Nadu

Home | தமிழ் வாடிக்கை

Logged in : 33750540163 Logout

Dealer Services	General Information
VAT Clarifications	Acts
VAT Circulars	Rules
GOs & Notifications	Forms
Commodities Rates	FAQs
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Helpline	

[eReturns](#)

[Change Password](#)

[Monthly Returns](#)

[Form-I annexure Upload](#)

[Vat Reports](#)

[Form W Status](#)

Click on 'Monthly Returns' link and a new page for selecting the details of the form that the dealer wants to file.

Monthly Returns Menu Page

வணிகவரித் துறை
Commercial Taxes
Department, Tamil Nadu

Home | தமிழ் வடிவம்

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Form I
Form J
Form K
Form L
Form 1
Feedback

Welcome to e-filing of Monthly Returns

Your views on e-filing may kindly be sent to:
vatfeedback@tn.nic.in

On clicking 'Form I' Button the user will be directed to the following page prompting the user to select the year & month the user wish to file returns.

Form – I Returns Page

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Commercial Taxes
Department, Tamil Nadu

Home | தமிழ் வழுவம்

Returns Menu | Form I | Payment | Annexure I | Annexure II | Annexure III | Annexure IV | Declaration

Logged in: 33750540163 Return submitted will be taken final only Logout

Form-I (Value Added Tax Monthly Return)
(Use tab for forward movement)

TIN: 33750540163 Year: (yyyy) 2007 Month: December

HINDUSTAN PETROLEUM CORPORATION LIMITED
Circle: **FTAC - II**

On Click of 'Submit' Button the user will be prompted to fill the return values as per the proforma of 'Form I'. The user has to fill the values in respective columns according to the transaction that the dealer has performed during that month. The user can press the 'Save' Button to save the entries that has been made by him. On Click of 'Save' Button the user will be prompted to confirm the entries.

Form I with Complete Entries

Form-I (Value Added Tax Monthly Return)
(Use tab for forward movement)

TIN: 33750540163 Year: 2007 Month: December

HINDUSTAN PETROLEUM CORPORATION LIMITED Circle: FTAC - II

Input Tax Credit			Tax Payable		
Input Tax Credit carry-forward (Rs.) (A) (No input tax credit of capital goods to be included here)			Purchase turnover under Sec. 12 (Rs.)		
			Tax due Rs. (A1)		
0			0		
Input Items (1st scheduled goods)	Purchase Value during the month (Rs.)	Input Tax Credit	Output Items (set-off allowable)	Sales turnover / value inside the State (Rs.)	VAT due
a) Goods taxable at 1%	1000	10	a) Local sales at 1%	1000	10
a1) Goods taxable at 2%	20000	400	a1) Local sales at 2%	2000	40
b) Goods taxable at 4%	34590	1384	b) Local sales at 4 %	3000	120
c) Goods taxable at 12.5%	34089	4261	c) Local sales at 12.5%	0	0
d) Purchases under sec. 12	0	0	Total	6000	170
Total	89679	6055	Less: Sales return	0	0
Less: Reverse Credit*	0	0	Total (F)	6000 (F1)	170
Total (B)	89679	6055	Zero rate sales (G)	0	
Goods exempted (C)	0		1. Adjustment of advance tax	0	
			2. Entry tax paid, if any	0	
			Less: Total (1+2) (H1)	0	
			(T1) = (F1) - (H1)		170
			Net tax payable	(T2) = (A1) + (T1)	170

On confirmation of entries the user will be directed to fill the payment /Input Tax Credit details. The page will appear like this.

Payment/Input Tax Credit Detail Page:

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Returns Menu | Form I | Payment | Annexure I | Annexure II | Annexure III | Annexure IV | Declaration

Logged in: 33750540163 | on click of CONFIRM button in Declaration | Logout

Form I - Payment / Input Tax Credit Details

TIN : 33750540163 Month : 12 Year : 2007

Amount of Input Tax Credit excess available, if (E) is excess of (T4) (RS.) 5885

Less:

1. if refund is claimed for input tax related to Zero rate sales, the amount : 1000

2. if tax payable under the CST Act for this month has to be adjusted, the amount : 0

Total (1+2) : 1000

Input Tax Credit, if any, carried forward to next month : 4885

Save Clear

The user has to fill the values related with payment/Input Tax Credit details in this screen and click on 'Save' button for saving. The user will be directed to fill the 'Annexure I' details and the page will appear like this. Here the user is having two options , one is dealer can file 'Annexure Online' and another one is dealer can send through as 'Excel File attachment' in the specified format as mentioned in the following page.

Upload Form I Annexures in Excel Format

The screenshot displays the web interface of the Commercial Taxes Department, Tamil Nadu. The header includes the department's logo, name in Tamil and English, and navigation links for Home and Tamil. The user is logged in with the ID 33750540163. The main content area is titled 'Upload Form I Annexures in Excel Format' and features a file upload section with a 'Browse...' button and an 'Upload' button. Below this, there are links for 'Help to Fill Excel', 'Sample Excel Sheet', 'Download Excel Sheet', and 'Back to annexure'. A detailed instruction states: 'The Excel file to be uploaded should have the naming pattern as eleven digit TIN Number Followed by Return month and year as (nnnyyyy). If the TIN number is 33987654321 and Return month is June 2007, then the Excel File sheet should be named as 33987654321062007'. The left sidebar lists 'Dealer Services' including VAT Clarifications, VAT Circulars, GOs & Notifications, Commodities Rates, Commodities Search, TIN Search, Dealer Registration, Refunds, Auction, and Helpline, along with an 'eReturns' button. The right sidebar lists 'General Information' including Acts, Rules, Forms, FAQs, Citizen Charter, RTI Act, About Us, Contacts, and Feedback.

The user has to create the excel file name in the similar format as mentioned in the page and also kindly download the 'Help to file Excel' Link file for help on filling the data in

excel sheet. On Successful completion of the punching of data in excel in the desired format in local machine the same file can be transmitted to the server by accessing the same page once again and click on 'Browse' link and select the file that was to be uploaded and click on 'Upload' Link. On Successful upload the system will show you the logs of 'Number of transactions' uploaded in each and every annexure that can be accepted/rejected/viewed by the user.

In case of online filing of 'Annexure' the following page will appear. The user will be prompted to fill 'Seller TIN', 'Seller Name (In case of other state dealer)', Commodity, Purchase/receipt value, Rate of Tax, Vat/CST amount and category. Click on 'Save' Button to save the entries.

Annexure I online entry form

Annexure I - Microsoft Internet Explorer

Address <http://tnvat.gov.in/Forms/FormI/AnnexureI.aspx>

Commercial Taxes Department, Tamil Nadu

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Logged in: 33750540163 Logout

Annexure I (Details of Purchases/Receipts during the month)

Enter Annexures Online (OR) [Click Here For Sending Annexures as Excel File](#)

TIN : 33750540163 Month : 12 Year : 2007

Dealer name : HINDUSTAN PETROLEUM CORPORATION LIMITED

Seller TIN : 33230461297

Name of the Seller : pol Chemicals Limited

Commodity : Perambulators including push chairs for babies and tyres, tubes and flaps used th...

Purchase / Receipt Value (Rs.) : 1000

Rate of Tax : 4

VAT / CST (Rs.) : 40.00

Category : Local Purchase Input(1st Schedule) (R)

Save Delete Clear

Sl. No.	Name of the Seller	Seller TIN	Commodity Code	Purchase/Receipt Value (Rs.)	Rate of tax	VAT / CST Paid (Rs.)	Category
---------	--------------------	------------	----------------	------------------------------	-------------	----------------------	----------

The user can enter multiple records one by one and the same can be viewed in grid. The same can also be edited by click on the respective 'edit' link. The screen will appear as follows:

Annexure I (Details of Purchases/Receipts during the month)

Enter Annexures Online (OR) [Click Here For Sending Annexures as Excel File](#)

TIN : 33750540163 Month: 12 Year: 2007
 Dealer name : HINDUSTAN PETROLEUM CORPORATION LIMITED

Seller TIN:
 Name of the Seller :
 Commodity :
 Purchase / Receipt Value (Rs.) : 0
 Rate of Tax : ---Select---
 VAT / CST (Rs.) : 0
 Category : ---Select---

SI. No.	Name of the Seller	Seller TIN	Commodity Code	Purchase/Receipt Value (Rs.)	Rate of tax	VAT / CST Paid (Rs.)	Category
Edit 1	RELIANCE PETROL CHEMICALS LIMITED	33230461297	098	1000	4	40	R

On Successful completion of 'Annexure I' the user can switch over to 'Annexure II/Annexure III/Annexure IV/Declaration' by selecting the respective buttons available on the top of the screen. On Click of 'Annexure II' button the following page will appear.

Annexure – II Entry form

Annexure II (SALES Details) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://trvat.gov.in/forms/FormII/AnnexureII.aspx Go Links

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Logged in: 33750540163 Return submitted will be taken final only on cli Logout

Annexure II (Details of Sales/transfer value during the month)

TIN : 33750540163 Month 12 Year 2007

Dealer Name : HINDUSTAN PETROLEUM CORPORATION LIMITED

Buyer Tin :

Name of the Buyer :

Commodity :

Sales Value (Rs.) :

Rate of Tax :

VAT / CST (Rs.) :

Category :

Sl. No.	Name of the Buyer	Buyer TIN	Commodity Code	Sales Value (Rs.)	Rate of tax	VAT / CST Paid (Rs.)	Category
---------	-------------------	-----------	----------------	-------------------	-------------	----------------------	----------

Done Trusted sites

Error on page. Trusted sites

The user will be prompted to fill 'Buyer TIN', 'Name of the buyer (in case of other state)', 'Commodity', 'Sales Value', 'Rate of Tax', 'Category'. Tax amount (VAT/CST) will be calculated automatically by the system. Click on 'Save' button to save the entries and continue to add on the transaction on annexure-II for multiple entries. The user can enter multiple records one by one and the same can be viewed in grid. The same can also be edited by click on the respective 'edit' link. On 'Save' of one entry in annexure-II the screen will appear as follows

Annexure-II Entry Screen

Annexure II (SALES Details) - Microsoft Internet Explorer

Address: <http://tnvat.gov.in/forms/FormII/AnnexureII.aspx>

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Returns Menu | Form I | Payment | Annexure I | **Annexure II** | Annexure III | Annexure IV | Declaration

Logged in: 33750540163 Return submitted will be taken final only on click of CONF Logout

Annexure II (Details of Sales/transfer value during the month)

TIN : 33750540163 Month 12 Year 2007

Dealer Name : HINDUSTAN PETROLEUM CORPORATION LIMITED

Buyer Tin :

Name of the Buyer :

Commodity :

Sales Value (Rs.) :

Rate of Tax :

VAT / CST (Rs.) :

Category :

SI. No.	Name of the Buyer	Buyer TIN	Commodity Code	Sales Value (Rs.)	Rate of tax	VAT / CST Paid (Rs.)	Category
Edit 1	RELIANCE PETRO MARKETING PRIVATE LIMITED	33230461297	2149	1000	4	40	First Schedule (F)

Done Error on page. Trusted sites Trusted sites

On Successful Completion of 'Annexure II' entries, 'Annexure III' entries can be done by click on the button 'Annexure III'. The user will be prompted to fill 'Dealer Name',

'Nature of transaction', 'Seller TIN', 'Commodity', 'Value', 'Rate of Tax', 'Reversal of Input Tax Credit'. Click on 'Save' button to save the entries and continue to add on the transaction on annexure-III for multiple entries. The user can enter multiple records one by one and the same can be viewed in grid. The same can also be edited by click on the respective 'edit' link.

On Clicking 'Save' of one entry in annexure-III the screen will appear as follows

Annexure – III entry Screen

Annexure III (Details for reversal of Input Tax Credit during the month)

TIN: 33750540163 Month: 12 Year: 2007
 Dealer Name: HINDUSTAN PETROLEUM CORPORATION LIMITED

Nature of transaction: --Select--
 Section / Rule relevant: --Select--
 Seller TIN: --Select--
 Commodity: --Select--
 Value: 0
 Rate of Tax: --Select--
 Reversal of input tax credit: 0

[Save](#) [Delete](#) [Clear](#)

Sl. No.	Nature of transactions	SellerTIN	Commodity Code	Value (Rs.)	Rate of Tax	Reversal of input tax Credit
Edit 1	Interstate sale without 'C' form	33230461297	360	10000	4	400

Annexure -IV

On Successful Completion of 'Annexure III' entries, 'Annexure IV' entries can be done by click on the button 'Annexure IV'. The user will be prompted to select 'Input Tax paid' or 'Export/Import' link. On Click of 'Input Tax Paid' Link the user will be

prompted to fill 'Dealer Name', 'Nature of transaction', 'Seller TIN', 'Commodity', 'Value', 'Rate of Tax', 'Reversal of Input Tax Credit'. Click on 'Save' button to save the entries and continue to add on the transaction on annexure-IV for multiple entries. The user can enter multiple records one by one and the same can be viewed in grid. The same can also be edited by click on the respective 'edit' link.

Annexure -IV (Zero rates sales)

Annexure-IV (Zero Rated sales)

TIN : 33750540163 Month : 2007 Year : 12

Dealer Name : HINDUSTAN PETROLEUM CORPORATION LIMITED

Import, Export code :

Click the Appropriate Items

Input Tax Paid Export

INPUT TAX PAID

Seller TIN :

Description of Goods :

Commodity : ---Select---

Purchase Value (Rs.) : 0

Rate of Tax : ---Select---

Input tax paid (Rs.) : 0

Eligible Credit (Rs.) : 0

Save Delete Clear

SI. No.	Seller TIN	Description of goods	Commodity Code	Purchase value (Rs.)	Rate of Tax	Input tax paid (Rs.)	Eligible Credit (Rs.)
Edit 1	33230461297	klsdlksfd	365	1000	4	40	40

On Successful Completion of 'Annexure IV' entries, 'Declaration' by dealer can be done by click on the button 'Declaration'.

Declaration Form

Declaration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites

Address <http://tnvat.gov.in/forms/FormI/FormIDeclaration.aspx> Go Links

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Returns Menu | Form I | Payment | Annexure I | Annexure II | Annexure III | Annexure IV | Declaration

Logged in: 33750540163 ck of CONFIRM button in this form. Logout

I / We hindustan declare that to the best of my / our knowledge and belief the information furnished in the statement is true, correct and complete.

Confirm

View Returns before confirm

View Form I

View Payment Details

View Payment Adjustment

View Annexure I

[View Annexure II](#)

View Annexure III

View Annexure IV - Input Tax Paid

View Annexure IV - Export

javascript: __doPostBack('LinkButton3','') Trusted sites

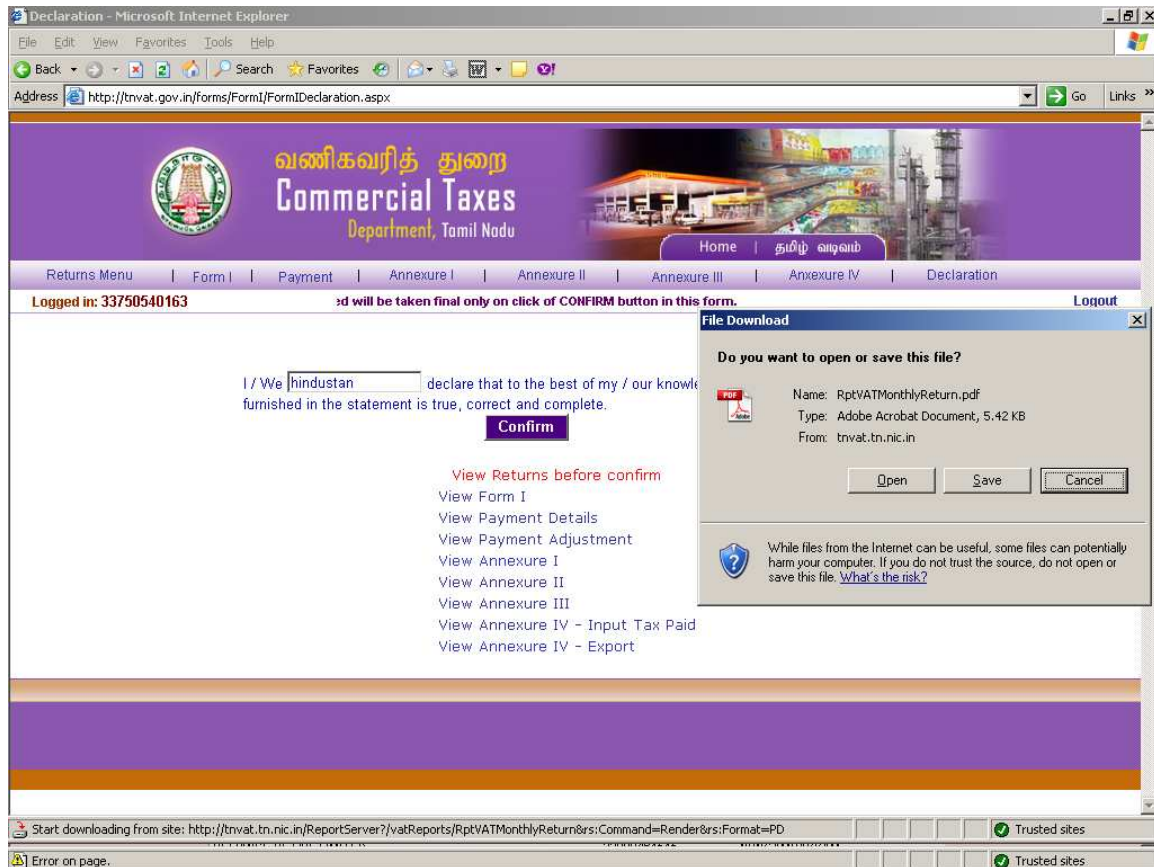
Error on page. Trusted sites

The ownership of the return can be declared in the declaration part and confirm.

View Returns

Before Confirmation, the user can view the details of form I, Form I Payment details, Annexure I, Annexure II, Annexure III, View Annexure IV – Input Tax Paid, View Annexure IV – Export can be viewed by clicking on the links. After view of details in the screen, the user can make necessary changes on select of appropriate button in the top of menu or confirm the entry. Once the entry is confirmed the user cannot change any data with respect to that particular month and year return.

On click of 'View Form I' link the page will try to open the Form-I file in Adobe Acrobat Reader.



On click of 'Open' button the user will be able to view the respective return part that they filled online.