Notice for Annual General Meeting

Notice is hereby given that the 15th Annual General Meeting of the members ABC will be held on Monday the 15th of September, 2006 at the registered office of the company ______ , ______ at 10 a.m. to present the following business;

Ordinary Business:

1. Consider and adopt the Audited Balance Sheet of the company as on 31st March, 2006 and the P/L a/c for the year and Audit's and director's reports.
2. To declare dividend for the year ended 31st March, 2006.
3. To appoint a director in place of Mr. ....
4. To appoint Statutory Auditors of the company.

NOTE: A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and proxy need not be a member of company.

Board of Directors.

Notice of Extraordinary General Meeting

Notice is hereby given that an Extraordinary General Meeting of the members of Prakash Traders will be held on Monday, the ___th day of 2011, at the registered office of the company at ______ at ______ AM. to transact the following business:

Special Business:

To consider and if thought fit, to pass with or without modification the following resolution as special Resolution:

" Resolved that, subject to the approval of the central Govnt. u/s 21 of the companies Act, 1956, the name of the company be and is changed from Prakash Traders Pvt. Ltd. to Prakash International Pvt. Ltd. and that consequent to this change clause I of the Memorandum and Article ..... of the Association of the company be altered accordingly."

By order of Board of Directors of Prakash Traders Pvt. Ltd.

Secretary : ....

Place : ....

Date : ....

Minutes of the.......... Annual General Meeting

Fifth Annual General Meeting held at
Place : ....
Date : ....
Time : ....

Present

1. .... M.D. in the chair
2. .... Director
3. .... Director
4. .... Director.

..... Shareholders attended the meeting in person & ... shareholders in proxy.

1. Notice: The Notice convening the meeting was read by the Secretary of the company.

2. Directors' Report and Accounts; with the consent of the members present, the Director's Report and Accounts having already been circulated to the members were taken as read.

3. Auditors' Report: The Auditor's Report was read.

4. Adoption of Director's Report, etc:
The chairman invited queries from the members present on Director's Report, Accounts and Auditor's Report, but there were none. Thereafter, the chairman proposed the following resolution which was seconded by some, namely ....
"Resolved .... hereby received, considered and adopted."
Carried unanimously.

5. Dividend:
Proposed by ......
Seconded by ......
"Resolved .... "
Carried unanimously.

6. Directors and Auditors:
Proposed by ....
Seconded by ....
"Resolved .... "
Carried unanimously.

The Meeting closed with a vote of thanks to the chair.

Dated: ....

Sd/-
Chairman