Roll No. ....

Total No. of Questions – 7 | Total No. of Printed Pages – 4

Time Allowed – 3 Hours | Maximum Marks – 100

GMR

Answers to questions are to be given only in English except in the case of candidates who have opted for Hindi medium. If a candidate has not opted for Hindi medium, his/her answers in Hindi will not be valued.

Question No. 1 is compulsory.

Attempt any five questions from the remaining **six** questions.

Marks

1. (a) Explain in brief the rules relating to 'acceptance' of an offer under the provisions of the Indian Contract Act, 1872. **5**

   (b) Explain the provisions of the Companies Act, 1956, relating to the utilization, by a company, of the amount standing to the credit of Securities Premium Account. **5**

   (c) State with reasons whether the following statements are correct or incorrect : **2×2½ = 5**

   (1) Fairness and honesty are the pillars of success in the business.

   (2) Ethical behaviour is essential to working environment at the working place.

   (d) Explain the socio-psychological barriers of communication in relation to an organization. **5**

Marks

2. (a) (i) Explain the provisions of the Payment of Bonus Act, 1965 relating to the time limit within which an employer must pay the amount of bonus due to an employee. 4

(ii) Explain as to when is the gratuity payable to an employee of an establishment, under the provisions of the Payment of Gratuity Act, 1972. 4

(b) What reasons force a marketing executive to adopt ethical practices in marketing ? Explain. 4

(c) In what way is the 'Ethical Communication' advantageous to a business establishment ? Explain. 4

3. (a) What do you understand by the term 'Consideration' ? Are there any circumstances under which a contract, under the provisions of the Indian Contract Act, 1872, without consideration is valid ? Explain. 8

(b) State the special responsibilities of industries that are based on natural resources. How does the adoption of 'Green Accounting System' help in avoiding policy decisions which are non-sustainable for the country ? Explain. 4

(c) What do you understand by non-verbal communication ? Explain its methods in brief. 4

4. (a) Explain the doctrine of 'Indoor Management' as applicable in case of companies. Explain also the circumstances in which an outsider dealing with a company cannot claim any relief on the basis of doctrine of 'Indoor Management'. 8

Marks

(b) What do you understand by the term 'discrimination' in employment as sometime found in an establishment ? Explain the basic elements of 'discrimination'. 4

(c) Why is the 'Active Listening' important for an individual ? State the guidelines for 'Active Listening'. 4

5. (a) Examining the provisions of the Negotiable Instruments Act, 1881, distinguish between a 'Bill of Exchange' and a 'Promissory Note'. 8

(b) What do you understand by the term 'Floating charge' ? State the circumstances under which 'Floating charge' becomes 'Fixed charge'. 4

(c) Mr. X has received a cheque book from his bank (Sun Bank) where he (X) has his savings account. Write a letter to the Bank acknowledging the receipt of the cheque book. 4

6. (a) Explain the procedure for change of name of a company, as provided in the Companies Act, 1956. 8

(b) Mr. V is a shareholder of M/s Brown Limited, holding 150 Equity Shares of ₹ 10 each, on which the company has declared a total dividend of ₹ 1,500 for the year 2011-12. Mr. V did not receive the dividend warrant sent by the company.

Draft an 'Indemnity Bond' to be sent to the company requesting the company to issue a duplicate dividend warrant. 4

Marks

(c) State whether the following statements are correct or incorrect : 4×1 = 4

(i) 'An agreement with an alien friend is valid but an agreement with an alien enemy is void'.

(ii) 'All contracts are agreements, but all agreements may not be contracts'.

(iii) 'A private limited company must have a minimum of two directors, while a public limited company must have atleast three directors,

(iv) 'A holder of share-warrant of a company is not a member of the company'.

7. Answer any **FOUR** of the following : 4×4 = 16

(a) Explain clearly the meaning of the term 'Basic wages' as defined under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. State also what is not included in the term 'Basic Wages'. 4

(b) In what way a 'Member' of a company is different from that of a 'shareholder' of the company ? 4

(c) State the ordinary business which may be transacted at an Annual General Meeting of a public limited company incorporated under the Companies Act, 1956. 4

(d) Explain the role played by different committees in regulating the 'Corporate Governance'. 4

(e) Explain the importance of 'Ethics' for finance and accounting professionals. 4
