

CAT (ENTRY LEVEL PART – I) EXAMINATION FORM

CAT No.



THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA
12, SUDDER STREET, KOLKATA – 700 016.

**APPLICATION FORM FOR
FOUNDATION COURSE ENTRY LEVEL PART – I EXAMINATION
JUNE / DECEMBER 201.....**

FOR OFFICE USE ONLY

NAME OF COACHING CENTRE WITH WHICH THE CANDIDATE IS ENROLLED: _____

CAT DIRECTORATE'S REGISTRATION NO.

CAT

PHOTO

FILL IN BLOCK LETTERS ■ LEAVE ONE BOX BLANK BETWEEN WORDS ■ DO NOT BREAK A WORD

NAME																													
ADDRESS (FOR EXAMINATION CORRESPONDENCE ADMIT CARD, RESULT ETC.)																													
																									PIN				
STD CODE :					Ph. No. :					Mobile No. :																			
						E-mail :																							
EXAM CENTRE CODE				EXAMINATION CENTRE OPTED (NAME)																									
(REFER LIST OF CENTRE CODES ATTACHED)						[REFER INSTRUCTION NO. 12]																							
DATE OF BIRTH															MEDIUM OF LANGUAGE FOR ANSWERS [✓ TICK THE CORRECT BOX]														
	D	D	M	M	Y	Y	Y	Y	ENGLISH				HINDI																
FATHER'S NAME																													

PAYMENT BY DEMAND DRAFT ONLY (Please write your Name & Registration No. at the back of the D.D.)

Application Form	Examination Fee	Late Fee [PLEASE SEE INSTRUCTION NO. 5]	Total Amount	(IN WORDS)
Rs. 30/-	Rs. 700/-	Rs.	Rs.	Rupees only.
D.D. NO. _____ DATE _____ DRAWN ON _____ ICWAI/C.CAT PAYABLE AT NEW DELHI				

I request for permission to present myself at the FOUNDATION COURSE (ENTRY LEVEL) PART – I of the CERTIFICATE IN ACCOUNTING TECHNICIANS COURSE EXAMINATION conducted by The Institute of Cost and Works Accountants of India. I have gone through the instructions carefully before filling up this form. I declare that to the best of my knowledge and belief, the information given above is correct and complete. I also undertake to abide by the Regulations framed by the Council of the Institute for the guidance of the candidates appearing for the examination.

ENCLOSURE :

1. DEMAND DRAFT

(SIGNATURE OF THE CANDIDATE)

DATE : _____

STUDENT REGISTRATION NO. _____

- NOTE :
1. PLEASE READ INSTRUCTIONS ON REVERSE BEFORE FILLING UP THE FORM
 2. INCOMPLETE FORMS WILL BE REJECTED
 3. FORMS RECEIVED AFTER THE LAST DATE WILL BE RETURNED AND NOT BE CONSIDERED FOR THE EXAMINATION

**THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA
12, SUDDER STREET, KOLKATA – 700 016.**

Telephone : 2252-1031/34/35, 2252-1492, 2252-1602 • Telegram : STANDCOST

Fax : 91-33-2252 1026 (Exam)

E-mail : exam@icwai.org / catdelhi@icwai.org • Website : www.icwai.org

**IMPORTANT INSTRUCTIONS FOR CERTIFICATE IN ACCOUNTING TECHNICIANS COURSE
FOUNDATION COURSE (ENTRY LEVEL) PART – I EXAMINATION**

1. Eligibility :-

For admission to Foundation Course (Entry Level) – Part – I examination the following conditions are to be fulfilled by a candidate:

- he has valid Registration Number.
- he is not debarred from appearing Accounting Technicians Examination or Foundation Course Examination of ICWAI for the term of examination in question.
- he has submitted the examination form duly filled in within the specified time along with the requisite fees to the Directorate of CAT.

2. Mode of payment :

Fees are to be deposited only by Demand Draft drawn on any scheduled bank in favour of the **ICWAI A/C CAT**, payable at New Delhi. Payment by Money Order or Cash or Indian Postal Order or by Cheque **will not be accepted.**

3. How to fill up the form :

The candidate is advised to ensure that

- (a) The application is filled up completely in his/her own handwriting and application is signed;
- (b) The correct amount (Rs. 730) is remitted towards examination fees;
- (c) His/Her full address is written in the form. The address furnished in the examination form will be treated as the official communication address for sending admit card / marks sheet and any examination related correspondence;
- (d) Medium of language for writing answers must be correctly mentioned. He /She may write answers either in English or in Hindi; Mixing up of both languages in the Answer Scripts will be liable to be cancelled. If no medium is marked, it would be construed that the student has opted for ENGLISH.
- (e)

A candidate must write in Block Letters the name of his/her Examination Centre and the Examination Centre Code in the space provided for in the Application Form. Centre once opted for will not be changed under any circumstances. See Instruction No. 12 for Examination Centres and corresponding Codes;

- 4.** Application Form along with Demand Draft must be submitted to Directorate of CAT, ICWAI, 3, INSTITUTIONAL AREA, LODI ROAD, NEW DELHI – 110 003.

5. Last Date of Receipt of Application Form :

Last date of Receipt of Examination Application Forms without late fee is 10th October, 2011 and with late fee of Rs. 100/- is 20th October, 2011

6. Non-Receipt of Admit Card :

In case of non-receipt of Admit Card ten days before the first day of the examination, enquiry is to be made at ICWAI HQ. 12, Sudder Street, Kolkata – 700 016, quoting the Examination Centre opted and Registration Number

7. Incomplete Application forms are liable to be rejected.
8. Request for change of centre will not be entertained under any circumstances.
9. Under no circumstances request for refund of examination fees will be entertained.
10. The students are advised to keep the photocopy of the Demand Draft and the filled-up Examination Application Form with him/her before sending the same to the Institute for requirement in future for any reference.
11. In case of any difficulty or for any clarification please contact your Oral Coaching Centre or visit the Institute's Website [www.icwai.org] or Contact Directorate of CAT, New Delhi at e-mail: catdelhi@icwai.org

CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME
▪ WESTERN REGION		▪ EASTERN REGION	
101	AHMEDABAD	301	AGARTALA
102	AURANGABAD	302	ASANSOL
103	BARODA	303	BHUBANESWAR
104	BHILAI	304	BOKARO
105	BHOPAL	305	KOLKATA - NORTH
106	BILASPUR	306	KOLKATA - SOUTH
107	INDORE	307	CUTTACK
108	KOLHAPUR	308	DHANBAD
112	NAGPUR	309	DURGAPUR
113	NASIK	310	GUWAHATI
114	PANAJI (GOA)	311	HOWRAH
115	PUNE	312	JAMSHEDPUR
116	VINDHYANAGAR	313	NAIHATI
117	SURAT	314	PATNA
121	MUMBAI – FORT	315	RANCHI
122	MUMBAI – BANDRA	316	ROURKELA
124	MUMBAI – THANE	317	BEHRAMPUR (ORISSA)
126	KALYAN	318	SHILLONG
127	JABALPUR		
128	SOLAPUR		
129	VAPI- (GUJARAT)		
130	VASHI- (NAVI MUMBAI)		
131	AKURDI- (PUNE)		
601	RAIGARH- (CHATISGARH)		
▪ SOUTHERN REGION		▪ NORTHERN REGION	
200	BANGALORE (NATIONAL COLLEGE- BASAVANAGUDI)	402	ALLAHABAD
201	BANGALORE (NATIONAL COLLEGE — JAYANAGAR)	403	CHANDIGARH
202	COIMBATORE	404	DEHRADUN
203	EARNAKULAM	405	DELHI – EAST
204	HYDERABAD	407	DELHI – SOUTH
205	KOTTAYAM	408	DELHI – WEST
206	CHENNAI	409	FARIDABAD
207	MADURAI	410	GHAZIABAD
208	MYSORE	411	JAIPUR
209	NEYVELI	412	JAMMU
210	PONDICHERRY	413	JODHPUR
211	RAJAHMUNDRY	414	KANPUR
212	SALEM	415	KOTA
213	TIRUCHIRAPALLY	416	LUCKNOW
214	TIRUNELVELI	417	PATIALA
215	TRIVANDRAM	418	UDAIPUR
217	VELLORE	419	JALANDHAR
218	VIJAYAWADA	420	DELHI – CENTRAL
219	WALTAIR	422	HARIDWAR
220	MANGALORE	423	LUDHIANA
221	THRISSUR	424	DELHI- SOUTH WEST
222	CALICUT	425	NOIDA
223	KANNUR (KERALA)	901	SHAHJAHANPUR (U.P.)
224	CHENNAI- (ANNANAGAR)	902	ALWAR (RAJASTHAN)
225	CHENNAI- (R.A.PURAM)		