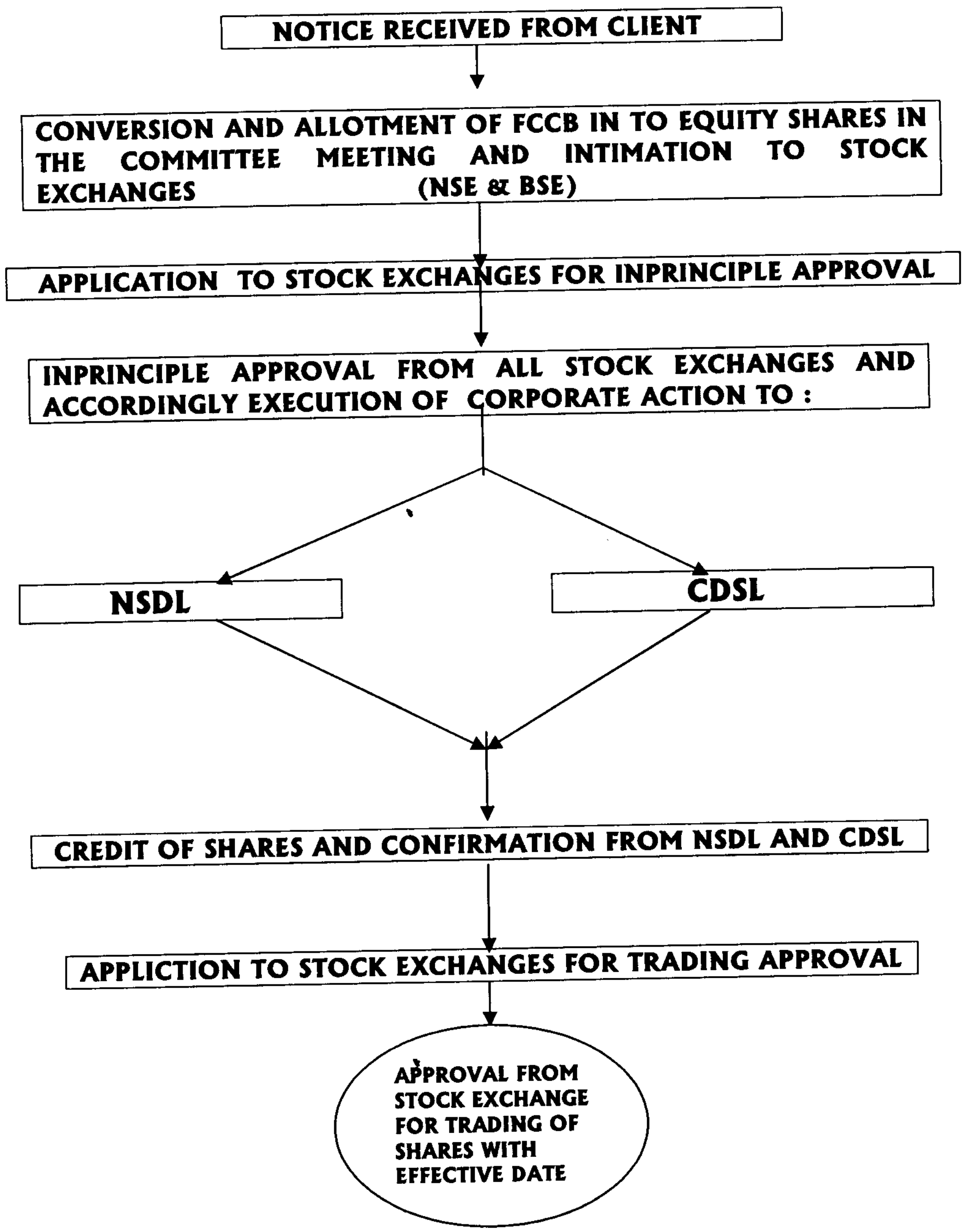
# FLOW CHART OF FCCB CONVERSION AND ITS LISTING



**STEP 1**

## LIST OF DOCUMENTS REQUIRED FOR INPRINCIPLE APPROVAL

### A. BOMBAY STOCK EXCHANGE :

1. Listing Application Form duly completed together with Distribution Schedule Pre and Post allotment.
2. Certified true copy of the Resolution passed by the Board of Directors approving the FCCB issue.
3. Certified true copy of the Resolution passed by the shareholders of the company approving the FCCB issue.
4. The issue of FCCBs falls under Automatic Approval Route of RBI. Copies of approvals obtained from BSE and NSE.
5. Auditors' certificate confirming the receipt of Funds against the FCCB issue.
6. A certificate from Company Secretary confirming all the legal and statutory formalities have been complied with
7. Certified true copy of Overseas Stock Exchange letter granting the listing permission to the FCCB issue.
8. The statement giving details of the outstanding FCCBs.
9. Certified true copy of the Board Resolution dated (Date of Allotment) for allotting no. of equity shares on conversion.
10. Copies of the Notices for conversion sent by the Bondholders and working of allotment of shares.
11. A list of Allottees together with addresses and no.s of FCCBs allotted to them.
12. A confirmation from Company Secretary regarding Dividend entitlement of the underlying equity shares.
13. A specimen of Share Certificate.
14. Demand Draft for Rs.25,000/- In favour of Bombay Stock Exchange and payable at Mumbai.
15. The shareholding Pattern form duly completed with relevant enclosures giving details before and after FCCB conversion.
16. The details of each of the Promoters/Board of Directors of the Company in the specific format.

## B. NATIONAL STOCK EXCHANGE:

1. Listing Application Form duly completed together with Distribution Schedule Post allotment
2. Statement of Reconciliation together with no. of FCCB's Converted and Outstanding.
3. A list of Allottees together with addresses and no.s of FCCBs allotted to them.
4. Certified true copy of the Resolution passed by the Board of Directors approving the FCCB issue.
5. Certified true copy of the Resolution passed by the shareholders of the company approving the FCCB issue, along with notice of the meeting.
6. Certified true copy of the Resolution passed by the Allotment Committee of the Board of Directors.
7. Certified true copy of the Board Resolution dated (Date of Allotment) for allotting No. of equity shares on conversion.
8. List of Foreign Corporate Bodies with their holding (Post Issue).
9. The shareholding Pattern form duly completed with relevant enclosures giving details before and after FCCB conversion.
10. A statement showing working of allotment of shares.
11. A certificate from Company Secretary confirming all the legal and statutory formalities have been complied with.
12. Certified true copy of Overseas Stock Exchange letter granting the listing permission to the FCCB issue.
13. A confirmation from Company Secretary regarding Dividend entitlement of the underlying equity shares.
14. List Top 100 Individual Shareholders (Post Issue)
15. List of Directors and relatives (Post Issue)
16. List of Top 100 Bodies Corporate (Post Issue)
17. List of FIIs. (Post Issue)

STEP 2

## LIST OF DOCUMENTS REQUIRED FOR CORPORATE ACTION

### A. NATIONAL SECURITIES DEPOSITORY LTD.

1. Certified true copy of the Resolution passed by the shareholders of the company approving the FCCB issue
2. Certified true copy of the Board Resolution dated (Date of Allotment) for allotting No. of equity shares on conversion.
3. Corporate Action Information Form.
4. A confirmation from Company Secretary regarding Dividend entitlement of the underlying equity shares.
5. List of Shareholder and their Demat Account Details.
6. Demand Draft in favour of National Securities Depository Limited depend upon no. of cases, minimum up to Rs. 516/- up to ten case.

### A. CENTRAL DEPOSITORY SERVICES (INDIA) LTD.

1. Corporate Action Information Form
2. Certified true copy of the Board Resolution dated (Date of Allotment) for allotting no. of equity shares on conversion.
3. Certified true copy of the Resolution passed by the shareholders of the company approving the FCCB issue
4. Certified Copy of Listing Letter received from the Bombay Stock Exchange Limited.
5. Certified Copy of Listing Letter received from the National Stock Exchange India Limited.
6. Demand Draft for Rs. 11,224/- in favour of Central Depository Services (India) Ltd. (This is one time per annum fee)

STEP 3

## LIST OF DOCUMENTS REQUIRED FOR TRADING APPROVAL

### A. BOMBAY STOCK EXCHANGE

1. Application for Listing and Trading Permission.
2. A confirmation letter from NSDL about crediting the Equity shares to the respective beneficiaries account.
3. A confirmation letter from CDSL about admitting the Equity shares for dematerialization.
4. Listing approval from National stock Exchange of India Limited.

### B. NATIONAL STOCK EXCHANGE

1. Application for Listing and Trading Permission.
2. A confirmation letter from NSDL about crediting the Equity shares to the respective beneficiaries account.
3. A confirmation letter from CDSL about admitting the Equity shares for dematerialization.