



**THE INSTITUTE OF
Company Secretaries of India**
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

Requirement of Company Secretary- 50 vacancies

M/s M Sadashiv & Associates, Company Secretaries, is in process of recruiting 50 (fifty) Company Secretaries on contract basis for the period of minimum 1 year (likely to be extended further) for the MCA project to be executed by M/s Value Point System Pvt Ltd.

The incumbent should have functional knowledge/experience of MCA Portal and Company Law

Eligibility: Associate Member of the ICSI

Experience: 0-1 year

Number of Vacancy: 50

Location: Manesar, Gurgaon

Emoluments : Negotiable

Interested members may send their resume at sanaatan@hotmail.com

Last date for sending CVs: 21st January 2016

Interview of the shortlisted candidates will be conducted by M/s M Sadashiv & Associates, Company Secretaries at ICSI –NIRC, 4 Institutional Area, Prasad Nagar, Karol bagh, Delhi 110005 tentatively on Saturday, 23rd Jan 2016 or Sunday, 24th Jan 2016. Shortlisted candidates will be intimated regarding the schedule of interview separately.

Selected candidates will be provided six days in-house training before their deputation on the project.