

[See Regulation 9(2)]

Form of Application for the Issue of a Certificate of Practice

Dear Sir,

Space for Official Stamp

I am enclosing / have already sent a cheque / draft No .

Dated

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for Rs.

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towards the fees for the

year					-					as per details given below:
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Membership fee Associate ☐ **Rs 800.00** **Fellow** ☐ **Rs 2,200.00**

Certificate of Practice fee ☐ Rs 2,000.00 ☐ Rs 2,000.00

1. I request that the Certificate of Practice may be issued to me at an early date

2.* I declare that I am not engaged in any other business or occupation besides the profession of accountancy.

If and when I intend to be so engaged, I shall obtain the prior permission of the Council.

(Name of the Organization)

3.* I am engaged in other occupation as

[illegible]

(Designation/Capacity)

and propose to continue to be so engaged in addition to the practice of accountancy for which the permission

has already been obtained / applied for vide your / my letter No.

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dated

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(dd/mm/yy)

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(dd/mm/yy)

4. As and when I cease to be in practice I shall duly inform the Council as required by the Chartered Accountants Regulations, 1988.

5.* I hold the Certificate of Practice as ☒ Associate ☐ Fellow for the period ending 30th June

2	0		
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6. I declare that I am ☐ Indian ☐ Foreign National.

Please do not Staple

**Affix recent passport
size color
Photograph**

Yours faithfully

Signature

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(Within the frame only)

Membership No.

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Place :

[illegible]

Date :

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Name and Address in full (IN BLOCK LETTERS)

First Name

Middle Name

Last Name

Address

City **State Code**

Pin **Phone No with STD code** /

Country

E-mail ID

Important Instructions

Note :- It has been decided to issue the script for Certificate of Practice bearing the photograph and signature of the member who have applied on or after 1st September 2008. Members are requested to submit Form '6' affixing color photograph in the box provided in the form.

1. Application for Certificate of Practice will be considered on receipt of Membership and Certificate of Practice fees which become due and payable on 1st April of the relevant Year.

The total fees w.e.f. 1-4-2011 are :-

- I. Membership fee Associate Rs. 800/-
II. Membership fee for Fellow Rs. 2,200/-
III. Certificate of Practice fee Rs. 2,000/-



2. (a) If you are not engaged in any "other occupation" delete para (3) and retain para (2)
(b) In case you have left the employment, please indicate the exact date of leaving of employment.
3. (a) If you are not engaged in any "occupation" for which permission has already been granted or is newly sought now, para (2) should be deleted.
Application for permission to engage in other "occupation" (for which permission has not already been obtained) should be sent along with Form "6".
(b) All "other occupations" should be enumerated in para (3) of Form "6" giving reference to the permission letters. This information may also be given in a separate sheet, if the space in Form "6" is not adequate.
4. In para (5), please fill circle either "Associate" or "Fellow" as the case may be.
5. The date and place at the left hand bottom of the form should invariably be filled in.
6. The member himself sign the form and the signature should be in the normal way to which he is accustomed. Form signed by any person other than the Member himself or in name of the firms will not be considered.
7. Correct membership number should invariably be given.
8. Name should be written in the respective fields as provided
9. Full address should be given.
10. A candidate applying for admission as a new member of the Institute is not required to submit Form 6