

Frequently Asked Questions

Q.1	What is minimum educational qualification for advertised position?
Ans.	Minimum educational qualification for employment in above mentioned position is: Candidates should be Qualified Chartered Accountant (CA) from Institute of Chartered Accountants of India (ICAI).
Q.2	What is the total Number of vacancies?
Ans.	40 (SC-6, ST-3, OBC (NC)-11, Unreserved-20).The Number of vacancies may increase or decrease as per corporation requirement.
Q.3	What is the Age Limit for advertised position?
Ans.	Maximum 27 years as on 30th September 2012 for the general category candidates. Age relaxation for OBC (Non Creamy Layer)/SC/ST/PWD candidates will be applicable as per the Presidential Directive. For applicable Concessions/Relaxations kindly refer to our detail advertisement.
Q.4	What will be Selection Methodology?
Ans.	Candidates fulfilling required eligibility criteria (based on scrutiny of the application and resume), will be called for personal interview through merit list drawn on the basis of the aggregate of CA Final marks for both the Groups in respective category. Personal Interview would consist of assessment of behavioral competencies, wherein candidates will be required to qualify behavioral interview. Successful candidates in Personal Interview will be required to undergo pre-employment medical examination. Reference for a medical examination does not mean final selection, which may please be noted. The final selection / Offer of Employment will be based on the candidates CA Final marks and candidate's performance in the Personal Interview (consisting of behavioral competencies), being declared as Medically Fit by HPCL designated Physician, no of vacancies for the position and subject to fulfillment of other eligibility criteria w.r.t Academic Qualification, Age, work experience, NOC, Relieving letter from previous employer etc. as may be applicable.
Q.5	What will be Remuneration Package for advertised position?
	Advertised Position is at entry level in the Management Cadre in "A" grade in the Salary Scale of r 24,900 - 50,500, besides Basic Pay, the employee will be entitled to allowances at 50% of Basic Pay under Cafeteria Approach, Dearness Allowance, HRA, Contributory Provident Fund, Gratuity, and Superannuation Benefits as per Corporation's policy in force from time to time. Upon confirmation, the CTC would be appx. R 8.50 lakhs per annum**. In addition to this, Performance Related Pay (PRP) is also paid as per the Corporation's policy. ** CTC is for candidates posted in metro cities; and may vary for other locations. CTC includes deferred payments like post-Retirement Benefits also.
Q.6	What would be Place of Posting?
Ans.	Posting/ Assignment for advertised position can be in any SBUs/Division/Department of the Corporation at any place in the country/otherwise and the services thereafter will be transferable as per the requirement of the Corporation. Selected candidates may also be posted in any of the subsidiaries/Joint Ventures or any department of Government of India.
Q.7	Is there any application fee for advertised position?
Ans.	General and OBC-NC candidates are required to pay a Non-Refundable Amount of r 535/- (Application fee of r 500/- and banking charges of r 35/-).
Q.8	What is the Procedure for applying for advertised position?
Ans.	Candidates should refer to detail advertisement for ascertaining their eligibility and then they can refer to the steps mentioned for applying for advertised position.

Q.9	What is the date of Commencement of online Registration of application by candidates for HPCL?
Ans.	
Q.10	I am working with Central / State Govt / PSU, Do I need to apply through proper channel, If yes Where do I send the hard copy of my online application form?
Ans.	Producing NOC at the time of interview is mandatory for candidates working with Central / state Govt / PSU. If applying through proper channel is pre-requisite for acquiring NOC at the time of Interview by current employer of the candidate, they may send the physical copy of their online application form to, Chief Manager – Talent Sourcing, HPCL, Petroleum House, 17, Jamshedji Tata Road, Churchgate, Mumbai 400020.
Q.11	Where do I contact for my queries?
Ans.	For all the queries not answered above you may write to us on adminrect@hpcl.co.in Candidates may please also note that personal calls and/or interaction with any of the HPCL's officials during recruitment drive is discouraged, except when absolutely necessary.