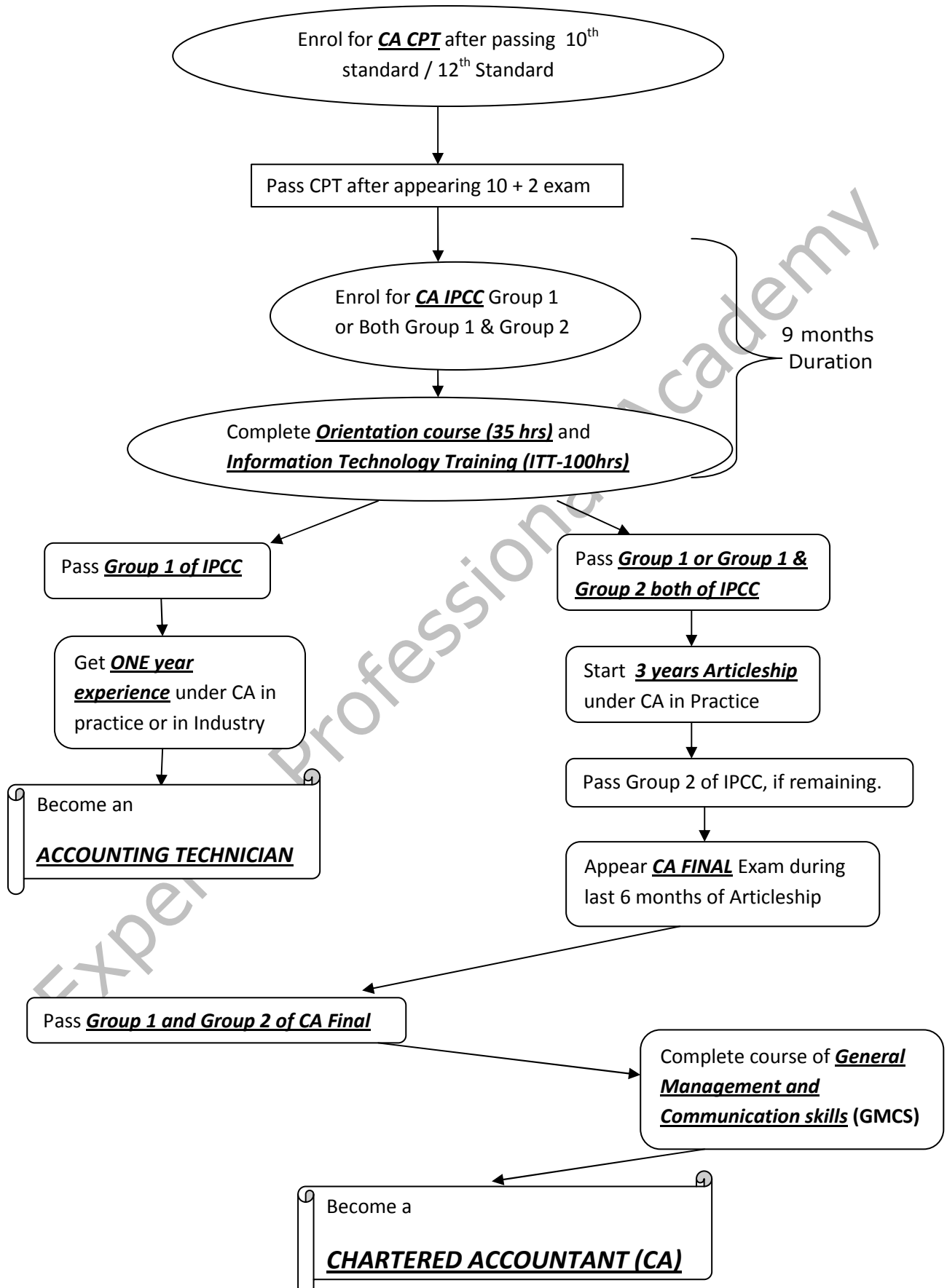


CA Course : An Overview



STEP 1 – CA Common Proficiency Test (CPT)

Nature of Test	Entry level test being Objective with Negative marking
Subjects	1) Fundamentals of Accounting (60 marks) 2) Mercantile Laws (40 marks) 3) General Economics (50 marks) 4) Quantitative Aptitude (50 marks)
Registration fees	Rs.6000/- (+ Form fee Rs.100)
Test held in	June and December every year
Passing requirement	Minimum 50 % i.e 100 marks out of 200 marks.
Result Date	2 nd Week of July/2 nd week of January
Last Date of Registration	1 st April (For June)/ 1 st October(For December)

*Note: ICAI is considering to change passing requirement for CA CPT as minimum 30 % for each subject and 50 % aggregate.

STEP 2 – Integrated Professional Competence Course (IPCC)

Nature of Exam	Written exam (7 papers of 100 marks each)
Subjects	GROUP I 1) Accounting 2) Law, Ethics and Communication 3) Cost Accounting & Financial Management 4) Taxation GROUP II 5) Advanced Accounting 6) Auditing & Assurance 7) Information Technology & Strategic Management
Passing Requirement	Minimum 40 marks in each subject and Minimum 50 % aggregate
Last Date of Registration	31 st July (For May)/ 31 st Jan (For November)
Exam Held in	May and November each year
Result Date	Last week of July/ Last week of January
Registration Fees	Rs.10,000/-

STEP 3 – Information Technology Training (ITT - 100 hours)

Syllabus	Computer Fundamentals, MS Office, Introduction to Accounting Package, Computer Aided Audit Techniques, Basic Internet operations etc.
Fees	Rs.4000/-
Exam	2 Module tests and 1 Final Online Test, Oral exam And Project submission
Duration	1 month
Passing Requirement	Min. 60 %

STEP 4 – Orientation Programme (35 hours)

Syllabus	Personality Development, Communication skills, Business Environment, General Commercial Knowledge, Office procedures etc.
Fees	Rs.3000/-
Duration	7 days (35 hours)

STEP 5 – CA Final

Subjects	GROUP I 1.Financial Reporting 2.Strategic Financial Management 3.Advanced Auditing & Professional Ethics 4.Corporate & Allied Laws GROUP II 5.Advanced Management Accounting 6. Information Systems control and Audit 7.Direct Tax Laws 8.Indirect Tax Laws
Registration Fees	Rs.12,000/-
Exam held in	May and November each year
First Appearance	During last 6 months of Articleship
Passing Requirement	40 marks in each subject and 50 % marks in aggregate.
Result Date	2 nd Week of July (May)/ 2 nd Week of January (November)

STEP 6 – General Management & Communication Skills (GMCS)*

Object of the Course	To equip CA's with skills such as : ➤ General Management & Business Communication skills ➤ Presentation skills ➤ Group Discussion & Inter personal skills ➤ Legal Document preparation skills etc.
Fees	Rs.4000/-
Duration	15 days (Full time)

*Alternatively, Students can pursue 3 months Residential Programme organised by Board of Studies.

IMPORTANT ADDRESSES TO NOTE :

<u>Ahmednagar Branch of ICAI</u>	2 nd Floor, Mutha chambers, (Old Vasant Talkies) , Market Yard Road, Ahmednagar-414001 Ph No.0241-2324761/ 2324229
<u>Nashik Branch of ICAI</u>	18, Shivram Sankul, Near Gaikwad Classes, Kanhare wadi, Old CBS, Nashik – 422001 Ph.no-0253-2500140
<u>Pune Branch of ICAI</u>	ICAI Bhawan, Plot No.8, Parshwanath Nagar, Munjeri, Opp. Kale Hospital, Near Mahavir furniture, Bibwewadi, Pune – 37. Ph. No. 020-24212251 / 52 24489732
<u>New Delhi – Head Office</u>	ICAI Bhawan, Indraprastha Marg, Post Box No. 7100, New Delhi-110002 Phone – 011-39893989 Website – www.icai.org
<u>Western Regional Office of ICAI</u>	ICAI Bhawan, Anveshak, 27, Cuffe Parade, Colaba, Post Box no. 6081 Mumbai – 400 005 Phone- 022-39893989

Documents required for Registration of CA CPT :

- 1) Copy of 10th Pass mark sheet, attested by CA.
- 2) One colour Passport size photo.
- 3) Copy of Leaving Certificate for Proof of Birth attested by CA.
- 4) Demand Draft of Rs.6000/- in favour of 'The Secretary, The Institute of Chartered Accountants of India' payable at Mumbai.

Documents required for Registration of CA IPCC :

- 1) Demand draft of Rs.10,000/- in in favour of 'The Secretary, The Institute of Chartered Accountants of India' payable at Mumbai.
- 2) Attested copy of 12th pass marksheet.
- 3) Attested copy of CA CPT passed marksheet.
- 4) One colour passport size photograph.

The form after duly filled up shall be delivered by hand to the ICAI branch or to be sent by registered post at Address given below :-

The Institute of Chartered Accountants of India,
ICAI Bhawan, "Anveshak"
27, Cuffe Parade , Colaba, Mumbai- 400 005.
Ph No. 022-39893989.

Care to be taken while filling form :

- 1) Do not fold the the form while posting the form. Use A/4 size envelope.
- 2) Write contents on the envelope as 'Registration form for CA CPT / IPCC' so as that ICAI can forward that form immediately without loss of any document to the concerned department.
- 3) Write down Your name, Form no., and the purpose for which you are paying the fees on the back side on Demand Draft.