

INTERNATIONAL PROFESSIONAL DEVELOPMENT FELLOWSHIP PROGRAM - 2009

(PARIS, BRUSSELS, AMSTERDAM AND LONDON)



Internationalization of Company Secretaries profession and promoting good corporate governance culture is one of the priority objectives of the Institute. Since 2005, we have been organizing professional fellowship programs abroad facilitating to achieve these objectives.

For 2009, the Council has decided to organize a professional fellowship program as per the following tentative details:

VENUE	Paris, Brussels, Amsterdam and London [Dubai (Optional)]
DATES (Tentative)	From Wednesday, 17 th June, 2009 (Departures from Delhi/Mumbai/Hyderabad) to Tuesday, 23 rd June, 2009 (Arrivals at New Delhi/Mumbai/Hyderabad – 24 th June, 2009)

FLIGHTS

	*DEL - DXB	Dep.	Arr.	*MUM - DXB	Dep.	Arr.	*HYD - DXB	Dep.	Arr.
17/06/09	EK- 513 DXB - PAR	0415	0610	EK- 501 DXB – PAR	0430	0600	EK- 525 DXB – PAR	0420	0620
17/06/09	EK- 073 LON - DXB	0820	1330	EK- 073 LON - DXB	0820	1330	EK- 073 LON - DXB	0820	1330
23/06/09	EK- 006 DXB - DEL	2215	0800+1	EK- 006 DXB - MUM	2215	0800+1	EK- 006 DXB – HYD	2215	0800+1
24/06/09	EK-516	1000	1500	EK-106	0945	1400	EK-528	1515	2025

***Subject to minimum 15 persons from each departure location**

NO. OF SEATS : Limited to 60 only on first booked (paid) first admitted basis.

CONFERENCE : International conference at London, U.K. on Tuesday, the 23rd June, 2009 (for members) on **“Global Economic Recession and Corporate Governance - Role of Governance Professionals”**.

THEME : The World Economy is undergoing a major slow down because of the financial crisis in the US and other advanced economies of the world. Can corporates in emerging economies insulate themselves from the impact of financial upheavals at the global level? If so, how and in what manner? Is promoting good governance an answer to that? These are the major challenges thrown up to the emerging economies like India and to the corporate performance in such economies and role of governance professionals is critical at this juncture. The conference will discuss these issues.

FELLOWSHIP PROGRAM

Day 01 : 17 JUNE, 2009 : Arrive Paris (France) : Arrival and checking into the hotel - Guided city tour by visiting the main landmark of Europe 'Eiffel Tower' (3 rd Level), Notre dame, Opera Garnier, Arc de Triomphe, Champs Elysees, Alexander Bridge, Concords Square, Invalides, etc.- also visit Louvre (Outside only) & Glass Pyramid - Free time at duty free shop at Benelux – Dinner in an Indian Restaurant and transfer to hotel. *Meals : Lunch on board & Indian Dinner.*

Day 02 : 18 JUNE, 2009 : Paris : Tour to the famous Euro-Disney - A day full of action for all age groups. One-day pass valid on all rides within Disneyland will be given to all - Enjoy rides at Adventure World, Discovery Land, Frontier Land, USA Main Street & Fantasy Land, Disney Character Parade at the main square of the Disney World - Transfer to Indian Restaurant for Indian Dinner - Late evening Paris by Night Tour - start with cruise on river Seine passing through the famous arches, bridges & the important monuments of Paris and also illuminated Eiffel Tower at the end of Seine Cruise. After a magnificent cruise ride, explore the city of Paris by coach. Overnight at hotel. *Meals : Continental Breakfast, Packed Lunch & Indian Dinner.*

Day 03 : 19 JUNE, 2009 : Paris – Brussels (Belgium) – Amsterdam (Holland) : Proceed for Brussels- the capital of Belgium. Upon arrival, visit to Grand Palace & Manniken Piz statue - Shopping & proceed for Amsterdam - city of windmills & wooden shoes. Experience famous waterways of Amsterdam by Canal Cruise. Later Transfer to Indian restaurant for Dinner & transfer to Hotel. *Meals : Continental Breakfast, Indian Lunch & Indian Dinner.*

Day 04 : 20 JUNE, 2009 : Amsterdam- Overnight Cruise : Visit -'The Modurodam' - Holland in miniature - followed by visit to Europe's famous beach-The Hague – Crossing the English Channel by Stena Line Overnight Cruise - Once on board, you are free to explore the ship on your own. Enjoy delicious continental dinner on board cruise. Crossing English Channel by overnight Cruise is an experience in itself. *Meals: CBF, Indian Lunch & Continental Dinner.*

Day 05 : 21 JUNE, 2009 : Harwich – London : English breakfast on board Stena Line Cruise - Upon arrival in London, a visit to The Big Ben, The Trafalgar Square, the Icon of London- Tower Bridge. “Buckingham Palace” to see change of guards - driving through the famous Piccadilly Circus - passing River Thames - the heart of London and St. Paul’s Cathedral another landmark of London, Visit to Oxford Street, Madame Tussauds the Wax Museum, and a ride on the London-eye . Later transfer to Indian Restaurant followed by transfer to Hotel. *Meals : Continental Breakfast, Indian Lunch & Dinner.*

Day 06 : 22 JUNE, 2009 : London : Visiting British Museum, Tower of London (optional at Euro 20 each) and the day is free for shopping. Evening transfer to Indian Restaurant followed by transfer to Hotel. *Meals : Breakfast, Indian Lunch & Dinner.*

Day 07 : 23 JUNE, 2009 : Conference in London : International Conference with one Tea/Coffee break and a working lunch. Late afternoon / evening transfer to the Airport for your respective flight. *Meals : Breakfast & Working Lunch.*

24 JUNE, 2009 : Dubai (Optional on Additional Payment of USD 225 per person on twin sharing basis (excluding Lunch), Dessert Safari with Dinner, one night stay at 3* Hotel with breakfast and Airport Transfer)

The tentative cost of the tour per person will be on the basis of twin/triple sharing (without Dubai visit) :

Cost Per Adult	Rs. 41,500 + 675 Euro
CHILD COST (without Bed)	Rs. 36,500 + 439 Euro (2 to under 12 yrs)
CHILD COST (with Bed)	Rs. 36,500 + 579 Euro (2 to under 12 yrs)
Infant Cost	Rs. 15,500 (0 to 2 yrs)

Cancellation Charges : In the event of the passengers canceling the tour under any circumstance, the following cancellation charges will be applicable :

- 35 days or more prior to date of departure of the tour – Rs. 15000 • 34 - 15 days prior to departure of the tour - Rs. 35000
- 14 days prior to departure of the tour Or “No Show” on the tour - 100% of the Tour Cost

Cancellation should be intimated to us in writing. Cancellation charges include all related expenses, e.g. Visa Charges, Overseas Insurance charges, Service Charges, Air Tickets cancellation charges, etc.

Package Inclusions : • Return economy Air tickets on Emirates Airlines • All Airport Taxes • UK & Schengen Visa fees • Medical Insurance for the Travelling period • 06 nights accommodation in the Hotels/Cruise • Daily Continental Breakfast • 06 Indian Lunches & 06 Dinners • Tips to the Coach Driver Euro 14.00 included • All transfers by deluxe coach • Sightseeing as mentioned above.

Cost does not include : Any thing not mentioned in the “Package Inclusions” • Any other expenses of personal nature • Portages at hotels, Airport and Sea Ports • **Euro conversion rate will be charged based on Forex card rate on the date of making final payment to Tour Operator.**

REGISTRATION

You are requested to confirm your participation, with or without spouse or children, by sending a covering letter accompanied by photocopies of the passport and an initial amount of **Rs. 20,000 per person traveling** (i.e. **Rs. 20,000 each** for self, spouse and children) by **Demand Draft only** issued in favour of the Institute of Company Secretaries of India payable at New Delhi so as to reach the Director (Academics & Professional Development), ICSI House, 22, Institutional Area, Lodi Road, New Delhi 110 003 on or before **April 15, 2009** positively. **Please also give details of passport number(s), Date of Issue, Date of Expiry, Place of Issue, at the time of registration.** The balance payment be made on or before **31st May 2009** by **Demand Draft only** issued in favour of the Institute of Company Secretaries of India payable at New Delhi.

VISA PROCEDURE

The Visa procedure is very strict now. To travel U.K., Visa from both U.K. High Commission and Schengen Visa from French Embassy is required to be obtained. In both the cases one has to undergo biometric process of finger print recording and one has to be physically present at the following places for Visa processing:

U.K. Visa – Delhi, Mumbai, Chennai, Kolkata, Chandigarh, Pune, Ahmedabad, Bangalore, Hyderabad, Cochin.

Schengen Visa (For France, Belgium and Holland) – Delhi, Mumbai, Chennai, Kolkata.

Since two Visas cannot be processed simultaneously, one has to visit the U.K. and France Visa offices on two different dates (for U.K. and Schengen Visa) which will be intimated to you and Tour Operator would coordinate in this processing at local level. The expenditure, if any, incurred on travel, stay etc. for obtaining Visa will be borne individually and is not part of the package.

DOCUMENTATION CHECK LIST

To Process your Visas two photocopies of the following documents together with original papers of point (3) and (4) will be required :

- (1) 6 Months Valid Passport from the Date of Travel with the old Passport if any.
- (2) 4 Photographs each. 45mm X 35mm white background, Matt finishing
- (3) Last 6 months Bank Statements (Current & Saving Account) of Firm/Individual
- (4) Last 3 Years Income Tax Returns Acknowledgement of (Firm/Individual)
- (5) In case of GOVERNMENT employees, No Objection Certificate, Salary Certificate & Leave Sanction Certificates
- (6) FDR/NSC/Saving Certificate if any.

For any query, you may please feel free to contact :

Sutanu Sinha

Director (Academics & Professional Development)

The Institute of Company Secretaries of India

‘ICSI HOUSE’, 22, Institutional Area, Lodi Road

New Delhi – 110 003

Ph No. 011-24644427 Cell No. (0) 9818840751

E-mail: ssinha@icsi.edu

R K Verma

Deputy Director (Administration)

The Institute of Company Secretaries of India

‘ICSI HOUSE’, 22, Institutional Area, Lodi Road,

New Delhi – 110 003

Ph No. +91-11-41504444 Cell No. (0) 9868128685

Email: rkverma@icsi.edu