

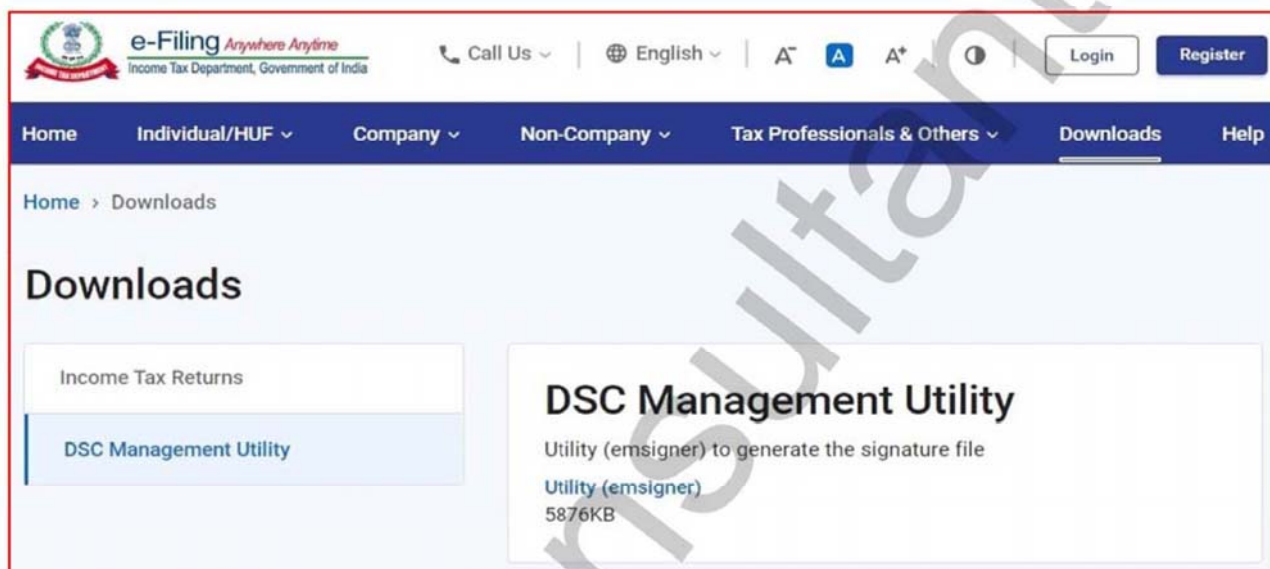
Registration of DSC on New Income Tax Portal

1 Basic Requirement

1.1 DSC Management Utility

Download from the website <http://www.incometax.gov.in>.

[You need not login to download the Utility]



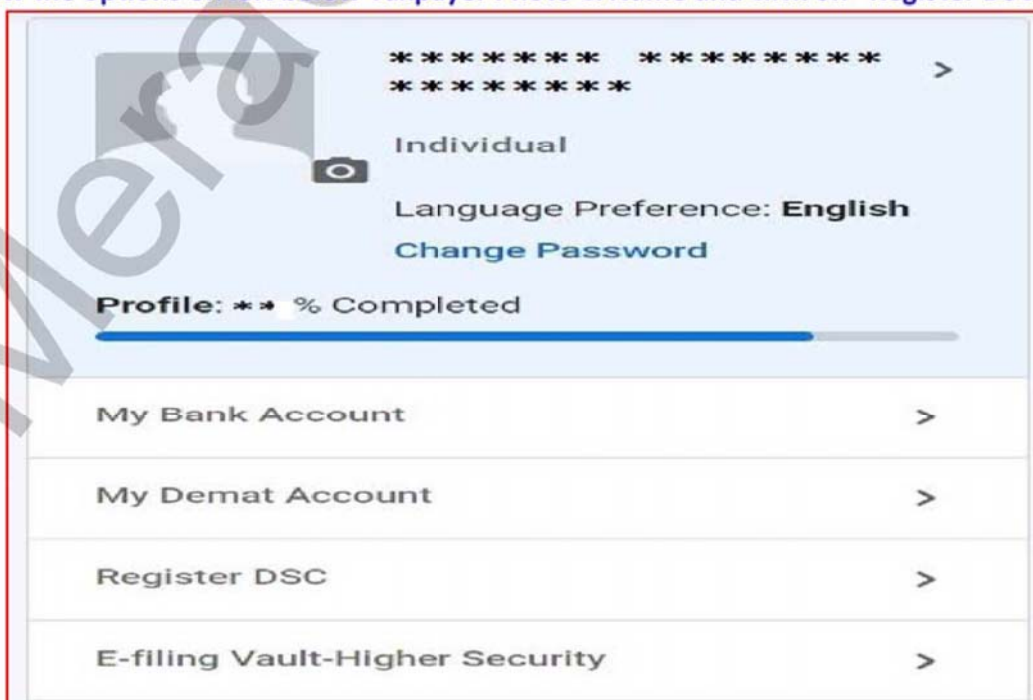
1.2 Install DSC Management Utility on your computer.

[You can view icon "emBridge" on your computer on successful installation]

1.3 Attach the DSC to the computer, which you want to register on Income Tax Portal.

2 LOGIN on Income Tax Portal

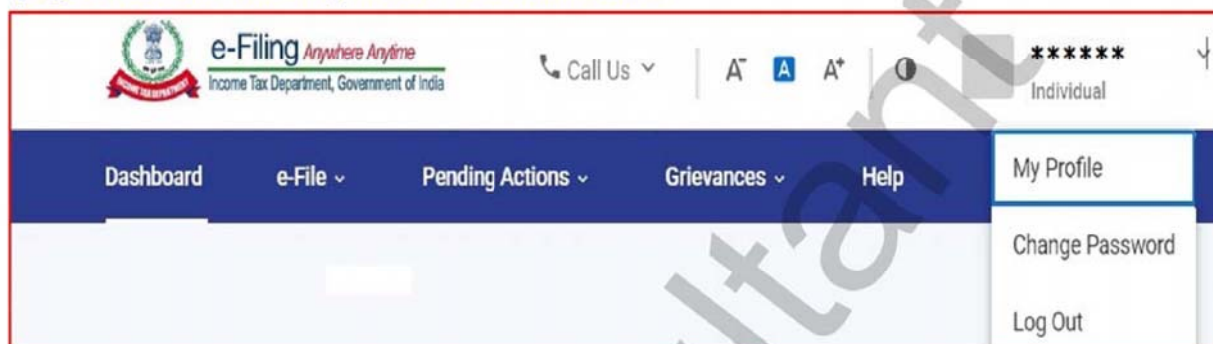
2.1 View the options on left below Taxpayer Photo & Name and click on "Register DSC"



Registration of DSC on New Income Tax Portal

2 LOGIN on Income Tax Portal (continued...)

2.2 If the option is not found, click on "Update Profile" appearing below on the appearing page OR click on the "My Profile" as shown below -



Now, the options on left will appear as shown in 2.1 image. Click on "Register DSC"

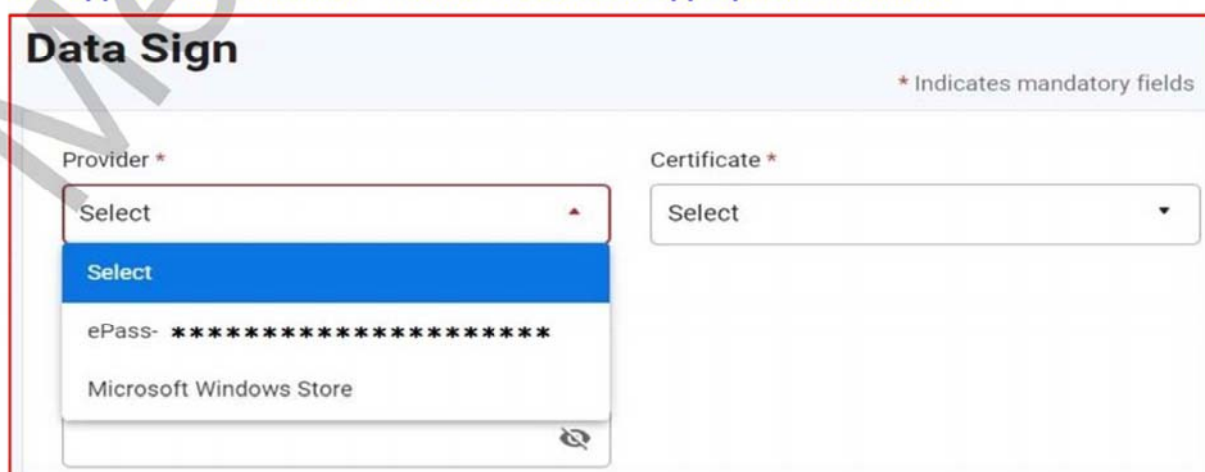
3 Procedure for Registering DSC

3.1 Prompt displaying the PAN of which DSC is going to be registered will be displayed.

3.2 Click the CheckBox to confirm the emsigner utility installation.



3.3 As the DSC is attached to the machine and emsigner utility is running, a drop down list will appear in the first box "Provider". Select the appropriate Provider.



Registration of DSC on New Income Tax Portal

3 Procedure for Registering DSC (continued...)

- 3.4 After selection of Provider, drop down list displaying the Certificates will appear in the right box "Certificates". Select the appropriate Certificate.

* Indicates mandatory fields

Provider *	Certificate *
ePass- *****	Select
	Select

Provider Password * **Enter DSC Password**

Name of Certificate holder will appear

Cancel Sign >

- 3.5 Enter the DSC Password in the below box "Provider Password" & click "SIGN".

- 3.6 **DONE.** A successful registration message will appear with Transaction ID.

Register Digital Signature Certificate (DSC)

✓ Your Digital Signature Certificate(DSC) is registered successfully.
Transaction ID : *****

Go To Dashboard

Thank You

This write-up prepared by CA Sunil Dandekar provides certain general information existing as at the time of preparation of this write-up. This write-up does not purport to identify and deal with all the issues and provisions relating to subject. Accordingly, this write-up should neither be regarded as comprehensive nor sufficient for the purposes of decision making. The author and ASK Solutions does not undertake any legal liability for any of the contents in this write-up. The information provided is not, nor is it intended to be an advice on any matter and should not be relied on as such. Professional advice should be sought before taking action on any of the information contained in it. Without prior permission of ASK Solutions, this document should not be quoted or reproduced in whole or in part or otherwise referred to in any documents.