



e-Filing



e-VERIFICATION OF ITR

Easy Guide

Verifying Income Tax Return has never been this easy !

Instead of sending ITR-V to CPC, Bengaluru, just use any of these simple methods to e-Verify your ITR quickly

It's Quick, Convenient and Eco-friendly

e-Verification Procedure while Filing ITR

e-Verification with Aadhaar OTP

Pre-requisite: Your Aadhaar Should be linked with PAN

STEPS :

- 1 Login to e-Filing Portal
- 2 Click on "e-File" Tab and Select "Income Tax Return" from the drop down
- 3 Select the "Assessment Year", "ITR Form Name" and "Submission Mode" and click "Continue"
- 4 Select Verification mode as "Aadhaar OTP"
- 5 Submit your Return/Upload the XML
- 6 Click "Generate Aadhaar OTP". OTP will be sent to mobile number registered with Aadhaar and is valid for 30 minutes from the time of generation of OTP
- 7 Enter the OTP and click "Submit"
- 8 ITR Verification Complete

e-Verification Using Other Modes

1. Using Net Banking	2. Using Bank Account*
Login to Net Banking A/c	Login to e-Filing Portal
Click the "e-Filing" link	Select "Profile Settings" & pre- validate your bank account
You will be redirected to e-Filing Portal	Click on "e-File" Tab and Select "Income Tax Return" from the drop down
Click on "e-File" Tab and Select "Income Tax Return" from the drop down	Select the "Assessment Year", "ITR Form Name" & "Submission Mode" & click "Continue"
Select the "Assessment Year", "ITR For Name" & "Submission Mode" & click "Continue"	Select Verification mode as "EVC using pre- validated bank account"
Submit your Return/ Upload the XML	EVC will be sent to the mobile number registered with bank account and is valid for 72 Hours from the time of generation of OTP
ITR Verification Complete	Submit your Return/ Upload the XML
	Enter the EVC on e-Filing Portal
	ITR Verification Complete

3. Using Demat Account	4. Using Bank ATM*
Login to e-Filing Portal	Swipe your ATM card at your Bank ATM
Select "Profile Settings" & pre-validate your demat account	Select "PIN for e-Filing"
Click on "e-File" Tab and Select "Income Tax Return" from the drop down	EVC will be sent to the mobile number registered with bank account and is valid for 72 Hours from the time of generation of OTP
Select the "Assessment Year", "ITR Form Name" and "Submission Mode" and click "Continue"	Login to e-Filing Portal
Select Verification mode as "EVC using pre- validated demat account"	Click on "e-File" Tab and Select "Income Tax Return" from the drop down
EVC will be sent to the mobile number registered with demat account and is valid for 72 Hours from the time of generation of OTP	Select the "Assessment Year", "ITR Form Name" and "Submission Mode" and click "Continue"
Submit your Return/ Upload the XML	Select Verification mode as "Already generated EVC through Bank ATM"
Enter the EVC	Submit your Return/ Upload the XML
ITR Verification Complete	Enter the EVC on e-Filing Portal
	ITR Verification Complete

EVC – Electronic Verification Code

*For Selected Banks Only

e-Verification Procedure After Filing ITR

If you have already filed your ITR, follow these simple steps for e-Verification

STEPS :

- 1 Login to e-Filing Portal
- 2 Click on "My Account" and in the drop down Select "e-Verify Return"
- 3 All the filed ITRs pending for Verification will be displayed, click on "e-Verify" link against the ITR which is to be e-Verified
- 4 Now choose the mode of e-Verification from the available options
- 6 Generate EVC through the chosen mode of e-Verification
- 7 Enter the EVC and Click on "Submit"
- 8 ITR Verification Complete



For More Details, Visit:

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