Declaration Format for Claiming Deduction from Salary for F.Y. 2017-18 (A.Y 2018-19)

PLEASE NOTE:

» PAN & Address are mandatory. Please do not fail to furnish the same.

» Please indicate details of your investments in appropriate columns only.

(1) Full Name:

Mr. /Mrs./Ms. ____

Address:-____

Department __________________Designation ___________________

Unit ____

Contact No. __________________ Male / Female ________________

Email Id __ ____

Date of Birth __________________Date of Joining _________________

(2) Income Tax Permanent A/c. (PAN) No. : ________________

(MANDATORY) Please provide Xerox of PAN Card.

Deduction available from salary income under chapter VI A:

Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	House Rent paid to the Landlord	Original Rent Receipts every month (with Revenue Stamp above Rs. 4999/-) or Rent Agreement. Receipt should contain PAN of Landlord if Rent for the year **exceeds one Lakh**.	Nil	
2	New Pension Plan-**80CCD(1)**	Copy of Payment Receipt / Passbook	150,000/- or 10% of Basic Pay + D.A	
3	New Pension Plan-**80CCD(1B)**	Copy of Payment Receipt / Passbook **(Atal Pension Yojna has been notified by CG for this additional 50,000/- dedcution)**	50,000/-	
4	Mediclaim – **80D (Self, Family & Parents)**	Mediclaim Policy Copy or Premium Certificate	25,000/-	
5	Mediclaim – **80D (Self, Family & Parents Sen. Citizen)**	Mediclaim Policy Copy or Premium Certificate	30,000/-	
6	Preventive Health Check-up for Himsefl & Family & parents **(Senior Citizen or Not)-80D**	Original Medical Bills	5,000/-	
7	Medical Expenditure for Himself, Family, Parents **(Sen. Citizen or not) (not having Mediclaim Policy) -80D**	Original Medical Bills	30,000/-	
8	**Interest** on Housing Loan (**Loan taken prior to 01/04/99)**	Certificate from Bank / Financial Institution	30,000/-	
9	**Interest** on Housing Loan **(Loan taken after 01/04/99)**	Certificate from Bank / Financial Institution	2,00,000/-	
10	Expenditure on Maintainence or Medical treatment being Dependant with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000-**80DD**	Certificate from Prescribed Authority in Rule 11A Form No. 10-IA Sec. 80 DD	75,000/- or 1,25,000/-	
11	Expense on Dependent for Specified Disease **[Very Sen. Citizen ie., (80 years) Rs 80,000 for others Rs 40,000]-80DDB**	Prescription from Prescribed Authority in Rule 11DD Sec. 80 DDB	40,000 or 80,000/-	
12	Himself with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000-**80U**	Certificate from Prescribed Authority as per Rule 11A Form No. 10-IA	75,000/- or 1,25,000/-	
13	Medical Bill Reimbursement	Original Medical Bills (including Parents, Wife/Husband, Children)	1250/- every month	
14	Donations -Section 80 G	Prime Minister Relief Fund Receipt	**Donation Amount**	

Deduction u/s 80C

Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	Public Provident Fund	Copy of Payment Receipt / Passbook	**1,50,000/-**	
2	Life Insurance Premium:- Pension Plan & ULIP	Copy of Premium Payment Receipt		
3	Repayment of Housing Loan **Principal**	Certificate from Bank / Financial Institution		
4	Stamp duty, Registration fee and other expenses for the purpose of transfer of such house property to the assessee	Stamp Duty Receipt from Registration Authority		
5	Mutual Fund (Equity) **(Sec. 10(23D))**	Statement of Holding		
6	NSC Purchased during the year	Copy of NSC Certificate/s		
7	Interest on NSC Purchased	Statement regarding date of purchase & amount		
8	Tuition Fees **(Up to Two Children)**	Copy of Payment Receipt from School		
9	National Saving Scheme	Copy of NSS Certificate/s		
10	Bank Fixed Deposit **(More than 5 Years)**	Copy of FD Receipt		
11	Sukanya Samriddhi Account	Copy of Deposit Receipt		

Please Note:-

1.Deduction under section 80C+80CCC+80CCD(1) can't excedds Rs 150,000/- (Section 80CCE)

2. Deduction of Rs. 50,000/- under section 80CCD(1B) is over & above deductuon under section 80CCD(1). Thus Section 80CCE in point 1. above will not applicable to this deduction.

3. Provided No Deduction under section 80CCD(1B) shall be allowed in respect of the amount on which a deduction has been claimed and allowed u/s 80CCD(1)

4. Deduction u/s 80D shall be allowed only if the payment is made by any mode other than cash. Exception is only for amount paid for Preventive health check up.

5. Maximum Deduction u/s 80D shall be allowed only upto RS 30,000/- in case point 5 & 7 AND RS 25,000/- in any other case.

6. For Inerest on housing loan:- provided such acquisition or construction is completed within [three] years from the end of the financial year in which capital was borrowed.

DECLARATION

I, declare that the above statement is true to the best of my knowledge and belief. In the event of any change that may occur during the year pertaining to the information given in the form, I undertake to inform the same to the company. Income Tax liability arising due to failure, if any, for not making / not intimating payment / investment made or proposed to be made by me and / or any wrong declaration would be my responsibility.

I further undertake to provide all documentary proofs of payment made by me before 15th Febuary 2018 and if I fail to do so, the company can make full deduction of income tax dues from Febuary 2018 & March 2018 salary.

For Any Queries
Please Conatct:-
Sahil Sachdeva
(Finance Analyst)
(+91) 7876073737

Date : ___________________________

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Sign. of the Employee