

15 CA PROCEDURE FROM 01.04.2016

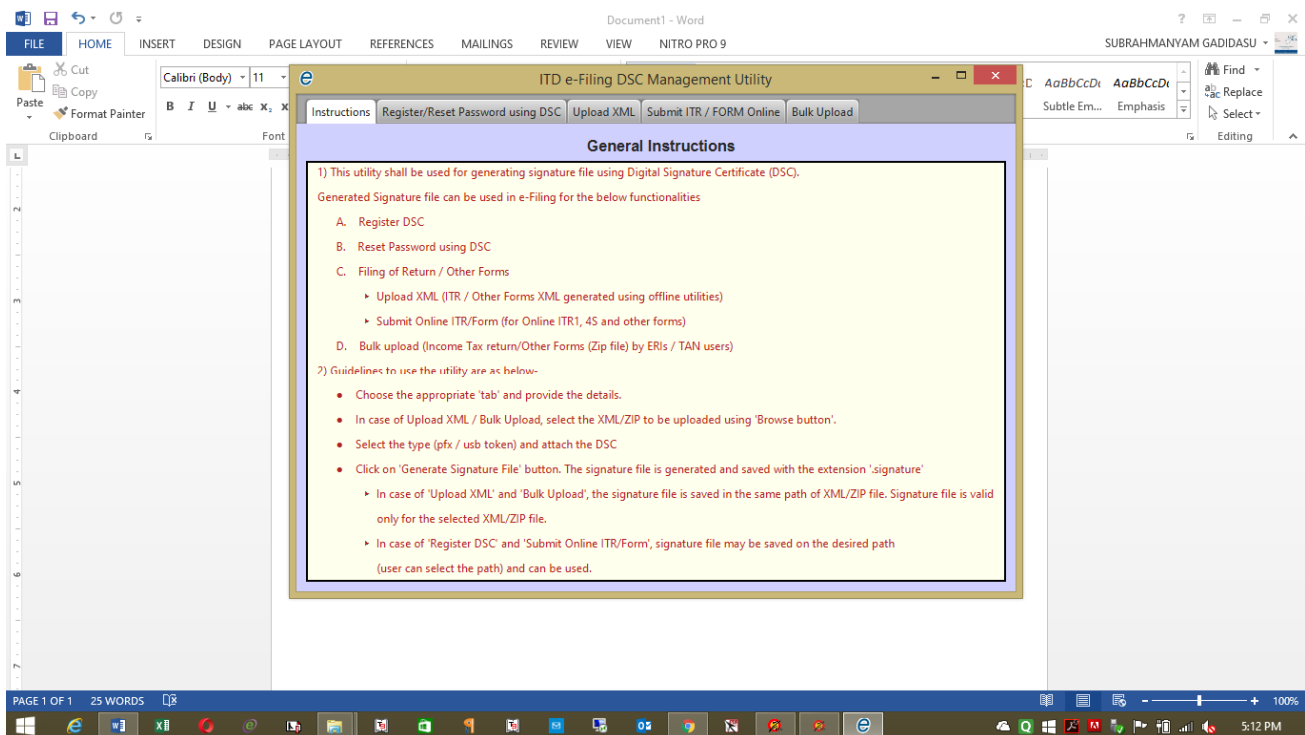
JAVA SUITABLE VERSION : 1.7.0.51

DOWNLOADS REQUIRED

1. First java Utility from www.incometaxindiaefiling.gov.in from DSC Management Utility.

Though you registered your DSC earlier it is not valid. You have to register your DSC with the new Java Utility from 01.04.2016

2. Open FIRST JAVA Utility



3. CLICK 2 TAB REGISTER DIGITAL SIGNATORY

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ITD e-Filing DSC Management Utility

Instructions Register/Reset Password using DSC Upload XML Submit ITR / FORM Online Bulk Upload

Register/Reset Password using DSC

Enter e-Filing User ID *	User ID
Enter PAN of the DSC (Registered in e-Filing) *	PAN

DSC Details

Select the type of Digital Signature Certificate *	☐ .pfx file ☐ USB token
Select your certificate keystore file(.PFX/P12) *	Browse DSC file
Enter the password for your private key *	Input Password
Select USB token Certificate *	Select Certificate

3. CLICK 2 TAB REGISTER DIGITAL SIGNATORY

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3. Give PAN NO in the First column i.e " Enter e-filing User ID*"user id

4. Give PAN in the Second column i.e " Enter PAN of the DSC (Registered in e-filing)*

Note: (i) for the Proprietary or Individuals and both the "E-filing user id and PAN of the DSC are same.

(ii) For the Companies, Firms, Trusts, HUF "Give the Pan of the Firms/Company/Trust/HUF in the First Column and give the PAN of the Principal Officer of the concern officer who were signing the Returns"

Then go to DSC details:

5. Select USB Token

6. Select your DSC

7. Click on Generate signature file and the signature will be saved in the default path.

(This is to be used in 15 CA)

NOW GO TO CLINT LOG IN

1. OPEN EFILE TAB
2. SELECT -PREPARE AND SUBMIT ONLINE FORM (OTHER THAN ITR)
3. SELECT 15 CA (in Forma Name)
4. SELECT THE SIGNATURE FILE (AS PER POINT NO 7 ABOVE)
5. CLICK ON CONTINUE.
6. THEN THE FOLLOWING WINDOW WILL APPEAR

The screenshot shows the e-Filing portal interface. The browser address bar displays the URL: <https://incometaxindiaefiling.gov.in/e-Filing/OnlineForms/OnlineFormsHomeLink.html?ID=-595270074>. The page header includes the e-Filing logo and navigation links: About Us, Feedback, Contact Us, and Help. A search bar is also present. The main content area features a 'Select Form 15CA Part Type' window with the following text:

Part A - To be filled up if the remittance is chargeable to tax under the provisions of the Income-tax Act, 1961 and the remittance or the aggregate of such remittances, as the case may be, does not exceed five lakh rupees during the financial year.

Part B - To be filled up if the remittance is chargeable to tax under the provisions of the Income-tax Act, 1961 and the remittance or the aggregate of such remittances, as the case may be, exceeds five lakh rupees during the financial year and an order/ certificate u/s 195(2)/ 195(3)/ 197 of Income-tax Act has been obtained from the Assessing Officer.

Part C - To be filled up if the remittance is chargeable to tax under the provisions of Income-tax Act, 1961 and the remittance or the aggregate of such remittances, as the case may be, exceeds five lakh rupees during the financial year and a certificate in Form No. 15CB from an accountant as defined in the Explanation below sub-section (2) of section 288 has been obtained.

Part D - To be filled up if the remittance is not chargeable to tax under the provisions of the Income-tax Act, 1961 (other than payments referred to in rule 37BB(3)) by the person referred to in rule 37BB(2).

Below the text, there is a prompt: 'Please select the relevant part from the drop down.*' followed by a dropdown menu with the text 'Select'. A red error message above the dropdown says: 'Please select an option from the dropdown.' At the bottom of the window are 'Continue' and 'Cancel' buttons.

The footer of the page includes the India.gov.in logo, website policies, RTI, Grievance, Useful Links, Terms of Use, Site Map, and Disclaimer. It also states: 'Copyright © Income Tax Department, Ministry of Finance, Government of India. All Rights Reserved. Site Best Viewed in 1024 x 768 resolution | Site Last Updated on 13/04/2016'. The site is owned by the Income Tax Department. The system clock shows 12:22 PM.

7. Select, PART -A/ PART-B/PART-C/PART-D as per the requirement.
8. Fill up the form and submit.