

Declaration Format for Claiming Deduction from Salary for F.Y. 2015-16				
PLEASE NOTE:				
» PAN & Address are mandatory. Please do not fail to furnish the same.				
» Please indicate details of your investments in appropriate columns only.				
(1) Full Name:				
Mr. /Mrs./Ms. _____				
Address:- _____				
Department _____ Designation _____				
Unit _____				
Contact No. _____ Male / Female _____				
Email Id _____				
Date of Birth _____ Date of Joining _____				
(2) Income Tax Permanent A/c. (PAN) No. : _____				
(MANDATORY) Please provide Xerox of PAN Card.				
Deduction available from salary income under chapter VI A:				
Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	House Rent paid to the Landlord	Original Rent Receipts every month (with Revenue Stamp above Rs. 4999/-) or Rent Agreement. Receipt should contain PAN of Landlord if Rent for the year exceeds one Lakh.	Nil	
2	New Pension Plan-80CCD(1)	Copy of Payment Receipt / Passbook	100,000/- or 10% of Basic Pay + D.A	
3	New Pension Plan-80CCD(1B)	Copy of Payment Receipt / Passbook	50,000/-	
4	Mediclaime – 80D	Mediclaime Policy Copy or Premium Certificate	25,000/-	
5	Mediclaime – 80D (Parents Sen. Citizen)	Mediclaime Policy Copy or Premium Certificate	30,000/-	
6	Preventive Health Check-up for Family & Himself & parents (Senior Citizen or Not)-80D	Original Medical Bills	5,000/-	
7	Medical Expenditure for Parents (Very Senior Citizen) (not having Mediclaime Policy) -80D	Original Medical Bills	30,000/-	
6	Interest on Housing Loan (Loan taken prior to 01/04/99)	Certificate from Bank / Financial Institution	30,000/-	
7	Interest on Housing Loan (Loan taken after 01/04/99)	Certificate from Bank / Financial Institution	2,00,000/-	
8	Expenditure on Dependant with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000-80DD	Certificate from Prescribed Authority in Form No. 10-IA Sec. 80 DD	1,25,000/-	
9	Expense on Specified Disease-80DDB	Certificate from Prescribed Authority in Form No. 10-I Sec. 80 DDB	80,000/-	
10	Himself with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000-80U	Certificate from Prescribed Authority as per rule 11D	1,25,000/-	
11	Medical Bill Reimbursement	Original Medical Bills (including Parents, Wife/Husband, Children)	1250/- every month	
Deduction u/s 80C				
Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	Public Provident Fund	Copy of Payment Receipt / Passbook		
2	Life Insurance Premium:- Pension Plan & ULIP	Copy of Premium Payment Receipt		
3	Repayment of Housing Loan Principal	Certificate from Bank / Financial Institution		
4	Mutual Fund (Equity) (Sec. 10(23D))	Statement of Holding		
5	NSC Purchased during the year	Copy of NSC Certificate/s		
6	Interest on NSC Purchased	Statement regarding date of purchase & amount		
7	Tuition Fees (Up to Two Children)	Copy of Payment Receipt from School		
8	National Saving Scheme	Copy of NSS Certificate/s		
9	Bank Fixed Deposit (More than 5 Years)	Copy of FD Receipt		
10	Sukanya Samriddhi Account	Copy of Deposit Receipt		
Please Note:-				
1. Deduction under section 80C+80CCC+80CCD(1) can't exceed Rs 150,000/- (Section 80CCE)				
2. No Deduction under section 80CCD(1B) shall be allowed in respect of the amount on which a deduction has been claimed and allowed u/s 80CCD(1)				
3. Deduction u/s 80D shall be allowed only if the payment is made by any mode other than cash.				
4. Maximum Deduction u/s 80D shall be allowed only upto RS 30,000/- in case of parents (Senior Citizen) & RS 25,000/- for Family, himself & parents (Non-Senior Citizen).				
DECLARATION				
I, declare that the above statement is true to the best of my knowledge and belief. In the event of any change that may occur during the year pertaining to the information given in the form, I undertake to inform the same to the company. Income Tax liability arising due to failure, if any, for not making / not intimating payment / investment made or proposed to be made by me and / or any wrong declaration would be my responsibility.				
I further undertake to provide all documentary proofs of payment made by me before 15th February 2016 and if I fail to do so, the company can make full deduction of income tax dues from February 2016 & March 2016 salary.				
Date : _____				
				Sign. of the Employee