

**Procedure for Filing Form 15CA is
changed w. e. f. 12th Feb 2014, Income tax**

**Income tax Department made facility to file
Form 15CA in the Income tax department
Website**

www.incometaxindiaefiling.gov.in

to have better control

Step 1: Visit Income Tax website: www.incometaxindiaefiling.gov.in

Directorate of Income Tax (Government of India) [IN] <https://incometaxindiaefiling.gov.in>

 **e-Filing** *Anywhere Anytime*
Income Tax Department, Government of India

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I Am ...

- ▶ TAX PAYER ▶
- ▶ TAX PROFESSIONAL ▶
- ▶ E RETURN INTERMEDIARY
- ▶ BULK PAN VERIFICATION USER

e-File Your Tax Return
Its Fast Easy and Secure...

[e-File >>](#)

[Learn How To e-File](#)

 **View Form 26 AS**

 **Upload Return**

 **Check Status**

ment data structure. Filers using them are doing at their own risk.

New To e-Filing?

[Register Yourself](#)

Registered User?

[Login Here](#)

Need Assistance?

e-Filing: 1800 4250 0025

Services

- Submit Returns / Forms 
- View Form 26AS (Tax Credit) 
- Outstanding Tax Demand 
- ITR-V Receipt Status
- CPC Refund Status 
- Rectification Status 
- Know Your Jurisdictional A.O.
- Know Your PAN
- Know Your TAN
- Apply Online (PAN / TAN)
- E-Pay Tax
- Tax Calculator

News & Updates

11/02/2014
CBDT extends the date of filing of ITR-V till 31st March 2014, for returns e-Filed with refund claims within the time allowed u/s 139 for Assessment Year 2009-10, 2010-11, 2011-12. For details, [Click here](#).

31/12/2013
The Facility to bulk upload Form 15CA is now available as offline utility. The Remitter may use either online or offline utility to upload Form 15CA.

14/12/2013
CBDT vide order u/s 119 dated 13/12/2013 has decided to extend the last date of payment of the December Quarter Instalment of Advance Tax for the Financial year 2013-14, from 15th December 2013 to 17th December 2013 for all assesseees, Corporate and other than Corporate. For details, [Click here](#).

24/10/2013
CBDT vide order u/s 119 dated 24/10/2013 has directed that in cases where the 'due date' of audit and corresponding income-tax returns was 30th September, 2013 and where the same are furnished electronically on or before 31st October

Downloads

- ITRs - A.Y:2013-14
- Forms (Other than ITR)
- Previous Year ITRs
- Schema Downloads

29/01/2014
ITR-1, ITR-4S & ITR-7 utilities (Java based) are available, Please [click here](#) to know more on the new features.

[Quick e-File ITR-1 & ITR-4S Online](#)

 **e-Filing Statistics**

 **Video on e-Filing**

Step 2: Login to the Website with the Login Credentials/ Create if not existing User

Directorate of Income Tax (Government of India) [IN] <https://incometaxindiaefiling.gov.in/e-Filing/UserLogin/LoginHome.html>

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Quick Link

- Tax Calculator
- Apply Online - PAN/TAN
- E-Pay Tax
- View Form 26AS (Tax Credit)

Need Assistance?

For Income tax related queries
ASK : 1800 180 1961

For Rectification and Refund
CPC : 1800 425 2229

For e-Filing of Returns
e-Filing : 1800 4250 0025

Login

User ID *	
Password *	
Date of Birth/Incorporation (DD/MM/YYYY) *	
Login Forgot Password?	
New Users? Register Now Resend Activation Link	

Trouble Logging In?

- User ID for Tax Payee is PAN.
- Make sure there are no spaces in User ID or Password
- Passwords are case sensitive, make sure Caps Lock is not on

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 **india.gov.in**
The national portal of India

Site owned by
Income Tax Department, Government of India

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Step 3:

After Login, go to “e-file” → “Prepare and Submit Online Other than ITR”

The screenshot displays the top navigation bar of the Income Tax e-filing portal. The 'e-File' menu is open, showing several options. A green vertical line points from the 'Prepare and Submit Online Form(Other than ITR)' option in the dropdown to a corresponding box in the bottom right corner of the page.

Navigation Bar: Dashboard | My Account | e-File | Compliance | Downloads | Profile Settings

Quick Link (Left Sidebar):

- ▶ Quick e-File ITR
- ▶ Upload Return
- ▶ View Form 26AS (Tax Credit)
- ▶ Rectification Request
- ▶ Tax Calculator
- ▶ Download ITR
- ▶ E-Pay Tax
- ▶ e-Filing - Dos & Don'ts
- ▶ ITR V - Dos & Don'ts

e-File Dropdown Menu:

- Upload Return
- Prepare and Submit Online ITR
- e-File in response to Notice u/s 139(9)
- Change ITR Form Particulars
- Prepare and Submit Online Form(Other than ITR)**

Bottom Right Corner: A box containing the text "IN" in red, with a dashed line above it.

Step 4: Select Form Name: **Form 15CA**, Digital Signature of Finance Controller/ Manager who is authorized to Sign.

Submit Form Online

PAN

AABCL3929K

Form Name *

15CA ▼

Select the type of Digital Signature Certificate *

- ☒ Upload using .pfx file
☐ Upload using USB token



Continue

Cancel

Step 5: Select Part A or Part B which ever applicable

✓ Submit ✗ Exit

Instructions

FORM 15CA

PART A - To be filled up if the remittance is chargeable to tax and does not exceed fifty thousand rupees and the aggregate of such remittances made during the financial year does not exceed two lakh fifty thousand rupees.

PART B - To be filled up if the remittance is chargeable to tax and exceeds fifty thousand rupees and the aggregate of such remittances made during the financial year exceeds two lakh fifty thousand rupees.

Please select the relevant part from the drop down.*

Select ▼

✓ Submit ✗ Exit

←

→

Step 6:

After filling the Part A/ Part B,

Click Submit –

Generate ACK –

Signature and

Send to Bank

Thank You

CA Srinath

Practicing Chartered Accountant

7411 611 091