

INCOME TAX RETURN
SALARY/PENSION/INCOME FROM ONE HOUSE PROPERTY

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1) NAME, ADDRESS, AGE,(DOB) OF INDIVIDUAL

Name	
Age	
Date of Birth	
Place	
Permanent Account Number	
Mobile no.s, E-mail ID,	
Address	

2) INCOME DETAILS

GROSS SALARY P/M /(Rental Income)	
Period (Months)	
GROSS SALARY P/A/(Rental Income)	

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<u>80C to 80 U Deduction</u> (E G. life insurance, provident fund, ULIP, Mutual Fund, tuition fees, Housing Installment, Term Deposit, NSC , Deduction in Respect of Medical Insurance Premia Section 80D of the Income Tax Act,	
Net Income	
<u>Details of Bank</u> Bank Name: Account Number & Type, Branch Name: MICR No.:	

3) DOCUMENTS (Xerox)

1	Salary certificate (16)	
2	Housing Loan repayment certificate (16A)	
3	T.D.S. Certificates - from Interest	
4	Mediclaim receipt	
5	Receipt of Pension plan premium paid of ICICI, LIC, HDFC etc	
6	Rent paid receipt, preferably for all months, if you are claiming HRA	
7	Leave Travel Allowance (LTA) Proofs if you are claiming LTA Only travel tickets are required to be submitted.	
8	L.I.C. & U.L.I.P. Premium paid receipts	
9	N.S.C. purchased proof	
10	PPF Pass book duly filled	
11	Tuition Fees receipts (no fees paid for classes). Only tuition fee is acceptable and no other fees are acceptable for deduction	

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12	Banks pass book xerox alongwith information about debit and credit entries. In this case, every bank is to be covered. Now every rupee earned by way of interest is taxable and hence the above exercise be done at your end and this is a must.	
13	Details of Capital Gain from sale of residential house or land.	
14	If you have purchased any immovable property detail of the same will be required.	
15	Full name of your father be given to us. More required in case of female Assessee. As in ITR Fathers name required to be mentioned instead of Husbands name.	
16	Details of Bank Account in which you want to receive your Income Tax Refund if any. Details required will be as under:- Bank Name: Account Number & Type, Branch Name: MICR No.:	

ANNEXURE

List of different tax saving section under which person can claim deduction or exemption from total Income are given below.

- Deduction under section 80C** for investment in various financial instrument, insurance policy, fixed deposits, etc. Maximum Deduction under Section 80C, 80CCC and 80CCD is Rs.100,000/- Click to Read further [Income Tax 80C Deduction for life insurance, provident fund, ULIP, Mutual Fund, tuition fees, Housing Installment, Term Deposit, NSC](#)
- Deduction under section 80CCA:** Discontinued from April, 1992 [Income Tax Deduction under section 80CCA for investment in National Savings Scheme or payment to a deferred annuity plan](#)
- Deduction under section 80CCC** for Contribution to pension scheme Maximum Deduction under Section 80C, 80CCC and 80CCD is Rs.100,000/- Click to Read further [Income Tax Deduction under section 80CCC for Deduction in respect of contribution to certain pension funds](#)
- Deduction under section 80CCD** for Contribution to pension scheme of Central Government Click to Read further [Deduction in Respect of Contribution to Pension Scheme of Central Government or Any Other Employer under Section 80CCD](#)

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5. **Deduction under section 80CCF:** Discontinued from AY 2013-14 Deduction in Respect of Subscription to Long Term Infrastructure Bonds under section 80CCF of Income Tax Act and maximum deduction under section 80CCF was Rs 20000/- .Click to Read further [Deduction in Respect of Subscription to Long Term Infrastructure Bonds under section 80CCF of Income Tax Act, 1961.](#)
6. **Deduction under section 80CCG** for Contribution to equity shares or equity mutual fund under Rajiv Gandhi Equity Saving Scheme and maximum deduction under Section 80CCG is Rs.50,000/- Click to Read further [How to Invest in Rajiv Gandhi Equity Savings Scheme under Section 80CCG](#)
7. **Deduction under section 80D** for Contribution to medical premium and maximum deduction under Section 80D is Rs.15,000/- Click to Read further [Deduction in Respect of Medical Insurance Premium Section 80D of the Income Tax Act](#)
8. **Deduction under section 80DD** for Contribution to medical treatment and maintenance of handicapped dependent and Maximum Deduction under Section 80DD is Rs.100,000/- & Rs 50,000/- Click to Read further [Deduction in Respect of Maintenance Including Medical Treatment of a Handicapped Depended under Section 80DD](#)
9. **Deduction under section 80DDB** for Contribution to medical treatment of specified diseases and maximum deduction under Section 80DDB is Rs.60,000/- and Rs 40,000/- Click to Read further [Deduction in Respect of Expense done for Medical Treatment of Specified Disease under Section 80DDB of the Income Tax Act](#)
10. **Deduction under section 80E** for interest payment of loan taken for higher education and there is no maximum Deduction under Section 80E so individual can total interest paid on education loan. Click to Read further [Deduction in Respect of Repayment of Loan Taken for Higher Education under Section 80E](#)
11. **Deduction under section 80EE** for interest payment of loan taken for new home for home loan amount of Rs 25 Lakhs and maximum Deduction under Section 80EE is Rs.100,000/- Click to Read further [Additional Deduction on Home Loan under section 80EE of Income Tax Act](#)
12. **Deduction under section 80G** for Contribution/Donation to charitable organization and maximum deduction under Section 80G is 100% of contribution amount to 10% of 10% of adjusted gross total income of the taxpayer. Click to Read further [Deduction in Respect of Donation under Section 80G](#)
13. **Deduction under section 80GG** for payment of rent by individual salaried taxpayer who is not receiving House rent allowance (HRA) and should not own any residential accommodation and maximum deduction under Section 80GG is Rs 2000/- per Month. Click to Read further [Deduction in Respect of Rent paid under section 80GG](#)

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14. **Deduction under section 80GGB** for Contribution/ Donation to political parties by Indian Company and there is no maximum deduction limit under Section 80GGB so assessee can claim whatever donation he made to political party as deduction u/s 80GGB. Click to Read further [Section 80GGB: Deduction in Respect of Contributions Given to Political Parties or Electoral Trust](#)
15. **Deduction under section 80GGC** for Contribution/ Donation to political parties by tax payer other than Indian Company and there is no maximum deduction limit under Section 80GGC so assessee can claim whatever donation he made to political party as deduction u/s 80GGC. Click to Read further [Income Tax Deduction for Contribution to Political Parties under Section 80GGC of Income Tax Act](#)
16. **Deduction under section 80JJAA** for additional wages paid to new workmen in factory and maximum deduction under Section 80JJAA is 30% of additional wages paid to new workmen in factory. Click to Read further [Section 80JJAA: Deduction in Respect of Employment Generation](#)
17. **Deduction under section 80QQB** for income from royalty to author for lump sum consideration for the assignment or grant of any of his interests in the copyright of any book being a work of literary, artistic or scientific nature, or of royalty or copyright fees in respect of such book and maximum deduction under Section 80QQB is Rs.300,000/- Click to Read further [Deduction in Respect of Royalty Income of Authors under section 80QQB](#)
18. **Deduction under section 80RRB** Any individual who is resident in India having a patent and receiving any income by way of royalty for that registered patent can claim maximum deduction of Rs 300,000/- from his gross total income for that royalty income. Click to Read further [Income Tax Deduction in respect of royalty on patents under Section 80RRB of Income Tax Act, 1961.](#)
19. **Deduction under section 80U** for disable person. Individual can claim deduction from taxable income based on his physical disability and amount of deduction is dependent on percentage of disability and maximum deduction under Section 80U is Rs.50,000/- and Rs 100,000/-. Click to Read further [Deduction to a Disable Assessee under section 80U of the Income Tax Act](#)
20. **Deduction under section 80TTA** on interest on saving bank account and maximum deduction under Section 80TTA is Rs.10,000/- Click to Read further [Income Tax Deduction in respect of interest on deposits in savings account under Section 80TTA of Income Tax Act, 1961.](#)
