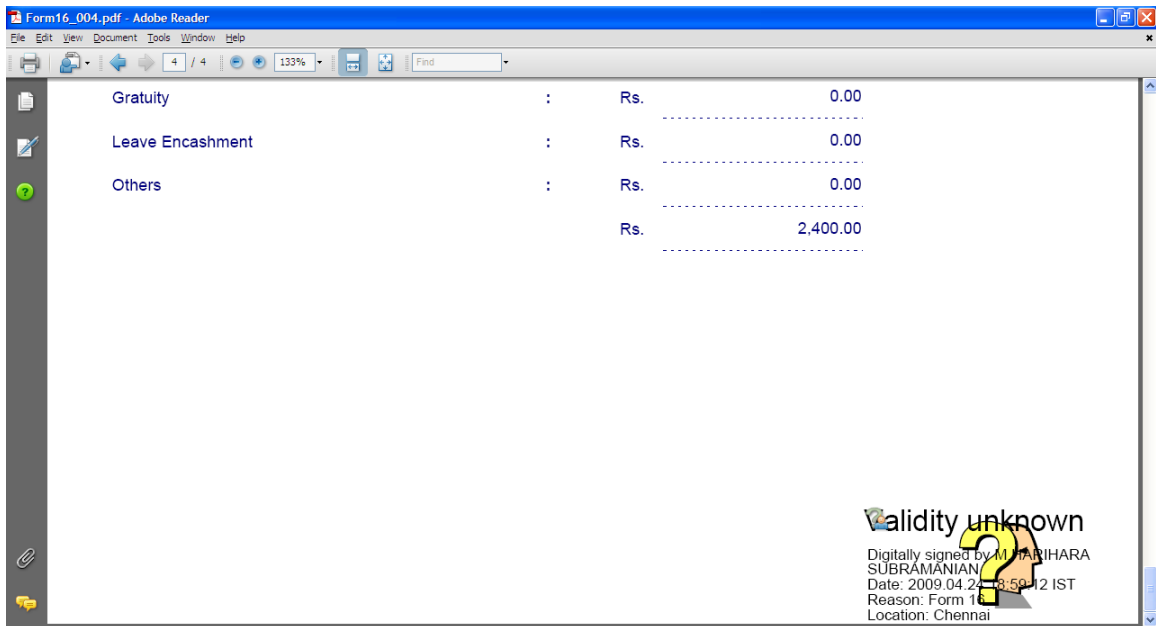


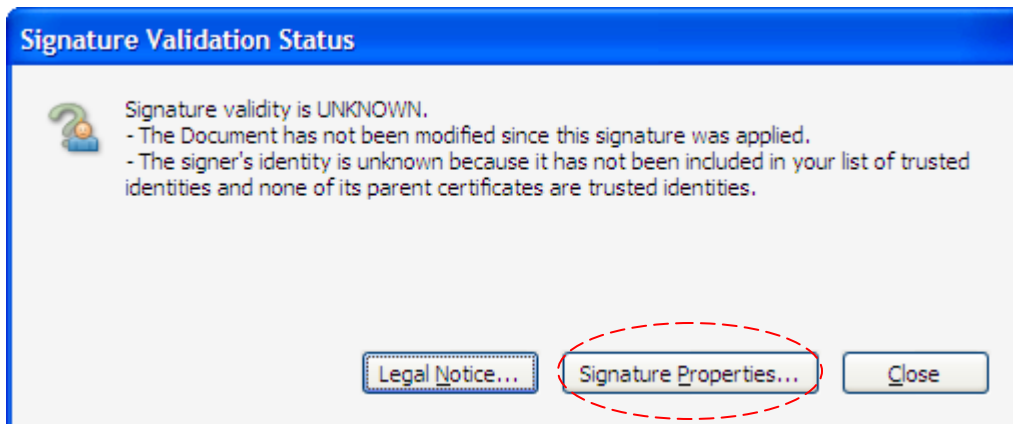
Steps to be followed for validating the Digital Signature affixed in Form 16 & 12 BA.

Form 16 view before validation of Digital Signature

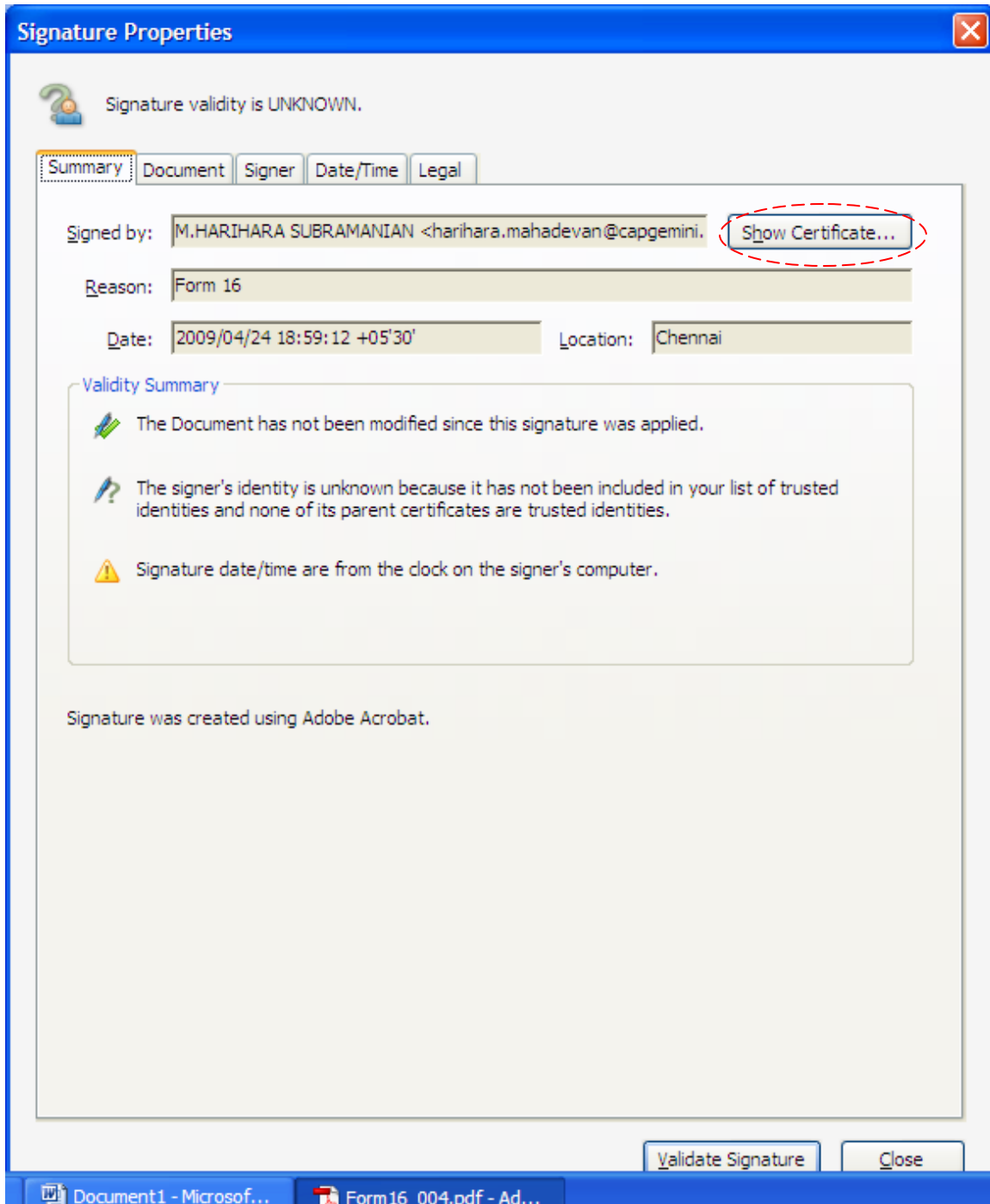
Step 1: Click on “Validity unknown”



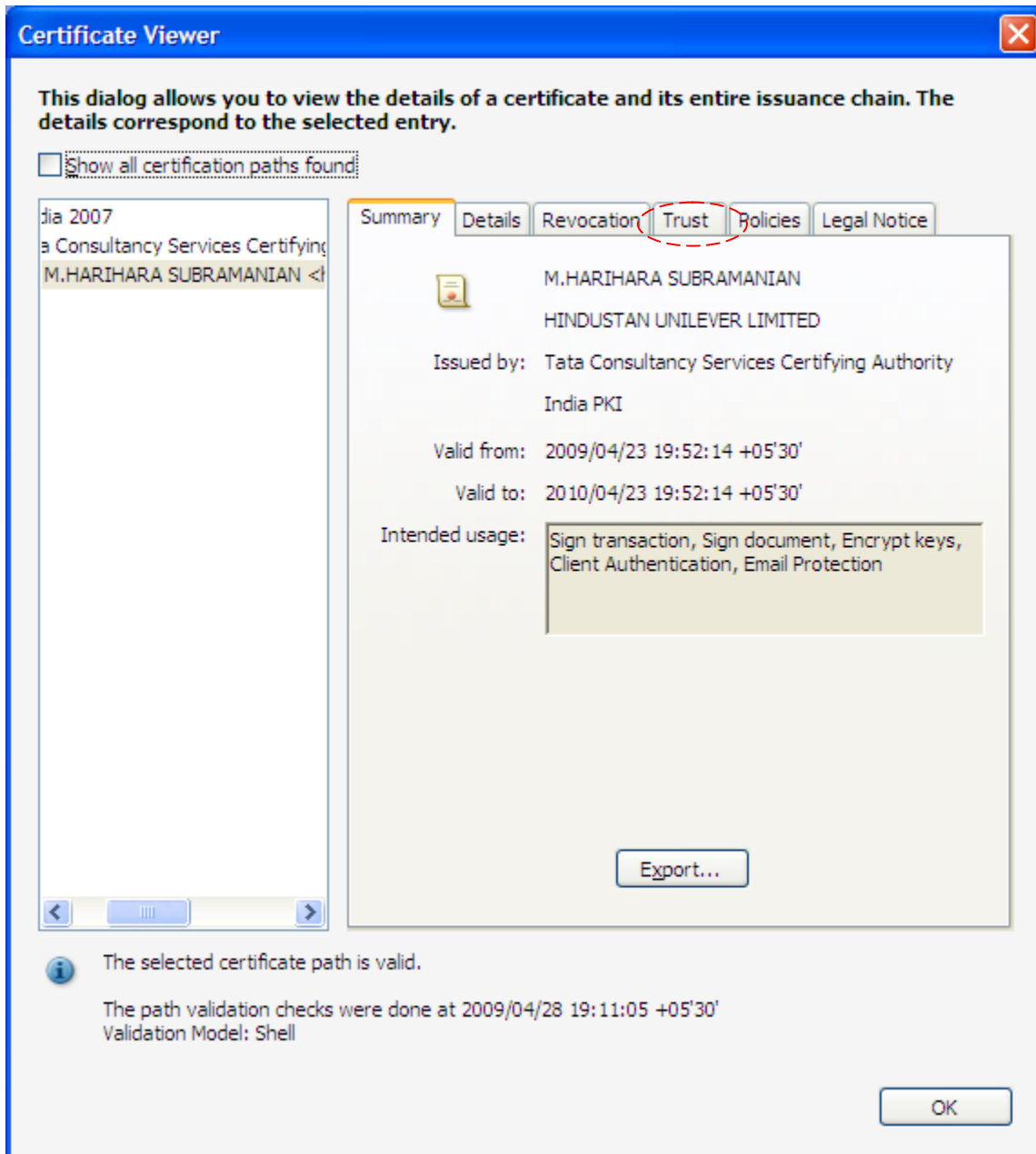
Step 2: Click “Signature Properties”



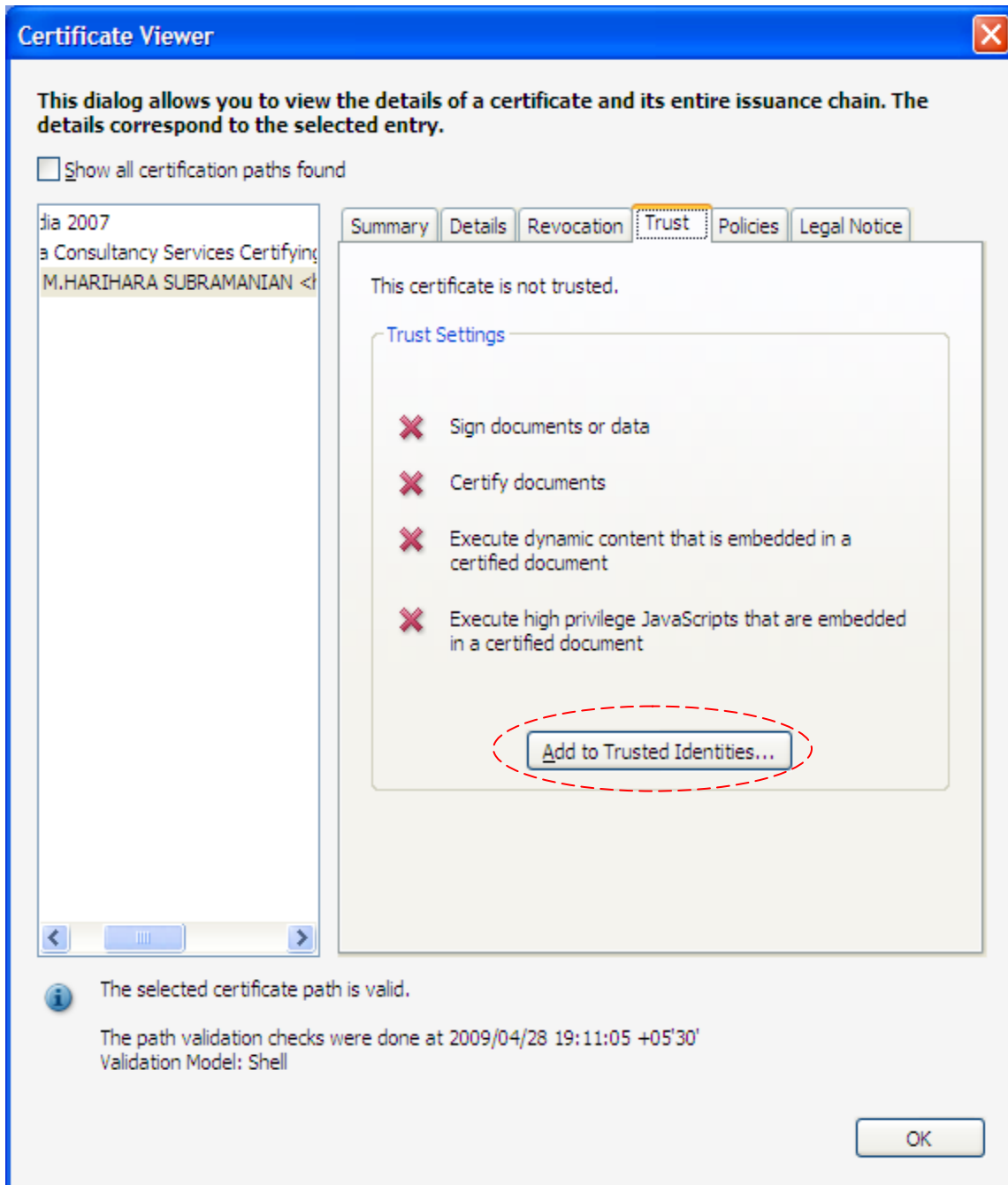
Step 3: Click “Show Certificate”



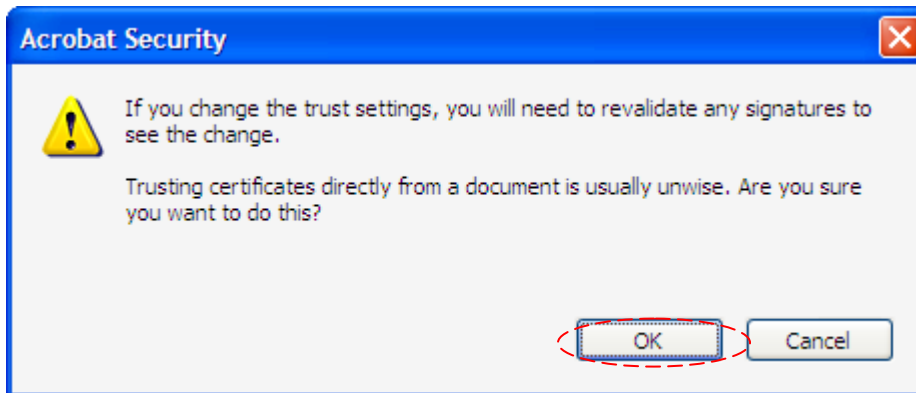
Step 4: Click “Trust”



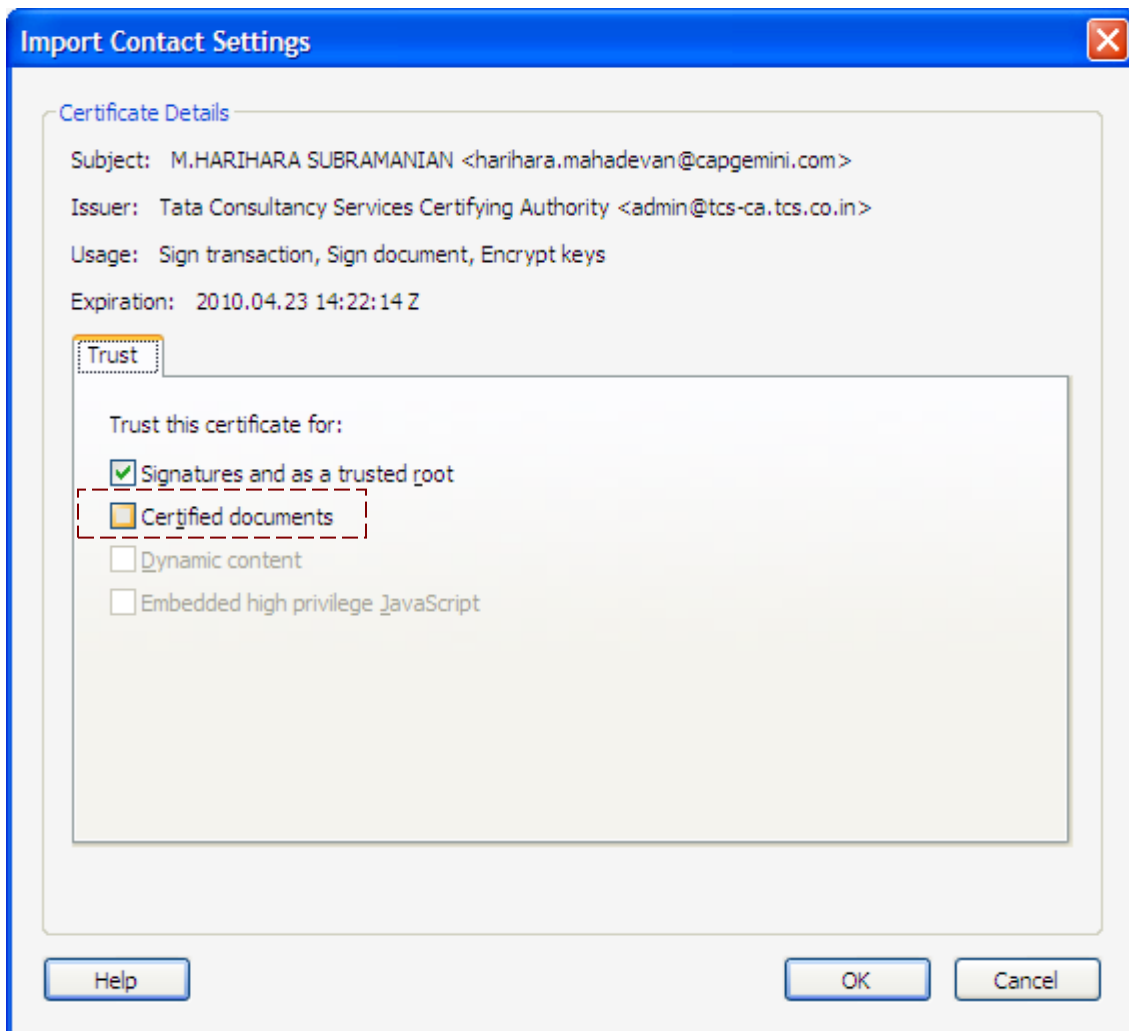
Step 5: Click “Add to Trusted Identities...”



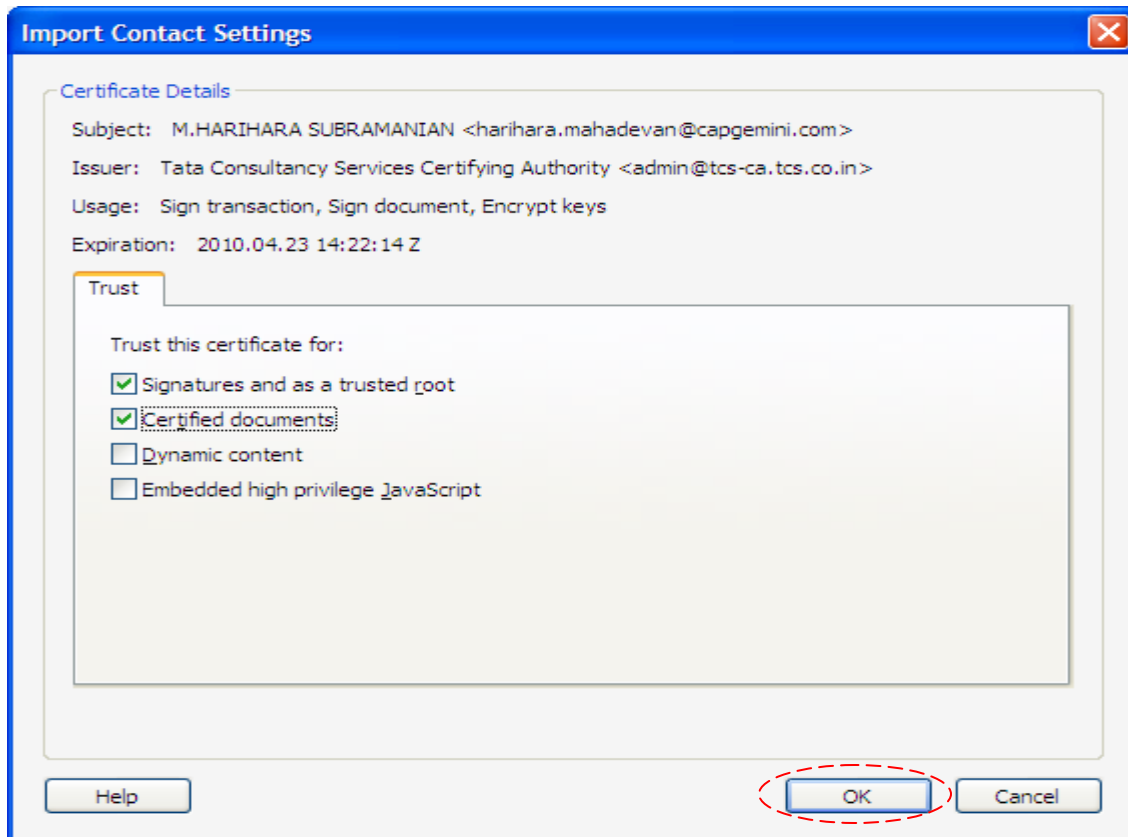
Step 6: Click “ok”



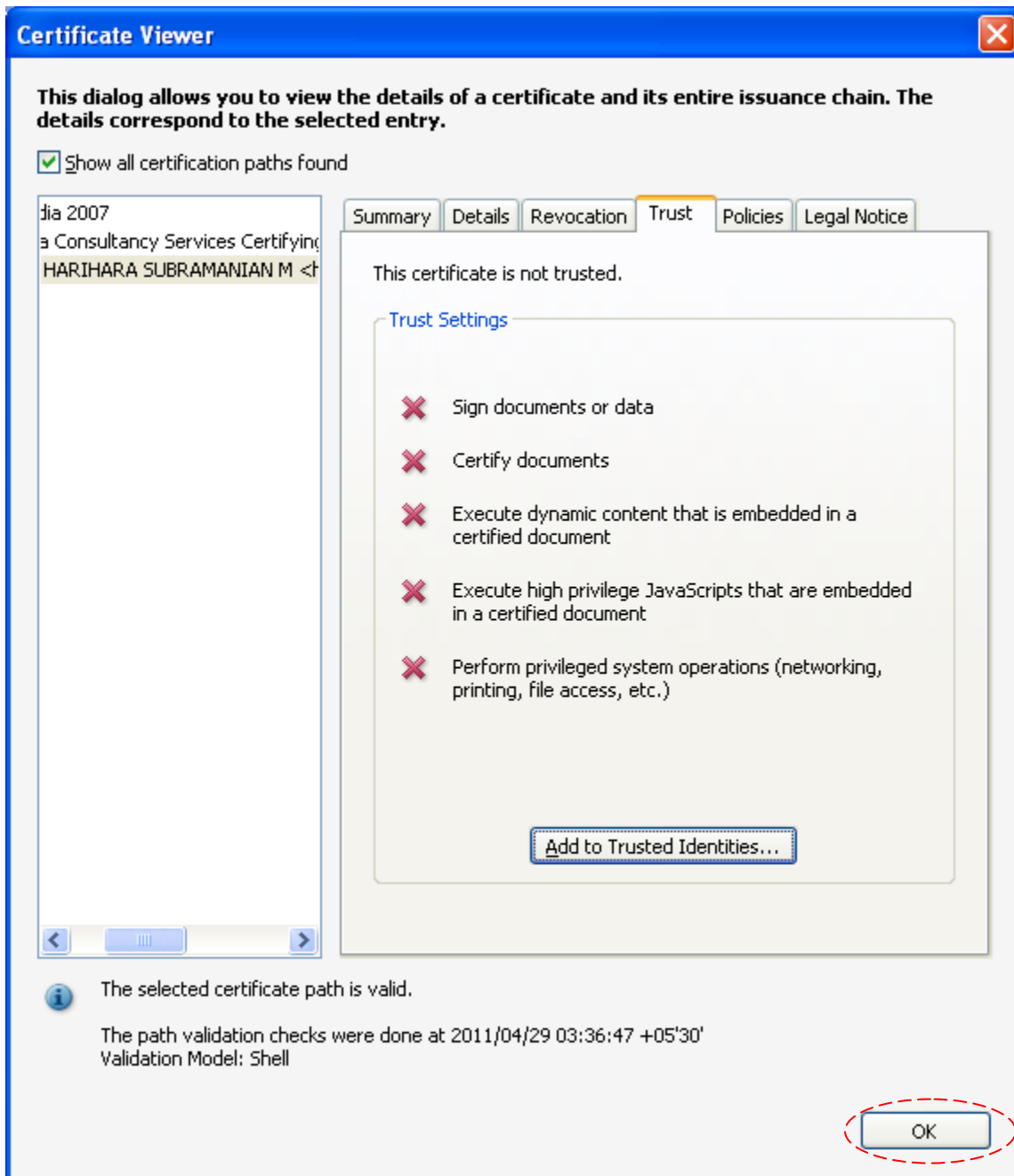
Step 7: Click on check box “ Certified Documents”



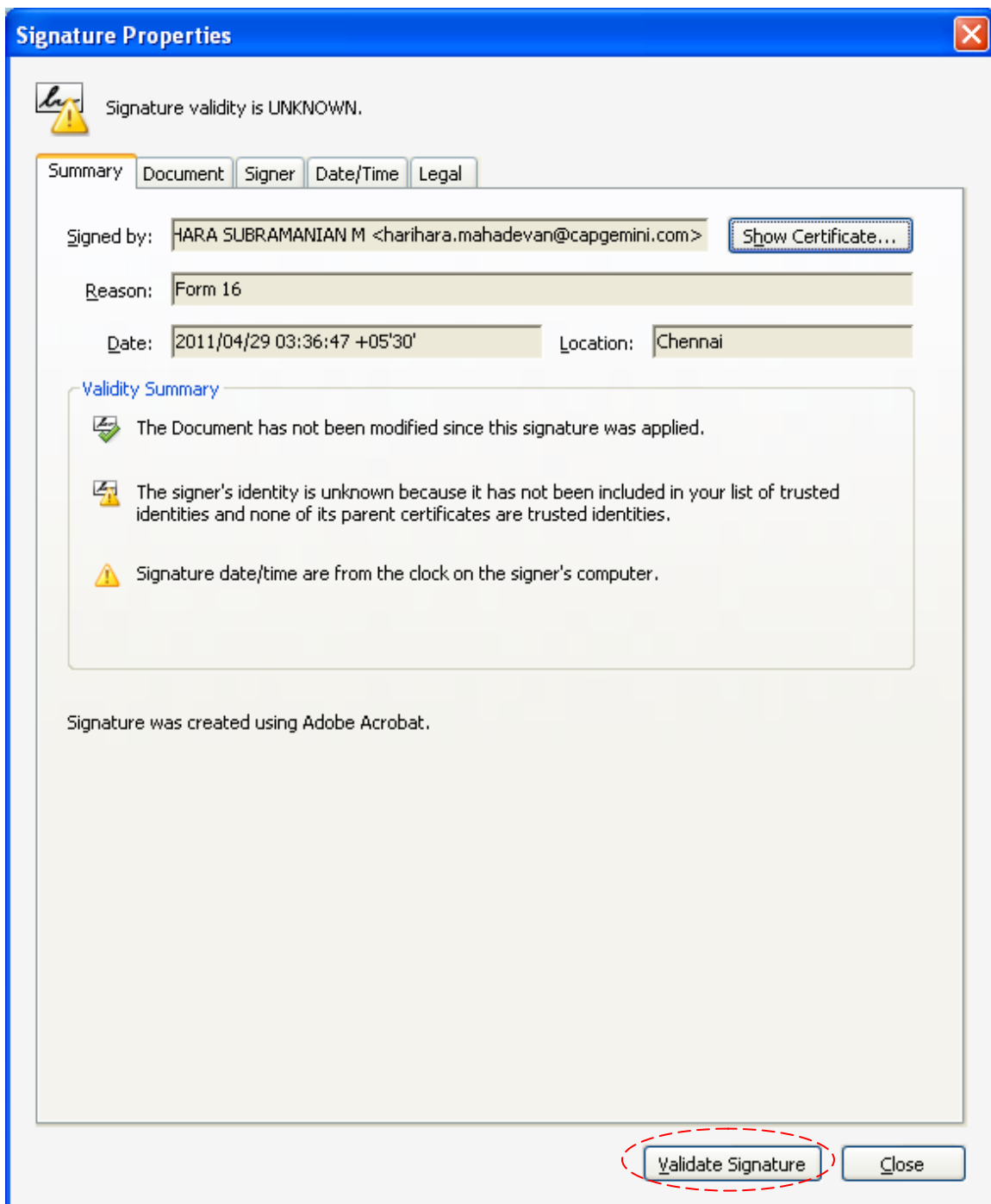
Step 8: Check “ok” & close



Step 9: Click “ok”



Step 10: Click on “Validate Signature” & Close



Form 16 view after validation of Digital Signature

Form16_004.pdf - Adobe Reader

File Edit View Document Tools Window Help

4 / 4 133% Find

Gratuity	:	Rs.	0.00
Leave Encashment	:	Rs.	0.00
Others	:	Rs.	0.00
		Rs.	2,400.00

Signature valid
Digitally signed by M. H. RIHARA
SUBRAMANIAN
Date: 2009.04.28 18:39:12 IST
Reason: Form 16
Location: Chennai