

TallyPrime Edit Log

1 View the period the Audit Trail (Edit Log) was active and if it was tempered anytime in between

Go to Gateway of TallyPrime Edit Log Version.

- Press **Atl+K**
- Select **Edit Log**

Following screen will appear giving all the necessary details.

Sl No.	Activity	Username	Date & Time
8	Company Data migrated	Unknown (Security not enabled)	13-Dec-23 17:28
7	Company Data moved from TallyPrime	Unknown (Security not enabled)	5-Apr-23 15:21
6	Company Data split	Unknown (Security not enabled)	1-Apr-23 17:21

2 View Altered and Deleted Vouchers in Day Book or Ledger

- a) In Day Book, Press **Ctrl+B** (Basis of Values).
The Basis of Values sub-screen appears.

b)

Basis of Values

Vch Type

List of Configurations

Include Opening Balance	Yes
Show Report for	All Vouchers (Altered & Non-Altered)
Type of Voucher entries	All Vouchers
Include Post-dated Vouchers	No

- c) Select Show Report for **All Vouchers** and press Enter.
The Report Details screen appears.

Report Details

Types of Vouchers

Type of Vouchers : All Vouchers (Altered & Non-Altered)

All Vouchers (Altered & Non-Altered)
Altered Vouchers
Non-Altered Vouchers

- d) Press Enter on **Altered Vouchers**.
Set the option **Include Deleted Vouchers** to **Yes**.

National Enterprises

Basis of Values

Show Report for

Vch Type

List of Configurations

Show Report for	Altered Vouchers
Include Deleted Vouchers	Yes
Type of Voucher entries	All Vouchers
Exclude Order Vouchers	No

- e) Press **Ctrl+A** to save the setting. The list of altered and deleted vouchers will appear, as shown below.

Day Book					
National Enterprises					
Day Book (List of Altered Vouchers)					
1-Apr-22 to 10-Dec-22					
Date	Particulars	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty
4-Nov-22	Akshaya Traders WB	Debit Note	1	94,400.00	
4-Nov-22	(Deleted)				
5-Nov-22	Sheetal Enterprise	Purchase	8		2,09,800.00
5-Dec-22	(Deleted)				
7-Dec-22	Mukesh & Co	Purchase	14		94,400.00
10-Dec-22	Varuna Enterprises	Purchase	24		1,00,000.00

- f) **View Edit Log Report of Vouchers**

You can view the Edit Log of any of these vouchers by opening it and

- Pressing **Alt+Q** (Edit Log) or
- alternatively, **Ctrl+O** (Related Reports) > **Edit Log**.

TallyPrime Edit Log

Edit Log			
Version	Activity	Username	Date & Time
5	Altered	Unknown (Security not enabled)	13-Mar-23 1:21
4	Altered	Unknown (Security not enabled)	18-Nov-22 18:30
3	Resaved (No changes)	Unknown (Security not enabled)	18-Nov-22 18:22
2	Altered	Unknown (Security not enabled)	18-Nov-22 18:17
1	Created	Unknown (Security not enabled)	18-Nov-22 18:16

3 View altered and deleted Masters

a) Open Chart of Accounts

- Press **Alt+G** (Go To) and type or select **Chart of Accounts** and press **Enter**.
Alternatively, **Gateway of Tally > Chart of Accounts > Ledgers** and press **Enter**.
- Type or select **Ledger** press **Enter**.

b) Press **Ctrl+B** (Basis of Values).

The **Basis of Values** sub-screen appears.
By default, the report is configured for **All Ledgers (Altered & Non-Altered)**.

c) Select **Show Report for** and press **Enter**.

Z: Exchange	G: Go To	O: Import
National Enterprises		
Basis of Values		
Show Report for		
List of Configurations		
Show Report for	All Ledgers (Altered & Non-Altered)	
Include Deleted Ledgers	No	

Press **Enter** on **Altered Ledgers**.

Set the option **Include Deleted Ledgers** to **Yes**.

National Enterprises	
Basis of Values	
Include Deleted Ledgers	
List of Configurations	
Show Report for	Altered Ledgers
Include Deleted Ledgers	Yes

Press **Ctrl+A**.

The **List of Altered Ledgers** appears as shown below.

Chart of Accounts	National Enterprises	For 1-Apr-21
List of Altered Ledgers		
Ashok Fruits		
BSB Enterprises		
Cash		
Profit & Loss A/c		
BB Enterprise (Deleted)		
4 Ledger(s) and 1 Deleted Ledger(s)		
Q: Quit	Enter: Alter	Space: Select
C: Create Master	D: Delete	R: Remove Line
U: Restore Line		

Similarly, you can view the Chart of Accounts for Altered and Deleted stock items and groups.