CHECKLIST OF DUE DATES

Due date to Deposit TDS and TCS

Tax to be deducted/collected by Govt Office		
1	Tax deposited without challan	Same day
2	Tax deposited with challan	7th of next month
3	Tax on perquisites opt to be deposited by the employer	7th of next month

Tax deducted/collected by Other		
1	Tax deductible in March	30th April of next year In case of TCS 7th April
2	Other months & tax on perquisites opted to be deposited by employer	7th of next month

Due Dates For ETDS returns (Form 24Q for salary and 26Q for contractors others ,27Q for Non-resident, 27EQ for Scrap

Due date ETDS return 24Q, 26Q 27Q and Form 16 ,Form 16A					
Sl. No.	**Quarter ending**	**From 01.11.2011 on wards For Govt offices**		**For other deductors**	
		ETDS Return	**Form 16A**	**ETDS Return**	**Form 16A**
1	30th June (Apr to June)	31st July	15th August	15th July	30th July
2	30th September (July to Sept)	31st October	15th November	15th October	30th October
3	31st December (Oct to Dec)	31st January	15th Feburary	15th January	30th January
4	31st March (Jan to Mar)	15th May	30th May (31st May for form 16)	15th May	30th May (31st May for form 16)

Payment of Advance Tax

In case of Assessee other than Companies		
Sl .No	**Due Date of Installment**	**Amount Payable**
1	On or before 15th June	Not Applicable
2	On or before 15th Sept	Upto 30% of Advance Tax
3	On or before 15th Dec	Upto 60% of Advance Tax
4	On or before 15th Mar	Upto 100% of Advance Tax

In case of Companies		
Sl .No	**Due Date of Installment**	**Amount Payable**
1	On or before 15th June	Upto 15% of Advance Tax
2	On or before 15th Sept	Upto 45% of Advance Tax
3	On or before 15th Dec	Upto 75% of Advance Tax
4	On or before 15th Mar	Upto 100% of Advance Tax

CHECKLIST OF DUE DATES

Due date to Deposit Service Tax

Sl. No	Particulars	Frequency	Due Dates	
			Paid Physically	Paid Online
1	Individual/Partnership Firm	Quarterly	5th of following quarter	6th of following quarter
2	Others	Monthly	5th of following month	6th of following month
3	Individual/Partnership Firm/Others	March	31st March	31st March

Due date of Service Tax Return

Sl. No	Particulars	Frequency	Due Dates	
			Half Year	Paid Online
1	Individual/Partnership Firm	Half Yearly	April to September	25th October
2	Others	Half Yearly	October to March	25th April

CHECKLIST OF DUE DATES

Due date for Excise Payment & Return

Sl. No	Particulars	Catagory	Frequency	Due Date
1	Excise Duty	All Assessee	Monthly	05th of following month
2	ER-1	All Assessee (Non SSI)	Monthly	10th of following month
3	ER-2	EOUs	Monthly	10th of following month
4	ER-3	SSI Units	Quarterly	20th of following quarter
5	ER-4	Units paying More than 1 crore duty (CENVAT + PLA)	Annually	By 30th of Nov. of the succeeding year
6	ER-5	Units paying More than 1 crore duty (CENVAT + PLA)	Annually	3oth April of succeeding year
7	ER-6	Units paying More than 1 crore duty (CENVAT + PLA)	Annually	10th of succeeding month
8	ER-7	All Assessee	Annually	30th April of the succeeding year