

Form JJ

Delivery Note

(This Form be used for sales/stock transfer/works contract/labour work)

[See rules 15(3), 15(18), 15(20), 15(21)]

If you have any query regarding any of the questions consult the nearest Assessment Circle.

Declaration Type

☐ Incoming Declaration ☐ Outgoing Declaration ☐ Within State movement

Purpose of Transport

- ☐ Sale / Purchase
- ☐ Branch transfer from head quarters
- ☐ Purchase / Sales Return
- ☐ Transfer to head quarters from branch
- ☐ Transfer by one branch to another
- ☐ Consignment Transfer
- ☐ Sent for execution of Works Contract
- ☐ Sent back after execution of Works Contract
- ☐ Sent for labour work/processing
- ☐ Sent back after labour work/processing

Section A – Details of Consignor

(1) Taxpayer Identification Number													
(2) Name													
(3) Address													
(a) Door / Plot No. Old	(b) Door / Plot No. New	(c) Building Name											
(d) Shop / Office Number		(e) Street / Road						(f) Village / Town / City					
(g) District		(h) State				(i) PIN							
(4) Mobile Number													
(5) Email Address													

Section B – Details of Consignee

(1) Taxpayer Identification Number													
(2) Name													
(3) Address													
(a) Door / Plot No. Old	(b) Door / Plot No. New	(c) Building Name											
(d) Shop / Office Number		(e) Street / Road						(f) Village / Town / City					
(g) District		(h) State				(i) PIN							
(4) Mobile Number													
(5) Email Address													

Section C - Invoice and Goods Details

Invoice Number	Invoice Date	Description of Goods / Commodity	Units (Nos.)	Quantity	Basic Price (Rs.)	Other charges (if any) (Rs.)	Rate of Tax (%)	Value Added Tax/ Central Sales Tax (Rs.)	Total Value of Goods (Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)=(6)+(7)+(9)

Section D - Transporter and Vehicle Details

(1) Mode of Transport				☐ By Road ☐ By Air ☐ By Sea ☐ By Inland Waterway ☐ By Railway ☐ By Courier ☐ By other means											
(2) Transport Vehicle Number															
(3) Name of the person in charge of the goods															
(4) Mobile Number of person in charge of the goods															
(5) Email Address of person in charge of the goods (optional)															
(6) Transporter's Registration Number (If any)															
(7) Name of Transporter															
(8) Address of Transporter															
(a) Door / Plot No. Old			(b) Door / Plot No. New			(c) Building Name									
(d) Shop / Office Number			(e) Street / Road						(f) Village / Town / City						
(g) District			(h) State						(i) PIN						
(9) Mobile Number of Transporter															
(10) Email Address of Transporter															

Section E – Other Details

(1) Address from which goods are consigned																			
(a) Door / Plot No. Old					(b) Door / Plot No. New					(c) Building Name									
(d) Shop / Office Number					(e) Street / Road										(f) Village / Town / City				
(g) District					(h) State										(i) PIN				
(2) Address to which goods are consigned																			
(a) Door / Plot No. Old					(b) Door / Plot No. New					(c) Building Name									
(d) Shop / Office Number					(e) Street / Road										(f) Village / Town / City				
(g) District					(h) State										(i) PIN				

Section F – Declaration and Certification

I/We----- certify that to the best of my/our knowledge the particulars are true, correct and complete.	
Signature of consignor/employee/representative	Signature of the person to whom goods were delivered for transporting
Date (Day/Month/Year)	Status