

**Specimen Consent Letter by Cost Accountant proposed to be appointed  
as Cost Auditor by the Company**

Date:

The Board of Directors  
\_\_\_\_\_ Limited,

Dear Sir,

Sub: **Cost Audit of your Company for the year ending \_\_\_\_\_.**

This has reference to your proposal to appoint / reappoint me / us as Cost Auditor of the Company for the financial year ending on \_\_\_\_\_. I/We shall be happy to accept the appointment / re-appointment as Cost Auditor of the Company, if so made by the Board of Directors of the Company, [on recommendation by the Audit Committee of the Board]\*.

I / We would like to inform you that I / we do not suffer from any disqualifications as specified inter-alia under Section 141 of the Companies Act, 2013 ("the Act") read with Sections 148 of the Act. I / We further confirm that the appointment, if made, will be within the limits prescribed under Section 141(3)(g) read with Section 148 of the Act.

I / We would also like to inform you that I am / the Partners of the firm are holding Certificate of Practice issued by the Institute of Cost Accountants of India and am / are in whole time practice. My / Our Permanent Account Number is AAMFS4683D and Registration No. of the Firm is \_\_\_\_\_.

I / We further certify that I am / we are an independent firm of Cost Accountants and am / are at arm's length relationship with the company.

I / We also confirm that there are no orders or proceedings which are pending against me / our firm or any of our partners relating to professional matters of conduct before the Institute of Cost Accountants of India or any competent authority or any court.

Thanking you,

Yours faithfully,

**For**

**Name:**

**Membership No. \_\_\_\_\_**

**Sole Proprietor / Partner**

\* If applicable